

**ANNUAL PROCUREMENT PLAN FOR 2018
For Common-Use Supplies and Equipment**

INSTRUCTIONS IN FILLING OUT THE ANNUAL PROCUREMENT PLAN (APP) FORM:

1. Indicate the agency's **monthly** requirement per item in the APP form. The form will automatically compute for the Total Quarterly requirement, Total Amount per item and the Grand Total.
2. **APPs are considered incorrect if: a) form used is other than the prescribed format downloaded at ps-philgeps.gov.ph and; b) correct format is used but fields were deleted and/or inserted in Portion A of the APP. The agency will be informed through e-mail if the submission is incorrect.**
3. For Other Items not available from the Procurement Service but regularly purchased from other sources, agency must specify/indicate the item name under each category and unit price based on their last purchase of the item/s. These items will be evaluated by the Procurement Service and may be considered Common Supplies or Equipment (CSE). Items will be added to the electronic catalogue / virtual store as soon as it is procured and made available by the Procurement Service.
4. The accomplished **HARD COPY** of the APP-CSE shall be submitted in the following manner:
 - a. DBM Central Office- for entities in the Central Office
 - b. DBM Regional Office (RO)- for regional offices, operating units of DepEd, DOH, DPWH, CHED, TESDA and SUCs

The accomplished **SOFT COPY** of the APP-CSE shall be submitted to the following email addresses:

 - a. app.nga.ps@gmail.com- For central and regional offices of all national government agencies
 - b. app.suc.ps@gmail.com- For main and other campuses of all state universities and colleges
 - c. app.gocc.ps@gmail.com- For all central and regional offices of government owned and controlled corporations
 - d. app.deped.ps@gmail.com- For primary and secondary schools
 - e. app.lgu.ps@gmail.com - For Local government units
5. Consistent with Circular Letter No.2017-12 dated October 19, 2017, the APP for FY 2018 must be submitted on or before **November 30, 2017**.
6. Rename your APP file in the following format: APP2018- Name of Agency- Region (e.g. APP2018 -PS- Central Office).
7. For further assistance/clarification, agencies may call the Sales Division of the Procurement Service at telephone nos. (02)561-6094 or (02)689-7750 loc. 4021.

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Item & Specifications	Unit of Measure	Quantity Requirement																	Price Catalogue	TOTAL AMOUNT	
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity			
A. AVAILABLE AT PROCUREMENT SERVICE STORES																					
COMMON ELECTRICAL SUPPLIES																					
1	BATTERY, dry cell, AA, 2 pieces per blister pack	pack	58	6	33	97	14	19	42	75	21	11	36	68	16	24	13	53	293	20.28	5,942.04
2	BATTERY, dry cell, AAA, 2 pieces per blister pack	pack	21	2	0	23	6	5	9	20	4	2	6	12	5	4	4	13	68	19.20	1,305.49
3	BATTERY, dry cell, D, 1.5 volts, alkaline	pack	0	4	0	4	4	0	4	8	0	4	0	4	4	0	4	8	24	91.94	2,206.46
4	FLUORESCENT LAMP, 18 WATTS, linear tubular (T8)	tube	6	6	6	18	6	6	6	18	6	6	6	18	6	6	6	18	72	40.97	2,949.52
5	Ligth Bulb, LED, 7 watts 1 pc in individual box	piece	0	0	0	0	5	0	0	5	0	0	0	0	5	0	0	5	10	75.39	753.90
6	TAPE, ELECTRICAL, 18mm x 16M min	roll	12	0	5	17	5	0	5	10	0	5	0	5	5	0	0	5	37	18.93	700.34

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COMMON OFFICE SUPPLIES																					
1	ACETATE, thickness: 0.075mm min (gauge #3)	roll	7	1	0	8	1	1	0	2	1	1	0	2	0	0	0	0	12	766.73	9,200.76
2	AIR FRESHENER, aerosol, 280ml/150g min	can	27	10	18	55	10	14	21	45	19	10	14	43	17	21	9	47	190	88.69	16,851.33
3	ALCOHOL, ethyl, 68%-70%, scented, 500ml (-5ml)	bottle	48	22	31	101	22	32	41	95	27	22	35	84	27	27	22	76	356	49.73	17,704.88
4	CARBON FILM, PE, black, size 210mm x 297mm	box	1	0	1	2	0	1	0	1	1	0	1	2	0	1	0	1	6	205.48	1,232.90
5	CARBON FILM, PE, black, size 216mm x 330mm	box	3	0	1	4	2	2	1	5	3	1	2	6	2	2	0	4	19	210.91	4,007.33
6	CARTOLINA, assorted colors	pack	72	10	25	107	12	22	40	74	14	13	31	58	27	10	9	46	285	67.06	19,111.87
7	CHALK, molded, white, dustless, length: 78mm min	box	16	14	13	43	15	13	17	45	15	16	15	46	16	15	16	47	181	26.89	4,867.89
8	CLEARBOOK, 20 transparent pockets, for A4 size	piece	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	38.19	38.19
9	CLEARBOOK, 20 transparent pockets, for LEGAL size	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	40.47	-
10	CLIP, BACKFOLD, all metal, clamping: 19mm (-1mm)	box	32	2	8	42	7	10	12	29	15	0	10	25	7	8	4	19	115	7.87	905.37
11	CLIP, BACKFOLD, all metal, clamping: 25mm (-1mm)	box	22	3	12	37	3	17	12	32	12	3	16	31	3	11	6	20	120	13.94	1,672.32
12	CLIP, BACKFOLD, all metal, clamping: 32mm (-1mm)	box	10	1	3	14	3	8	29	40	5	1	7	13	3	3	5	11	78	19.88	1,551.01
13	CLIP, BACKFOLD, all metal, clamping: 50mm (-1mm)	box	40	6	19	65	6	16	27	49	16	6	26	48	6	11	13	30	192	41.10	7,891.35
14	CORRECTION TAPE, film base type, UL 6m min	piece	69	34	49	152	41	59	64	164	47	37	65	149	40	43	58	141	606	18.26	11,067.01
15	DATA FILE BOX, made of chipboard, with closed ends	box	194	51	58	303	92	50	106	248	124	56	69	249	87	47	44	178	978	72.57	70,974.63
16	DATA FOLDER, made of chipboard, taglia lock	piece	60	10	13	83	47	15	21	83	37	11	21	69	36	10	10	56	291	71.39	20,773.21
17	ENVELOPE, DOCUMENTARY, for A4 size document	box	1	1	3	5	1	0	6	7	1	0	3	4	0	0	0	0	16	424.47	6,791.45
18	ENVELOPE, DOCUMENTARY, for legal size document	box	16	2	5	23	1	0	7	8	5	0	6	11	0	0	1	1	43	538.80	23,168.54
19	ENVELOPE, EXPANDING, KRAFTBOARD, for legal size doc	box	19	3	20	42	5	14	8	27	33	3	19	55	3	13	4	20	144	667.84	96,168.38
20	ENVELOPE, EXPANDING, PLASTIC, 0.50mm thickness min	piece	14	9	5	28	53	8	35	96	55	4	9	68	65	5	4	74	266	28.71	7,638.03
21	ENVELOPE, MAILING, white, 80gsm (-5%)	box	2	0	1	3	1	0	2	3	2	0	1	3	0	0	0	0	9	341.79	3,076.07
22	ENVELOPE, mailing, white, with window	box	0	0	2	2	0	0	0	0	0	0	2	2	0	0	0	0	4	427.23	1,708.93
23	ERASER, FELT, for blackboard/whiteboard	piece	46	1	5	52	1	98	34	133	2	1	15	18	31	2	4	37	240	11.55	2,773.06
24	ERASER, PLASTIC/RUBBER, for pencil draft/writing	piece	14	0	18	32	5	30	0	35	13	0	6	19	5	3	0	8	94	6.23	585.58
25	FASTENER, METAL, 70mm between prongs	box	33	5	12	50	12	12	11	35	31	0	13	44	22	7	2	31	160	59.37	9,499.78
26	FILE ORGANIZER, expanding, plastic, 12 pockets	piece	25	0	14	39	6	2	9	17	8	0	5	13	7	8	0	15	84	73.59	6,181.59

