

CY 2016 ANNUAL PROCUREMENT PLAN

Code	Program/Activity/Project	End-User	Mode of Procurement	Schedule for Each Procurement Activity										Source of Funds	Estimated Budget PhP			Remarks/Activity (Brief Description of Program/Project)	
				Pre-Proc Conf	Ads/Post of ITB	Pre-Bid Conf	Sub/Open of Bids	Bid evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/Completion		Acceptance/Turnover	PS	MOOE		CO
	Common Use Supplies and Materials available at Procurement Service	Admin/Acad Services	NP-Agency to Agency	Delegated to the Administrative Service									Jan-Dec		GF/STF		3,834,447.30		To be procured by Administrative Service as the need arises
	Medical and Dental Supplies, Materials and Equipment	Medical and Dental Clinic	SVP/ Public Bidding	Delegated to the Administrative Service									Jan-Dec		GF/STF		1,038,729.61		For the medical and dental needs of students, faculty and employees to be procured every semester
	Drugs and Medicine	Medical and Dental Clinic	SVP/ Public Bidding	Delegated to the Administrative Service									Jan-Dec		GF/STF		1,415,859.50		For the medical and dental needs of students, faculty and employees to be procured every semester
	Fuel, Oil and Lubricants	Admin/Acad Services	SVP	Delegated to the Administrative Service									Jan-Dec		GF/STF		1,544,661.25		Supply of Petroleum, Oil, and Lubricants of OMSC System vehicles as the need arises
	Accountable Forms (Official Receipts, Checks, Stamps)	Cashier, Registrar	NP-Agency to Agency	Delegated to the Administrative Service									Jan-Dec		STF		310,926.00		For school fees/transcript of records and other school records
	Science Laboratory Supplies and Materials	Science Laboratories	SVP	Delegated to the Administrative Service									Jan-Dec		GF/STF		831,704.60		For science laboratory needs of students every semester as the need arises
	Science Laboratory Chemicals	Science Laboratories	SVP	Delegated to the Administrative Service									Jan-Dec		STF		461,791.00		For science laboratory needs of students every semester as the need arises
	Crime Laboratory Chemicals, Supplies, Materials and Equipment	Criminology students	SVP	Delegated to the Administrative Service									Jan-Dec		GF/STF		29,150.00	269,500.00	for crime laboratory needs of criminology students every semester

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	Sports Supplies and Materials	PE students/SCUAA Athletes	SVP/ Public Bidding	Delegated to the Administrative Service									Jan-Dec		GF		580,800.00		for PE and training of SCUAA athletes
	Agricultural Products and Chemicals including veterinary medicines, supplies and materials	Agriculture Students	SVP	Delegated to the Administrative Service									Jan-Dec		GF/STF		1,739,540.00		for farm laboratory needs of agriculture students to be procured every semester or as the need arises
	Hardware, Construction and Other Agricultural Supplies and Materials	Admin/Academic	SVP/ Public Bidding	Delegated to the Administrative Service									Jan-Dec		GF/STF		2,179,400.30	511,500.00	tools and materials for repair and maintenance of school buildings and facilities as the need arises
	Computer Supplies, Materials and Equipment	Admin/Academic	SVP/ Public Bidding	Delegated to the Administrative Service									Jan-Dec		GF/STF		4,756,792.15	8,797,965.00	for computer laboratory needs of all students/offices
	Office Supplies and Devices	Admin/Academic	SVP/ Public Bidding	Delegated to the Administrative Service									Jan-Dec		GF/STF		5,759,315.30		
	Janitorial Supplies and Materials	Admin/Academic	SVP	Delegated to the Administrative Service									Jan-Dec		GF/STF		404,891.70	24,200.00	maintenance of cleanliness in all 5 campuses
	Electrical Supplies and Materials and Equipment	Admin/Academic	SVP/ Public Bidding	Delegated to the Administrative Service									Jan-Dec		GF/STF		2,213,785.70	259,600.00	repair materials for all electrical needs of OMSC System
	Insurance and Vehicle Registration	Supply Office	NP-Agency to Agency	Delegated to the Administrative Service									Jan-Dec		GF/STF		930,835.43		
	Motor Vehicle Tires and Batteries	Admin/Academic	SVP	Delegated to the Administrative Service									Jan-Dec		GF		550,715.00		brand new for OMSC vehicles as the need arises

