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Procurement Opportunities

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Bid Notice Abstract**Invitation to Bid (ITB)**

Reference Number 2231472
Procuring Entity OCCIDENTAL MINDORO STATE COLLEGE
Title SUPPLY AND DELIVERY OF OFFICE SUPPLIES
Area of Delivery Occidental Mindoro

Solicitation Number: B-8661-13-20	Status	Closed
Trade Agreement: Implementing Rules and Regulations	Associated Components	2
Procurement Mode: Public Bidding	Bid Supplements	0
Classification: Goods	Document Request List	7
Category: Office Supplies and Devices	Date Published	17/05/2013
Approved Budget for the Contract: PHP 1,107,433.60	Last Updated / Time	17/05/2013 00:00 AM
Delivery Period: 30 Day/s	Closing Date / Time	04/06/2013 09:30 AM
Client Agency:		
Contact Person: Aileene T Dagos Administrative Officer V San Jose, San Jose Occidental Mindoro Philippines 5100 63-43-4911460 63-43-4911460 omsc_supply@yahoo.com.ph		

Description

1. The OCCIDENTAL MINDORO STATE COLLEGE (OMSC), through the General Fund/Special Trust Fund intends to apply the sum of One Million One Hundred Seven Thousand Four Hundred Thirty Three Pesos and 60/100 (P1,107,433.60) being the Approved Budget for the Contract (ABC) to payments under the contract for the Supply and Delivery of Office Supplies (B-8661-13-20). Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. The OCCIDENTAL MINDORO STATE COLLEGE (OMSC) now invites bids for the supply and delivery of one (1) lot of office supplies. Delivery of the Goods is required thirty (30) calendar days after receipt of Notice to Proceed. Bidders must have an experience of having completed, within a period of ten (10) years from date of submission and receipt of bids, at least one (1) contract that is similar to the project to be bid and whose value must be at least 50% of the ABC.

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act".

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty

DVD Rewritable, 4x speed, 4.7GB capacity	pc	55	55.00	
Envelope, documentary (10"x15"), 500s/box	box	75	1,250.00	93,750.00
Envelope, Documentary (10x" x 15")	pc	997	2.50	2,492.50

percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.

3. Interested bidders may obtain further information from OCCIDENTAL MINDORO STATE COLLEGE and inspect the Bidding Documents at the address given below during office hours, Mondays to Fridays (8:00-12:00/1:00-5:00) from May 17 - June 4, 2013.
4. A complete set of Bidding Documents may be purchased by interested Bidders from May 17 - June 4, 2013, from the address below and upon payment of a nonrefundable fee for the Bidding Documents in the amount of Five Thousand Pesos Only (P5,000.00) to the OMSC Cashier. It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the nonrefundable fee for the Bidding Documents not later than the submission of their bids.
5. Bids must be delivered to the address below on or before 9:30 AM, June 4, 2013. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 18.
6. The Occidental Mindoro State College will hold a Pre-bid Conference on May 22, 2013 at 10:00 AM at the BAC Office, 2F PTM Hall, OMSC Main Campus, San Jose, Occidental Mindoro which shall be open only to all interested parties who have purchased the Bidding Documents.
7. Bid opening shall be on June 4, 2013, 10:00 AM at BAC Office, 2F Administration Building, OMSC Main Campus, San Jose, Occidental Mindoro. Bids will be opened in the presence of the Bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.
8. Prospective bidders are strongly encouraged to order or download the electronic copy of the Bidding Documents from the PhilGEPS website: www.philgeps.net, for them to be included in the Document Request List of the project.
9. Prospective bidders shall quote the brand they are offering. For the winning bidder, a Retention Fee of ten percent (10%) of the Contract Price shall be withheld on top of the six percent (6%) VAT and Withholding Tax.
10. The Occidental Mindoro State College reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders. The OMSC further assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of their bids.

11. For further information, please refer to:

MELVIN S. DOMINGO
BAC Secretary for Goods and Services
Occidental Mindoro State College
San Jose, Occidental Mindoro
Email Address: melvin_s_domingo@yahoo.com
Tel/Fax No. (043) 491-14-60

(Sgd.) MA. PAZ FATIMA D. PALMARES
Chairperson
Bids and Awards Committee

Pre-bid Conference

Date	Time	Venue
22/05/2013	10:00:00 AM	BAC Office, 2F Administration Building, OMSC Main Campus, San Jose, Occidental Mindoro