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27 FILE TAB DIVIDER, bristol board, for A4	set	2	0	0	2	0	0	0	0	0	2	0	0	2	0	0	0	4	12.98	51.92
28 FILE TAB DIVIDER, bristol board, for legal	set	2	0	0	2	0	0	0	0	0	2	0	0	2	0	0	0	4	17.31	69.22
29 FOLDER, FANCY, for A4 size documents	bundle	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	258.50	-
30 FOLDER, FANCY, for legal size documents	bundle	0	3	0	3	0	2	0	2	2	0	1	3	0	1	0	1	9	302.85	2,725.63
31 FOLDER, L-TYPE, PLASTIC, for A4 size documents	pack	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	177.92	-
32 FOLDER, L-TYPE, PLASTIC, for legal size documents	pack	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	222.27	-
33 FOLDER, PRESSBOARD, size: 240mm x 370mm (-5mm)	box	11	0	0	11	3	3	3	9	2	1	0	3	4	0	0	4	27	776.59	20,967.90
34 FOLDER, TAGBOARD, for A4 size documents	pack	20	6	1	27	0	2	19	21	10	10	2	22	2	0	5	7	77	226.05	17,406.19
35 FOLDER, TAGBOARD, for legal size documents	pack	23	0	19	42	7	15	10	32	14	1	7	22	6	3	0	9	105	208.38	21,880.40
36 GLUE, all purpose, gross weight: 200 grams min	jar	25	4	33	62	15	6	45	66	37	7	11	55	45	2	3	50	233	49.73	11,587.74
37 INDEX TAB, self-adhesive, transparent	box	5	2	2	9	4	2	2	8	6	3	3	12	5	3	3	11	40	53.74	2,149.47
38 LOOSELEAF COVER, made of chipboard, for legal	bundle	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	676.00	-
39 MAGAZINE FILE BOX, LARGE size, made of chipboard	piece	0	0	0	0	0	0	0	0	0	0	5	5	0	0	0	0	5	43.26	216.32
40 MARKER, FLUORESCENT, 3 assorted colors per set	set	22	1	3	26	17	8	15	40	18	3	4	25	14	2	6	22	113	36.97	4,177.84
41 MARKER, whiteboard, black, felt tip, bullet type	piece	90	17	26	133	32	151	38	221	52	14	37	103	79	29	11	119	576	10.69	6,158.13
42 MARKER, whiteboard, blue, felt tip, bullet type	piece	26	0	0	26	8	3	8	19	16	2	4	22	21	0	1	22	89	10.69	951.52
43 MARKER, whiteboard, red, felt tip, bullet type	piece	11	0	0	11	0	0	5	5	0	0	0	0	10	0	0	10	26	10.69	277.97
44 MARKER, PERMANENT, bullet type, black	piece	45	4	29	78	32	25	47	104	36	8	31	75	26	13	10	49	306	10.04	3,071.02
45 MARKER, PERMANENT, bullet type, blue	piece	21	1	4	26	10	7	9	26	6	0	10	16	16	0	2	18	86	10.04	863.10
46 MARKER, PERMANENT, bullet type, red	piece	15	0	2	17	0	0	12	12	4	0	12	16	11	0	2	13	58	10.04	582.09
47 NOTEBOOK, STENOGRAPHER, spiral, 40 leaves	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	12.52	-
48 NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	pad	5	0	5	10	0	2	5	7	0	5	0	5	0	5	0	5	27	32.45	876.10
49 NOTE PAD, stick on, 76mm x 76mm (3" x 3") min	pad	7	0	5	12	0	0	7	7	0	5	0	5	0	5	0	5	29	44.32	1,285.42
50 NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	pad	12	0	5	17	7	1	5	13	6	5	1	12	6	5	0	11	53	59.49	3,152.86
51 PAPER, PAD, ruled, size: 216mm x 330mm (± 2mm)	pad	3	0	2	5	0	0	2	2	1	0	0	1	0	0	0	0	8	18.99	151.92
52 PAPER CLIP, vinyl/plastic coat, length: 32mm min	box	80	9	32	121	37	29	32	98	17	30	9	56	35	8	30	73	348	6.91	2,403.15
53 PAPER CLIP, vinyl/plastic coat, length: 48mm min	box	98	20	38	156	44	26	52	122	17	53	15	85	42	20	45	107	470	14.04	6,598.80
54 PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	ream	161	63	70	294	66	95	116	277	62	56	63	181	88	68	76	232	984	137.66	135,462.16