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	Teaching Visual Aids	Academic	SVP	Delegated to the Administrative Service									Jan-Dec		STF		66,770.00		K-12 Teaching visual aids
	Office Equipment available at Procurement Service	Admin/Academic	NP-Agency to Agency	Delegated to the Administrative Service									Jan-Dec		STF		45,755.42		
	Science Laboratory Equipment	Admin/Academic	Public Bidding	14-Dec-15	Dec 21, 2015 - Jan 11, 2016	28-Dec-15	11-Jan-16	Jan 12-25, 2016	1-Feb-16	11-Feb-16	14-Feb-16	18-Apr-16		GF			3,906,826.03	For science laboratory needs of students	
	Photographic Equipment	Admin/Academic	SVP/ Public Bidding	Delegated to the Administrative Service									Jan-Dec		STF		53,482.00	862,400.00	for instructional and offices
	Audio and Visual Presentation and Composing Equipment	Admin/Academic	SVP	Delegated to the Administrative Service									Jan-Dec		STF		231,784.30	255,200.00	for instructional and offices
	Clothing and Other Apparel	Academic	SVP	Delegated to the Administrative Service									Jan-Dec		STF		287,157.20		Athletes Uniforms, cultural costumes and other accessories as the need arises
	Band Instruments	Academic	SVP	Delegated to the Administrative Service									Jan-Feb		STF			702,691.00	for OMSC Band and Bugle Corps
	Office Furnitures, Fixtures and Accessories and Equipment	Admin/Academic	SVP/ Public Bidding	Delegated to the Administrative Service									Jan-Dec		GF		43,351.00	4,165,031.20	
	Motor Vehicle	Criminology students	SVP	Delegated to the Administrative Service									Jan-Dec		STF			330,000.00	for the College of Criminal Justice Education instructional purposes
	Library Holdings (books, maps and other references)		SVP/ Public Bidding	Delegated to the Administrative Service									Jan-Dec		STF			1,594,907.60	as recommended by each academic program


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	Science & Technology Equipment (Engineering)		Public Bidding	22-Dec-15	Dec 29, 2015 - Jan 21, 2016	8-Jan-16	21-Jan-16	Jan 22 - Feb 3, 2016	10-Feb-16	20-Feb-16	23-Feb-16	28-Apr-16		GF			6,092,500.00		for Engineering Laboratory Instructional Materials
	Aquaculture		SVP	Delegated to the Administrative Service								Jan-Dec		GF		660.00			
	Legal Consultant Services		NP-Agency to Agency	Delegated to the Administrative Service								Jan-Dec		STF		180,000.00			Provision for legal consultancy fees
	Topographic Survey		SVP	Delegated to the Administrative Service								Jan-Dec		GF/STF			200,000.00		for flood control purposes
	Security Manpower Services	Admin/Academic	Public Bidding	6-Jan-16	Jan 11 - Feb 1, 2016	18-Jan-16	1-Feb-16	Feb 2-12, 2016	22-Feb-16	4-Mar-16	10-Mar-16			GF/STF		4,185,000.00		Provision for twenty-two (22) security guards for OMSC System	
Printing and Binding																			
	Annual Report	Admin	SVP	Delegated to the Administrative Service								Jan-Dec		GF/STF		300,000.00			
	Student Handbook	Student Services	SVP	Delegated to the Administrative Service								Jan-Dec		STF		50,000.00			
	"The Image" Publications (magazine, literary folio, tabloid, broadsheet)	Student Publication	SVP/ Public Bidding	Delegated to the Administrative Service								Jan-Dec		STF		1,020,000.00			
	Tarpaulin and Streamers	Admin/Academic	SVP	Delegated to the Administrative Service								Jan-Dec		STF		100,000.00			
	Instructional Materials	Academic	SVP	Delegated to the Administrative Service								Jan-Dec		STF		234,000.00			
	Internet/Website Services	Admin/Academic	Direct Contracting	Delegated to the Administrative Service								Jan-Dec		GF/STF		2,525,000.00			locally available
	OMSC Golden Anniversary Celebration	OMSC System	SVP	Delegated to the Administrative Service								Jan-Feb		STF		4,881,126.67			OMSC 50th Anniversary Celebration