Item & Specifications		Unit of Measure	Quantity Requirement																Price Catalogue	TOTAL AMOUNT	
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55	PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm	ream	436	156	249	841	129	403	156	688	243	142	262	647	141	220	122	483	2659	160.94	427,939.46
56	PAPER, Multi-Purpose (COPY) A4, 70 gsm	ream	125	14	16	155	82	15	24	121	22	45	19	86	23	9	12	44	406	119.09	48,350.70
57	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	ream	45	13	13	71	21	13	39	73	16	17	13	46	13	12	10	35	225	123.08	27,693.90
58	PAPER, PARCHMENT, size: 210 x 297mm, multi-purpose	ream	4	0	26	30	3	0	10	13	7	0	0	7	12	0	0	12	62	95.18	5,901.21
59	PAPER, THERMAL, 55gsm, size: 216mm±1mm x 30m-0.3m	roll	1	0	1	2	0	0	0	0	1	0	1	2	0	0	1	1	5	34.29	171.44
60	PENCIL, lead, w/ eraser, wood cased, hardness: HB	box	68	13	20	101	14	97	18	129	17	9	27	53	24	12	7	43	326	20.40	6,651.96
61	PHILIPPINE NATIONAL FLAG, 100% polyester	piece	9	0	0	9	0	0	0	0	0	0	0	0	0	0	0	0	9	319.07	2,871.65
62	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	book	81	18	50	149	5	55	29	89	31	5	39	75	20	28	5	53	366	62.73	22,960.20
63	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	book	28	16	5	49	8	13	4	25	13	1	10	24	20	6	1	27	125	97.34	12,168.00
64	RING BINDER, 80 rings, plastic, 32mm x 1.12m	bundle	21	0	0	21	1	2	40	43	0	15	0	15	0	0	0	0	79	267.14	21,104.44
65	RUBBER BAND, 70mm min lay flat length (#18)	box	8	1	3	12	1	2	5	8	1	1	2	4	2	1	1	4	28	97.04	2,717.19
66	RULER, plastic, 450mm (18"), width: 38mm min	piece	57	0	1	58	25	7	1	33	26	0	1	27	31	1	0	32	150	16.10	2,414.88
67	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	piece	62	48	30	140	28	35	53	116	45	17	21	83	35	23	25	83	422	35.99	15,189.64
68	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	piece	37	6	11	54	21	7	10	38	37	6	12	55	38	11	11	60	207	35.99	7,450.84
69	SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip	piece	11	2	0	13	2	0	2	4	6	0	2	8	0	0	2	2	27	35.99	971.85
70	STAMP PAD INK, purple or violet	bottle	70	0	1	71	6	14	18	38	27	5	6	38	6	0	0	6	153	25.62	3,919.13
71	STAMP PAD, FELT, bed dimension: 60mm x 100mm min	piece	15	0	0	15	7	5	4	16	8	0	2	10	3	0	0	3	44	28.77	1,265.72
72	STAPLE WIRE, for heavy duty staplers, (23/13)	box	4	4	4	12	2	1	5	8	3	3	2	8	2	1	2	5	33	21.51	709.74
73	STAPLE WIRE, STANDARD, (26/6)	box	66	17	33	116	12	32	37	81	43	28	45	116	39	25	21	85	398	19.68	7,831.37
74	TAPE, MASKING, width: 24mm (±1mm)	roll	25	5	6	36	12	5	23	40	15	4	8	27	15	9	4	28	131	57.32	7,509.55
75	TAPE, MASKING, width: 48mm (±1mm)	roll	14	8	6	28	13	8	10	31	12	7	8	27	11	4	5	20	106	109.24	11,579.61
76	TAPE, PACKAGING, width: 48mm (±1mm)	roll	32	12	14	58	22	15	24	61	18	14	20	52	16	8	12	36	207	29.08	6,019.23
77	TAPE, TRANSPARENT, width: 24mm (±1mm)	roll	97	22	57	176	42	48	35	125	64	21	26	111	44	28	18	90	502	11.36	5,701.11
78	TAPE, TRANSPARENT, width: 48mm (±1mm)	roll	47	13	32	92	31	28	46	105	33	13	21	67	22	15	14	51	315	27.58	8,687.95
79	TOILET TISSUE PAPER 2-plys sheets, 150 pulls	pack	30	12	17	59	15	14	26	55	17	11	19	47	14	11	12	37	198	70.30	13,920.19
80	TWINE, plastic, one (1) kilo per roll	roll	12	2	0	14	5	0	0	5	9	2	1	12	3	1	2	6	37	51.92	1,920.92
81	WRAPPING PAPER, kraft, 65gsm (-5%)	pack	2	0	3	5	0	0	0	0	0	0	0	0	0	0	0	0	5	133.99	669.97
82	Airline Travel	ticket	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	0.00	1,768,636.36

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		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity			
COMMON OFFICE DEVICES																					
1 CUTTER BLADE, for heavy duty cutter	tube	5	0	4	9	0	5	0	5	2	0	5	7	0	5	0	5	26	10.22	265.80	
2 CUTTER KNIFE, for general purpose	piece	3	1	3	7	4	5	4	13	2	1	7	10	1	1	1	3	33	20.55	678.16	
3 DATING AND STAMPING MACHINE, heavy duty	piece	10	1	1	12	2	1	0	3	2	1	0	3	2	1	5	8	26	497.52	12,935.40	
4 PENCIL SHARPENER, manual, single cutter head	piece	19	1	3	23	0	2	9	11	3	0	1	4	0	0	0	0	38	194.69	7,398.14	
5 PUNCHER, paper, heavy duty, with two hole guide	piece	15	2	4	21	6	2	7	15	2	1	2	5	4	0	2	6	47	123.42	5,800.59	
6 SCISSORS, symmetrical, blade length: 65mm min	pair	33	3	12	48	16	19	19	54	6	3	13	22	2	10	3	15	139	14.28	1,984.81	
7 STAPLER, STANDARD TYPE, load cap: 200 staples min	piece	23	5	14	42	4	13	5	22	4	1	11	16	8	3	2	13	93	85.45	7,946.52	
8 STAPLER, BINDER TYPE, heavy duty, desktop	piece	1	0	1	2	0	0	0	0	1	0	0	1	1	0	0	1	4	913.95	3,655.81	
9 STAPLE REMOVER, PLIER-TYPE	piece	19	6	2	27	0	3	3	6	1	0	3	4	4	0	3	7	44	18.91	831.92	
10 TAPE DISPENSER, TABLE TOP, for 24mm width tape	piece	27	0	6	33	1	6	3	10	6	5	0	11	1	0	1	2	56	51.57	2,888.12	
11 WASTEBASKET, non-rigid plastic	piece	76	7	7	90	42	18	29	89	52	4	19	75	34	11	0	45	299	25.96	7,761.56	
COMMON JANITORIAL SUPPLIES																					
1 BROOM, soft (tambo)	piece	89	19	22	130	24	34	97	155	31	9	24	64	19	19	6	44	393	91.94	36,130.85	
2 BROOM, STICK (TING-TING), usable length: 760mm min	piece	42	2	9	53	14	23	49	86	18	5	15	38	8	13	11	32	209	24.88	5,199.25	
3 CLEANER, TOILET BOWL AND URINAL, 900ml-1000ml cap	bottle	44	17	24	85	28	34	23	85	45	17	23	85	42	24	17	83	338	43.26	14,623.23	
4 CLEANSER, SCOURING POWDER, 350g min./can	can	33	8	20	61	17	11	30	58	13	8	21	42	23	15	15	53	214	24.88	5,323.64	
5 DETERGENT POWDER, all purpose, 1kg	pouch	136	105	128	369	122	120	132	374	117	114	113	344	121	119	106	346	1433	38.93	55,782.68	
6 DISINFECTANT SPRAY, aerosol type, 400-550 grams	can	27	7	10	44	15	9	9	33	20	9	10	39	10	7	5	22	138	125.20	17,276.94	
7 DUST PAN, non-rigid plastic, w/ detachable handle	piece	61	3	7	71	11	28	19	58	26	5	5	36	6	22	11	39	204	28.12	5,736.81	
8 FLOOR WAX, PASTE, RED	can	14	3	11	28	8	12	4	24	11	4	10	25	6	7	4	17	94	280.13	26,332.63	
9 FURNITURE CLEANER, aerosol type, 300ml min per can	can	16	1	5	22	7	3	5	15	13	0	5	18	6	0	1	7	62	90.85	5,632.97	
10 INSECTICIDE, aerosol type, net content: 600ml min	can	26	9	7	42	5	12	14	31	15	16	19	50	12	17	6	35	158	142.77	22,557.85	
11 MOP BUCKET, heavy duty, hard plastic	piece	5	0	4	9	0	0	0	0	0	6	0	6	0	0	0	0	15	1,987.44	29,811.60	
12 MOPHANDLE, heavy duty, aluminum, screw type	piece	28	1	9	38	4	17	14	35	7	10	12	29	12	5	2	19	121	148.18	17,929.68	
13 MOPHEAD, made of rayon, weight: 400 grams min	piece	29	0	9	38	4	25	14	43	8	12	9	29	11	4	0	15	125	110.32	13,790.40	
14 RAGS, all cotton, 32 pieces per kilogram min	bundle	33	0	1	34	0	15	23	38	14	8	6	28	5	1	0	6	106	51.68	5,477.83	

Item & Specifications	Unit of Measure	Quantity Requirement																	Price Catalogue	TOTAL AMOUNT	
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity			
15 SCOURING PAD, made of synthetic nylon, 140 x 220mm	pack	8	7	8	23	7	9	7	23	9	9	9	27	7	9	3	19	92	107.08	9,851.21	
16 TRASHBAG, plastic, transparent	roll	62	3	3	68	16	3	21	40	19	3	3	25	16	12	2	30	163	145.48	23,712.46	
17 DETERGENT BAR, 140 grams as packed	bar	10	0	0	10	3	0	4	7	6	0	0	6	3	0	0	3	26	7.57	196.85	
COMMON OFFICE EQUIPMENT																					
1 BINDING AND PUNCHING MACHINE, binding cap: 50mm	unit	2	0	0	2	0	0	2	2	0	0	0	0	3	0	0	3	7	10,816.00	75,712.00	
2 CALCULATOR, compact, 12 digits	unit	7	1	11	19	1	15	11	27	5	0	0	5	0	0	0	0	51	140.61	7,171.01	
3 CHAIR, monobloc, beige, with backrest, w/o armrest	piece	210	0	70	280	250	0	0	250	0	0	0	0	0	0	0	0	530	273.10	144,745.12	
4 CHAIR, monobloc, white, with backrest, w/o armrest	piece	157	0	10	167	30	0	4	34	6	1	0	7	0	5	0	5	213	273.10	58,171.15	
5 DIGITAL VOICE RECORDER, memory: 4GB (expandable)	unit	3	0	0	3	0	0	0	0	0	0	0	0	0	0	0	0	3	6,828.14	20,484.42	
6 DOCUMENT CAMERA, 3.2M pixels	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	26,391.04	-	
7 ELECTRIC FAN, INDUSTRIAL, ground type, metal blade	unit	0	0	0	0	0	0	2	2	0	0	0	0	0	0	0	0	2	1,091.33	2,182.67	
8 ELECTRIC FAN, ORBIT type, ceiling, metal blade	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,372.55	-	
9 ELECTRIC FAN, STAND type, plastic blade	unit	4	0	1	5	0	0	1	1	0	0	0	0	0	0	0	0	6	1,046.65	6,279.87	
10 ELECTRIC FAN, WALL type, plastic blade	unit	1	0	1	2	0	0	0	0	0	0	0	0	0	0	0	0	2	782.00	1,563.99	
11 FACSIMILE MACHINE, uses thermal paper	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,642.83	-	
12 FIRE EXTINGUISHER, DRY CHEMICAL, 4.5kgs	unit	20	2	20	42	0	0	0	0	20	0	0	20	0	0	0	0	62	1,123.78	69,674.51	
13 FIRE EXTINGUISHER, PURE HCFC 123, 4.5kgs	unit	10	0	0	10	0	0	0	0	0	0	0	0	0	0	0	0	10	5,191.68	51,916.80	
14 MULTIMEDIA PROJECTOR, 4000 min ANSI Lumens	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	27,542.94	-	
15 PAPER TRIMMER/CUTTING MACHINE, max paper size: B4	unit	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	8,411.60	8,411.60	
16 PAPER SHREDDER, cutting width: 3mm-4mm	unit	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	5,927.17	5,927.17	
17 PRINTER, IMPACT DOT MATRIX, 24 pins, 136 column	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	19,457.98	-	
18 PRINTER, IMPACT DOT MATRIX, 9 pins, 80 columns	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	6,064.78	-	
19 PRINTER, LASER, monochrome, network-ready	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	744.14	-	
20 TABLE, MONOBLOC, WHITE, 889 x 889mm (35" x 35")min	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,379.04	-	
21 TABLE, MONOBLOC, BEIGE, 889 x 889mm (35" x 35")min	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,379.04	-	
22 Desktop Computer, branded	unit	5	0	0	5	0	0	0	0	0	0	0	0	0	0	0	0	5	35,887.49	179,437.44	
23 Laptop Computer, branded	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	36,587.28	-	

Item & Specifications		Unit of Measure	Quantity Requirement																Price Catalogue	TOTAL AMOUNT	
			Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4			Total Quantity
COMMON COMPUTER SUPPLIES																					
1	CONTINUOUS FORM, 1 PLY, 280 x 241mm	box	6	0	0	6	0	0	1	1	0	0	0	0	0	0	0	0	7	709.53	4,966.71
2	CONTINUOUS FORM, 1 PLY, 280 x 378mm	box	5	0	0	5	0	0	1	1	0	0	0	0	0	0	0	0	6	1,070.78	6,424.70
3	CONTINUOUS FORM, 2 ply, 280mm x 241mm, carbonless	box	12	2	2	16	4	7	2	13	2	2	13	17	2	2	2	6	52	796.06	41,395.00
4	CONTINUOUS FORM, 2 ply, 280 x 378mm, carbonless	box	2	1	2	5	1	2	0	3	2	0	2	4	0	2	0	2	14	1,352.00	18,928.00
5	CONTINUOUS FORM, 3 PLY, 280 x 241mm, carbonless	box	13	3	7	23	16	8	12	36	5	3	15	23	11	7	8	26	108	620.67	67,032.58
6	CONTINUOUS FORM, 3 PLY, 280 x 378mm, carbonless	box	11	6	4	21	6	6	7	19	4	6	6	16	6	4	4	14	70	1,076.19	75,333.44
7	DVD REWRITABLE, speed: 4x min, 4.7GB capacity min	piece	48	1	6	55	1	22	17	40	2	0	1	3	1	0	0	1	99	22.66	2,243.50
8	EXTERNAL HARD DRIVE, 1TB, 2.5"HDD, USB 3.0	piece	22	1	11	34	7	0	5	12	1	2	1	4	0	0	0	0	50	3,152.86	157,643.20
9	FLASH DRIVE, 16 GB capacity	piece	44	4	6	54	9	3	11	23	6	2	1	9	1	4	0	5	91	261.75	23,819.00
10	MOUSE, optical, USB connection type	unit	47	0	22	69	2	25	6	33	3	0	9	12	2	0	2	4	118	140.39	16,565.97
HANDBOOK ON PROCUREMENT																					
1	HANDBOOK (RA 9184), 7th Edition	piece	2	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	2	48.13	96.26
CONSUMABLES																					
1	DRUM CART, BROTHER DR-3455	cart				0				0				0				0	0	7,138.56	-
2	INK CART, CANON CL-741, Col.	cart				0				0				0				0	0	1,041.58	-
3	INK CART, CANON CL-811, Colored	cart				0				0				0				0	0	1,070.78	-
4	INK CART, CANON PG-740, Black	cart	2	0	0	2	0	2	0	2	0	0	2	2	0	0	0	0	6	784.16	4,704.96
5	INK CART, CANON PG-810, Black	cart	2	0	0	2	0	2	0	2	0	0	2	2	0	0	0	0	6	811.20	4,867.20
6	INK CART, EPSON C13T664100 (T6641), Black	cart	132	43	50	225	72	115	117	304	95	24	57	176	48	46	33	127	832	264.99	220,473.34
7	INK CART, EPSON C13T664200 (T6642), Cyan	cart	84	14	25	123	32	78	74	184	46	15	32	93	31	20	8	59	459	264.99	121,631.33
8	INK CART, EPSON C13T664300 (T6643), Magenta	cart	80	13	23	116	36	80	74	190	42	14	37	93	34	19	9	62	461	264.99	122,161.31
9	INK CART, EPSON C13T664400 (T6644), Yellow	cart	80	15	23	118	34	74	74	182	39	14	32	85	36	19	12	67	452	264.99	119,776.38
10	INK CART, HP C2P04AA (HP62) Black	cart				0				0				0				0	0	0.00	-
11	INK CART, HP C2P06AA (HP62) Tri-color	cart				0				0				0				0	0	0.00	-
12	INK CART, HP C9351AA, (HP21), Black	cart				0				0				0				0	0	676.00	-
13	INK CART, HP C9352AA, (HP22), Tri-color	cart				0				0				0				0	0	782.00	-
14	INK CART, HP C9363WA, (HP97), Tri-color	cart				0				0				0				0	0	1,552.10	-