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	Enhanced Food and Income Production Project	Marketing Center	SVP	Delegated to the Administrative Service									Jan-Dec		STF		6,564,164.20		
	Lot for OMSC Sablayan	OMSC Sablayan	Direct Contracting	Delegated to the Administrative Service									Jan-Dec		STF			3,000,000.00	for lot expansion of OMSC Sablayan
CIVIL WORKS													Jan-Dec						
	Construction of Concrete Gutter of Academic Building and Roofing of College Library at OMSC Main	Main Library	SVP	Delegated to the Administrative Service									Jan-Dec		STF			500,000.00	
	Installation of Glass Divider for the Shower Room and Glass Sliding Window for Science Laboratory Rooms at OMSC Main	Science Laboratories	SVP	Delegated to the Administrative Service									Jan-Dec		STF			150,000.00	
	Repair of Roofings of Student's Covered Sidewalk at OMSC Main		SVP	Delegated to the Administrative Service									Jan-Dec		STF			300,000.00	
	Construction of Audio Room at the Gymnasium at OMSC Labangan		SVP	Delegated to the Administrative Service									Jan-Dec		GF			250,000.00	
	Construction of Comfort Room at HRM Office, OMSC Labangan		SVP	Delegated to the Administrative Service									Jan-Dec		STF			50,000.00	
	Improvement of IQA Office, OMSC Labangan		SVP	Delegated to the Administrative Service									Jan-Dec		STF			100,000.00	
	Conversion of Faculty Room into Cashier's Office, OMSC Mamburao		SVP	Delegated to the Administrative Service									Jan-Dec		GF			100,000.00	
	Construction of Comfort Room at Cashier's Office, OMSC Mamburao		SVP	Delegated to the Administrative Service									Jan-Dec		GF			60,000.00	

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	Improvement of Quadrangle at OMSC Labangan		Public Bidding	27-Jun-16	July 1-8, 2016	12-Jul-16	28-Jul-16	July 29 - Aug 3, 2016	5-Aug-16	15-Aug-16	21-Aug-16	22-Dec-16		STF			5,000,000.00		
	Construction of Concrete Overhead Tank and Treatment Facility and Distribution Lines at OMSC Labangan		Public Bidding	27-Jan-16	Feb 1-8, 2016	10-Feb-16	22-Feb-16	Feb 23-28, 2016	1-Mar-16	11-Mar-16	12-Mar-16	11-Sep-16		STF			1,700,000.00		
	Window Grills for new Admin Building at OMSC Labangan		SVP	Delegated to the Administrative Service								Jan-Dec		STF			500,000.00		
	Cementing of Firing Range OMSC Labangan		SVP	Delegated to the Administrative Service								Jan-Dec		STF			250,000.00		
	Construction Covered Walkways at OMSC Murtha		SVP	Delegated to the Administrative Service								Jan-Dec		STF			450,000.00		
	Construction of 2-Storey/8-Classroom Engineering Building - Phase 2 at OMSC Labangan (GAA 2016)		Public Bidding	28-Mar-16	Apr 1-8, 2016	15-Apr-16	27-Apr-16	Apr 28-May 9, 2016	14-May-16	24-May-16	30-May-16	2-Nov-16		GF			4,500,000.00		
	Construction of 2-Storey/12-Classroom Engineering/Science & Technology Building at OMSC Labangan (GAA 2016)		Public Bidding	15-Apr-16	Apr 18-25, 2016	29-Apr-16	11-May-16	May 12-23, 2016	25-May-16	4-Jun-16	10-Jun-16	27-Mar-17		GF			11,000,000.00		
	Construction of Grandstand at OMSC Labangan (GAA 2016)		Public Bidding	27-Jun-16	July 1-8, 2016	12-Jul-16	26-Jul-16	July 27-Aug 5, 2016	8-Aug-16	18-Aug-16	24-Aug-16	26-Mar-17		GF			4,852,000.00		
	Construction of Covered Court at OMSC Murtha (GAA 2016)		Public Bidding	28-Jan-16	Feb 3-10, 2016	11-Feb-16	23-Feb-16	Feb 24-29, 2016	2-Mar-16	7-Mar-16	13-Mar-16	12-Aug-16		GF			4,500,000.00		
	Construction of Covered Court at OMSC Sablayan (GAA 2016)		Public Bidding	28-Jan-16	Feb 3-10, 2016	11-Feb-16	24-Feb-16	Feb 25-Mar 1, 2016	3-Mar-16	8-Mar-16	14-Mar-16	12-Aug-16		GF			5,500,000.00		

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	Construction of 2-Storey/8-Classroom Building - Phase 2 at OMSC Mamburao (GAA 2016)		Public Bidding	28-Mar-16	Apr 1 - 8, 2016	15-Apr-16	28-Apr-16	Apr 29 - May 10, 2016	12-May-16	22-May-16	29-May-16	28-Oct-16		GF			5,000,000.00		
	Total															49,351,595.63	75,734,320.83		
	Allowance for Emergency Purchase															1,837,000.00			
	Grand Total																126,922,916.46		


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