Item & Specifications		Unit of Measure	Quantity Requirement															Price Catalogue	TOTAL AMOUNT		
			Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec			Q4	Total Quantity
15	INK CART, HP C9397A (HP72) 69ml Photo Black	cart				0				0				0				0	0	0.00	-
16	INK CART, HP C9398A (HP72) 69ml Cyan	cart				0				0				0				0	0	0.00	-
17	INK CART, HP C9399A (HP72) 69ml Magenta	cart				0				0				0				0	0	0.00	-
18	INK CART, HP C9400A (HP72) 69ml Yellow	cart				0				0				0				0	0	0.00	-
19	INK CART, HP C9401A (HP72) 69ml Gray	cart				0				0				0				0	0	0.00	-
20	INK CART, HP C9403A (HP72) 130ml Matte Black	cart				0				0				0				0	0	0.00	-
21	INK CART, HP CC640WA, (HP60), Black	cart				0				0				0				0	0	665.18	-
22	INK CART, HP CC643WA, (HP60), Tri-color	cart				0				0				0				0	0	784.16	-
23	INK CART, HP CD887AA, (HP703), Black	cart				0				0				0				0	0	373.15	-
24	INK CART, HP CD888AA, (HP703), Tri-color	cart				0				0				0				0	0	373.15	-
25	INK CART, HP CD972AA, (HP 920XL), Cyan	cart				0				0				0				0	0	654.37	-
26	INK CART, HP CD973AA, (HP 920XL), Magenta	cart				0				0				0				0	0	654.37	-
27	INK CART, HP CD974AA, (HP 920XL), Yellow	cart				0				0				0				0	0	654.37	-
28	INK CART, HP CD975AA, (HP 920XL), Black	cart				0				0				0				0	0	1,292.51	-
29	INK CART, HP CH561WA, (HP61), Black	cart				0				0				0				0	0	670.59	-
30	INK CART, HP CH562WA, (HP61), Tricolor	cart				0				0				0				0	0	859.87	-
31	INK CART, HP CH565A (HP82) Black	cart				0				0				0				0	0	0.00	-
32	INK CART, HP CH566A (HP82) Cyan	cart				0				0				0				0	0	0.00	-
33	INK CART, HP CH567A (HP82) Magenta	cart				0				0				0				0	0	0.00	-
34	INK CART, HP CH568A (HP82) Yellow	cart				0				0				0				0	0	0.00	-
35	INK CART, HP CN045AA, (HP950XL), Black	cart				0				0				0				0	0	1,616.99	-
36	INK CART, HP CN046AA, (HP951XL), Cyan	cart				0				0				0				0	0	1,222.21	-
37	INK CART, HP CN047AA, (HP951XL), Magenta	cart				0				0				0				0	0	1,227.62	-
38	INK CART, HP CN048AA, (HP951XL). Yellow	cart				0				0				0				0	0	1,227.62	-
39	INK CART, HP CN692AA, (HP704), Black	cart				0				0				0				0	0	373.15	-
40	INK CART, HP CN693AA, (HP704), Tri-color	cart				0				0				0				0	0	373.15	-
41	INK CART, HP CZ107AA, (HP678), Black	cart				0				0				0				0	0	379.64	-
42	INK CART, HP CZ108AA, (HP678), Tricolor	cart				0				0				0				0	0	379.64	-
43	INK CART, HP CZ121A (HP685A), Black	cart				0				0				0				0	0	380.72	-
44	INK CART, HP CZ122A (HP685A), Cyan	cart				0				0				0				0	0	259.58	-

Item & Specifications		Unit of Measure	Quantity Requirement															Price Catalogue	TOTAL AMOUNT		
			Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec			Q4	Total Quantity
45	INK CART, HP CZ123A (HP685A), Magenta	cart				0				0				0				0	0	259.58	-
46	INK CART, HP CZ124A (HP685A), Yellow	cart				0				0				0				0	0	259.58	-
47	INK CART, HP F6V26AA (HP680) Tri-color	cart				0				0				0				0	0	0.00	-
48	INK CART, HP F6V27AA (HP680) Black	cart				0				0				0				0	0	0.00	-
49	INK CART, HP LoS51AA (HP955) Cyan Original	cart				0				0				0				0	0	0.00	-
50	INK CART, HP LoS54AA (HP955) Magenta Original	cart				0				0				0				0	0	0.00	-
51	INK CART, HP LoS57AA (HP955) Yellow Original	cart				0				0				0				0	0	0.00	-
52	INK CART, HP LoS60AA (HP955) Black Original	cart				0				0				0				0	0	0.00	-
53	INK CART, HP LoS63AA (HP955XL) Cyan Original	cart				0				0				0				0	0	0.00	-
54	INK CART, HP LoS66AA (HP955XL) Magenta Original	cart				0				0				0				0	0	0.00	-
55	INK CART, HP LoS69AA (HP955XL) Yellow Original	cart				0				0				0				0	0	0.00	-
56	INK CART, HP LoS72AA (HP955XL) Black Original	cart				0				0				0				0	0	0.00	-
57	INK CART, HP T6L89AA (HP905) Cyan Original	cart				0				0				0				0	0	0.00	-
58	INK CART, HP T6L93AA (HP905) Magenta Original	cart				0				0				0				0	0	0.00	-
59	INK CART, HP T6L97AA (HP905) Yellow Original	cart				0				0				0				0	0	0.00	-
60	INK CART, HP T6M01AA (HP905) Black Original	cart				0				0				0				0	0	0.00	-
61	INK CART, HP T6M05AA (HP905XL) Cyan Original	cart				0				0				0				0	0	0.00	-
62	INK CART, HP T6M09AA (HP905XL) Magenta Original	cart				0				0				0				0	0	0.00	-
63	INK CART, HP T6M13AA (HP905XL) Yellow Original	cart				0				0				0				0	0	0.00	-
64	INK CART, HP T6M17AA (HP905XL) Black Original	cart				0				0				0				0	0	0.00	-
65	RIBBON CART, EPSON C13S015516 (#8750), Black	cart				0				0				0				0	0	79.82	-
66	RIBBON CART, EPSON C13S015531 (S015086), Black	cart				0				0				0				0	0	753.88	-
67	RIBBON CART, EPSON C13S015632, Black, forLX-310	cart				0				0				0				0	0	78.96	-
68	TONER CART, BROTHER TN-2025, Black	cart				0				0				0				0	0	2,658.57	-
69	TONER CART, BROTHER TN-2130, Black	cart				0				0				0				0	0	1,892.80	-
70	TONER CART, BROTHER TN-2150, Black	cart				0				0				0				0	0	2,720.22	-
71	TONER CART, BROTHER TN-3320, Black	cart				0				0				0				0	0	3,059.63	-

Item & Specifications	Unit of Measure	Quantity Requirement																	Price Catalogue	TOTAL AMOUNT
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity		
72 TONER CART, BROTHER TN-3350, Black, for HL5450DN (CU Printer)	cart				0				0				0				0	0	4,460.08	-
73 TONER CART, HP CB435A, Black	cart				0				0				0				0	0	2,914.91	-
74 TONER CART, HP CB540A, Black	cart				0				0				0				0	0	3,444.90	-
75 TONER CART, HP CE255A, Black	cart				0				0				0				0	0	7,024.99	-
76 TONER CART, HP CE278A, Black	cart				0				0				0				0	0	3,239.39	-
77 TONER CART, HP CE285A (HP85A), Black	cart				0				0				0				0	0	3,009.01	-
78 TONER CART, HP CE310A, Black	cart				0				0				0				0	0	2,482.27	-
79 TONER CART, HP CE311A, Cyan	cart				0				0				0				0	0	2,590.43	-
80 TONER CART, HP CE312A, Yellow	cart				0				0				0				0	0	2,590.43	-
81 TONER CART, HP CE313A, Magenta	cart				0				0				0				0	0	2,590.43	-
82 TONER CART, HP CE320A, Black	cart				0				0				0				0	0	2,968.99	-
83 TONER CART, HP CE321A, Cyan	cart				0				0				0				0	0	3,131.23	-
84 TONER CART, HP CE322A, Yellow	cart				0				0				0				0	0	3,131.23	-
85 TONER CART, HP CE323A, Magenta	cart				0				0				0				0	0	3,131.23	-
86 TONER CART, HP CE390A, Black	cart				0				0				0				0	0	7,998.43	-
87 TONER CART, HP CE400A, Black	cart				0				0				0				0	0	7,024.99	-
88 TONER CART, HP CE401A, Cyan	cart				0				0				0				0	0	10,377.95	-
89 TONER CART, HP CE402A, Yellow	cart				0				0				0				0	0	10,377.95	-
90 TONER CART, HP CE403A, Magenta	cart				0				0				0				0	0	10,377.95	-
91 TONER CART, HP CE410A, (HP305), Black	cart				0				0				0				0	0	3,942.43	-
92 TONER CART, HP CE411A, (HP305), Cyan	cart				0				0				0				0	0	5,618.91	-
93 TONER CART, HP CE412A, (HP305), Yellow	cart				0				0				0				0	0	5,618.91	-
94 TONER CART, HP CE413A, (HP305), Magenta	cart				0				0				0				0	0	5,618.91	-
95 TONER CART, HP CE505A, Black	cart				0				0				0				0	0	4,158.75	-
96 TONER CART, HP CE505X, Black, high cap	cart				0				0				0				0	0	7,349.47	-
97 TONER CART, HP CF217A (HP17A) Black LaserJet	cart				0				0				0				0	0	0.00	-
98 TONER CART, HP CF226A (HP26A) Black LaserJet	cart				0				0				0				0	0	0.00	-
99 TONER CART, HP CF226XC (HP26XC) Black LaserJet	cart				0				0				0				0	0	0.00	-
100 TONER CART, HP CF280A, LaserJet Pro M401/M425 2.7K Black	cart				0				0				0				0	0	0.00	-

Item & Specifications	Unit of Measure	Quantity Requirement																Price Catalogue	TOTAL AMOUNT	
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4			Total Quantity
101	TONER CART, HP CF280XC	cart				0				0				0			0	0	7,241.31	-
102	TONER CART, HP CF281A (HP81A) Black LaserJet	cart				0				0				0			0	0	0.00	-
103	TONER CART, HP CF283A (HP83A) LaserJet Black	cart				0				0				0			0	0	0.00	-
104	TONER CART, HP CF283XC (HP83X) Blk Contract LJ	cart				0				0				0			0	0	0.00	-
105	TONER CART, HP CF287A (HP87) black	cart				0				0				0			0	0	0.00	-
106	TONER CART, HP CF310AC (HP826) black	cart				0				0				0			0	0	0.00	-
107	TONER CART, HP CF311AC (HP826) cyan	cart				0				0				0			0	0	0.00	-
108	TONER CART, HP CF312AC (HP826) yellow	cart				0				0				0			0	0	0.00	-
109	TONER CART, HP CF313AC (HP826) magenta	cart				0				0				0			0	0	0.00	-
110	TONER CART, HP CF325XC (HP25X) Black LaserJet	cart				0				0				0			0	0	0.00	-
111	TONER CART, HP CF350A Black LJ	cart				0				0				0			0	0	0.00	-
112	TONER CART, HP CF351A Cyan LJ	cart				0				0				0			0	0	0.00	-
113	TONER CART, HP CF352A Yellow LJ	cart				0				0				0			0	0	0.00	-
114	TONER CART, HP CF353A Magenta LJ	cart				0				0				0			0	0	0.00	-
115	TONER CART, HP CF360A (HP508A) Black LaserJet	cart				0				0				0			0	0	0.00	-
116	TONER CART, HP CF360XC (HP508X) Black Contract LJ	cart				0				0				0			0	0	0.00	-
117	TONER CART, HP CF361A (HP508A) Cyan LaserJet	cart				0				0				0			0	0	0.00	-
118	TONER CART, HP CF361XC (HP508X) Cyan Contract LJ	cart				0				0				0			0	0	0.00	-
119	TONER CART, HP CF362A (HP508A) Yellow LaserJet	cart				0				0				0			0	0	0.00	-
120	TONER CART, HP CF362XC (HP508X) Yellow Contract LJ	cart				0				0				0			0	0	0.00	-
121	TONER CART, HP CF363A (HP508A) Magenta LaserJet	cart				0				0				0			0	0	0.00	-
122	TONER CART, HP CF363XC (HP508X) Magenta Contract LJ	cart				0				0				0			0	0	0.00	-
123	TONER CART, HP CF400A (HP201A) Black LaserJet	cart				0				0				0			0	0	0.00	-
124	TONER CART, HP CF401A (HP201A) Cyan LaserJet	cart				0				0				0			0	0	0.00	-
125	TONER CART, HP CF402A (HP201A) Yellow LaserJet	cart				0				0				0			0	0	0.00	-
126	TONER CART, HP CF403A (HP201A) Magenta LaserJet	cart				0				0				0			0	0	0.00	-
127	TONER CART, HP CF410A (HP410A) black	cart				0				0				0			0	0	0.00	-
128	TONER CART, HP CF410XC (HP410XC) black	cart				0				0				0			0	0	0.00	-

Item & Specifications	Unit of Measure	Quantity Requirement																	Price Catalogue	TOTAL AMOUNT	
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity			
129	TONER CART, HP CF411A (HP410A) cyan	cart				0				0				0				0	0	0.00	-
130	TONER CART, HP CF411XC (HP410XC) cyan	cart				0				0				0				0	0	0.00	-
131	TONER CART, HP CF412A (HP410A) yellow	cart				0				0				0				0	0	0.00	-
132	TONER CART, HP CF412XC (HP410XC) yellow	cart				0				0				0				0	0	0.00	-
133	TONER CART, HP CF413A (HP410A) magenta	cart				0				0				0				0	0	0.00	-
134	TONER CART, HP CF413XC (HP410XC) magenta	cart				0				0				0				0	0	0.00	-
135	TONER CART, HP Q2612A, Black	cart				0				0				0				0	0	3,228.58	-
136	TONER CART, HP Q5942A, Black	cart				0				0				0				0	0	7,782.11	-
137	TONER CART, HP Q7553A, Black	cart				0				0				0				0	0	4,050.59	-
138	TONER CART, LEXMARK E360H11P, Black	cart				0				0				0				0	0	9,229.29	-
139	TONER CART, LEXMARK T650A11P, Black	cart				0				0				0				0	0	10,015.62	-
140	TONER CART, SAMSUNG MLT-D101S, Black	cart				0				0				0				0	0	2,747.26	-
141	TONER CART, SAMSUNG MLT-D103S, Black	cart				0				0				0				0	0	3,028.48	-
142	TONER CART, SAMSUNG MLT-D104S, Black	cart				0				0				0				0	0	2,541.76	-
143	TONER CART, SAMSUNG MLT-D105L, Black	cart				0				0				0				0	0	2,898.69	-
144	TONER CART, SAMSUNG MLT-D108S, Black	cart				0				0				0				0	0	2,855.42	-
145	TONER CART, SAMSUNG MLT-D203E, Black	cart				0				0				0				0	0	7,403.55	-
146	TONER CART, SAMSUNG MLT-D203L, Black	cart				0				0				0				0	0	4,802.30	-
147	TONER CART, SAMSUNG MLT-D203U, black	cart				0				0				0				0	0	9,842.56	-
148	TONER CART, SAMSUNG MLT-D205E, Black	cart				0				0				0				0	0	9,572.16	-
149	TONER CART, SAMSUNG MLT-D205L, Black	cart				0				0				0				0	0	5,267.39	-
150	TONER CART, SAMSUNG SCX-D6555A, Black	cart				0				0				0				0	0	4,531.90	-
151	TONER CARTRIDGE, BROTHER TN-3478, Blackf, for printer HL-6400DW (12,000 pages)	cart				0				0				0				0	0	6,312.22	-
152	TONER CARTRIDGE, CANON 324 II, for printer LBP6780x	cart				0				0				0				0	0	13,935.33	-

B. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)

COMMON ELECTRICAL SUPPLIES																					
1	Acces Valve	piece	2	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	2	200.00	400.00
2	ACU outlet with breaker, 20A, KSB, KOTEN Brand	piece	0	0	4	4	0	0	0	0	0	0	0	0	0	0	0	0	4	550.00	2,200.00

Item & Specifications		Unit of Measure	Quantity Requirement																Price Catalogue	TOTAL AMOUNT
			Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4		
3	ACU outlet with breaker, 30A, KSB, KOTEN Brand	piece	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0	1	550.00	550.00
4	ACU outlet with breaker, 40A, KSB, KOTEN Brand	piece	0	0	4	4	0	0	0	0	0	0	0	0	0	0	0	4	850.00	3,400.00
5	Amco Box	piece	0	0		0	0	0	0	0	0	0	0	0	0	30	30	30	55.00	1,650.00
6	Battery, 3SM, MOTOLITE	piece	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0	1	7,500.00	7,500.00
7	BATTERY, 9V Energizer	piece	2	2	2	6	2	2	2	6	2	2	2	6	2	2	2	6	200.00	4,800.00
8	Cable Tie, 4"	piece	10	10	10	30	10	10	10	30	10	10	10	30	10	10	10	30	10.00	1,200.00
9	Cable Tie, 5"	piece	10	5	10	25	10	15	10	35	5	5	10	20	10	5	5	20	6.00	600.00
10	Capacitor 1.7 WP.400.WAC	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1	550.00	550.00
11	Capacitor 30µf ± 5% 450V	piece	0	1	0	1	0	0	0	0	0	0	0	0	0	0	0	1	830.00	830.00
12	Capacitor 40+7mf	piece	1	0	0	1	0	0	0	0	1	0	0	1	0	0	0	2	950.00	1,900.00
13	Capacitor 40µf ± 5% 450V	piece	0	0	2	2	0	0	0	0	0	0	1	1	0	0	0	3	830.00	2,490.00
14	Capacitor 45mf 400 VAC	piece	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1	850.00	850.00
15	Capacitor 50+7 µf + 5 % 440VAC 50/60Hz for 2Hp ACU	piece	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0	1	1,200.00	1,200.00
16	Capacitor 5mf 400 VAC	piece	0	1	0	1	0	1	0	1	0	0	0	0	0	0	0	2	450.00	900.00
17	Capacitor 65mf± 5% 440 VAC 50-GHZ for 4HP ACU	piece	0	0	1	1	0	0	1	1	0	0	0	0	0	0	1	1	1,500.00	4,500.00
18	Capsule Bulb, 20 watts	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	50	50	50	180.00	9,000.00
19	Circuit Breaker, 100A, 2 Pole, (molded case), KOTEN, Plug-in	piece	0	0	0	0	0	0	1	1	0	0	0	0	0	0	0	1	510.00	510.00
20	Circuit Breaker, 20A, 2 Pole, (molded case), KOTEN, bolt-on	piece	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0	1	450.00	450.00
21	Circuit Breaker, 30A, 2 Pole, (molded case), KOTEN, bolt-on	piece	0	0	2	2	0	0	0	0	0	0	0	0	0	0	0	2	450.00	900.00
22	Circuit Breaker, 40A, bolt-on (koten)	piece	0		2	2	0	0	2	2	0	0	0	0	0	0	0	4	450.00	1,800.00
23	Clamp 1/2, PVC	piece	10	10	10	30	10	10	10	30	10	10	10	30	10	10	10	30	1.75	210.00
24	Clamp 3/4, PVC	piece	4	4	4	12	4	4	4	12	4	4	4	12	4	4	4	12	2.50	120.00
25	Compact Fluorescent LED Bulb, 12W	piece	4	4	4	12	4	4	4	12	4	4	4	12	4	4	4	12	210.00	10,080.00
26	Contact Cleaner LPS (spray for electrical wirings)	piece	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1	230.00	230.00
27	Convenience Outlet, Mounted, single, Universal	piece	0	0	20	20	0	0	0	0	0	0	0	0	0	0	0	20	65.00	1,300.00
28	Convenience Outlet, 3-gang, (Surface Mounted)	piece	0	3	0	3	0	3	0	3	0	3	0	3	0	3	0	3	78.00	936.00
29	Convenience Outlet, Flush Mounted single national	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	45	45	45	60.00	2,700.00
30	Coolant filter P552073, (Donaldson) for 167KVA cummins Genset	piece	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1	2,100.00	2,100.00
31	Coolant for radiator	gallon	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1	700.00	700.00
32	Drill Bit for metal	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	7	7	7	80.00	560.00

Item & Specifications		Unit of Measure	Quantity Requirement																Price Catalogue	TOTAL AMOUNT
			Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4		
33	Drillbit for masonry 3-/16, IRWIN	piece	0	3	0	3	0	0	0	0	0	0	0	0	0	0	0	3	120.00	360.00
34	Drillbit for metal, 1/4" (6mm), (DORMER)	piece	0	0	3	3	0	0	0	0	0	0	0	0	0	0	0	3	165.00	495.00
35	Drillbit for metal, 3/16", (DORMER)	piece	0	3		3	0	0	0	0	0	0	0	0	0	0	0	3	140.00	420.00
36	Drillbit Masonry, 1/4 (6mm), IRWIN	piece	0	0	4	4	0	0	0	0	0	0	0	0	0	0	0	4	125.00	500.00
37	Drillbit Masonry, 10mm, IRWIN	piece	0	0	3	3	0	0	0	0	0	0	0	0	0	0	0	3	215.00	645.00
38	Dyna Bolt, 1/4"	piece	0	0	20	20	0	0	0	0	0	0	0	0	0	0	0	20	75.00	1,500.00
39	Elbow 1/2 Ø orange 90°, short, PVC	piece	0	0	40	40	0	0	0	0	0	0	0	0	0	0	0	40	25.00	1,000.00
40	Elbow 1/2 Ø Orange, long, PVC	piece	0	0	8	8	0	0	0	0	0	0	0	0	0	0	0	8	25.00	200.00
41	Elbow 3/4" 90°, short, PVC	piece	0	10	0	10	0	0	0	0	0	0	0	0	0	0	0	10	20.00	200.00
42	Electrical Tape, big	rolls	3	3	3	9	3	3	3	9	3	3	3	9	3	3	3	9	45.00	1,620.00
43	Electrical Tape, small	roll	10	0	10	20	10	0	10	20	0	10	0	10	10	0	0	10	40.00	2,400.00
44	Electrical Varnish	gallons	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0	1	700.00	700.00
45	Extension Wire, 10 meters	piece	3	0	2	5	0	1	0	1	0	0	1	1	0	0	0	7	200.00	1,400.00
46	Flaring Bar and Yoke	set	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1	3,900.00	3,900.00
47	Flat Cord #16	spool	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1	2,400.00	2,400.00
48	Flat cord #16, copper	spool	0	1	0	1	0	0	0	0	0	0	0	0	0	0	0	1	3,650.00	3,650.00
49	Flat cord #18, copper	spool	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0	1	2,550.00	2,550.00
50	Flat File (Flat, round, Triangular) 15mm	piece	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1	230.00	230.00
51	Flourescent Lighting Fixture, 1 x 40W	set	4	0	4	8	0	4	0	4	4	0	4	8	0	4	0	4	420.00	10,080.00
52	Flourescent Lighting Fixture, tubular, 18W	piece	5	0	5	10	0	5	0	5	5	0	5	10	0	5	0	5	40.00	1,200.00
53	Flourescent Lighting Fixture, tubular, 36W	piece	7	0	7	14	0	7	0	7	7	0	7	14	0	7	0	7	40.00	1,680.00
54	Fluorescent Starter 4-60w	piece	40	0	0	40	0	40	0	40	0	0	40	40	0		0	120	20.00	2,400.00
55	Fluorescent Tube, 40w, Philips	piece	10	0	0	10	0	10	0	10	0	10	0	10	0	10	0	10	125.00	5,000.00
56	Fluorescent lamp 20 W	piece	4	0	0	4	4	0	0	4	4	0	0	4	4	0	0	4	150.00	2,400.00
57	Fluorescent lamp NX LED 20W tube only	piece	5	0	0	5	5	0	0	5	5	0	0	5	5	0	0	5	900.00	18,000.00
58	Fluorescent lamp NX LED 20W with fixture	piece	12	0	0	12	12	0	0	12	12	0	0	12	12	0	0	12	1,100.00	52,800.00
59	Fluorescent Set, 40watts	set	5	0	5	10	0	5	0	5	5	0	5	10	0	5	0	5	350.00	10,500.00
60	FLUORESCENT STARTER, 20 W	piece	0	10	0	10	0		0	0	10	0	0	10	0	0	0	0	20.00	400.00
61	FLUORESCENT STARTER, 40 W	piece	0	4	0	4	0	3	0	3	0	0	3	3	0	0	0	0	20.00	200.00
62	Fuel/water separator (P551329 Donaldson/FF5052 Fleetgard for 167 KVA cummins Genset	piece	0	1	0	1	0	0	0	0	0	0	0	0	0	0	0	1	2,900.00	2,900.00
63	Fuse, 200 amperes	piece	7	0	0	7	0	0	0	0	0	0	0	0	0	0	0	7	400.00	2,800.00
64	FUSE, Renewable 100A, EAGLE brand	piece	1	0	0	1	1	1	0	2	1	2	0	3	0	0	0	0	700.00	4,200.00

Item & Specifications		Unit of Measure	Quantity Requirement																Price Catalogue	TOTAL AMOUNT	
			Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4			Total Quantity
65	FUSE, Renewable 200A, EAGLE brand	piece	2	0	0	2	1	0	1	2	0	1	1	2	0	0	0	0	6	900.00	5,400.00
66	FUSE, Renewable 400A, EAGLE brand	piece	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0	0	1	1,400.00	1,400.00
67	FUSE, thermal for orbit fan	piece	10	0	0	10	10	0	10	20	0	0	0	0	10	0	0	10	40	30.00	1,200.00
68	Hacksaw Blade	piece	0	0	4	4	0	0	4	4	0	0	0	0	0	0	0	0	8	90.00	720.00
69	Junction Box, 4*4 with cover (Orange), poly	piece	0	0	3	3	0	0	3	3	0	0	3	3	0	3	3	6	15	30.00	450.00
70	Lamp, Baking(infrared) for Generator heating	piece	0	2	0	2	0	0	0	0	0	0	0	0	0	0	0	0	2	600.00	1,200.00
71	LED Light, 40w (4ft)	set	0	0	4	4	0	0	0	0	4	0	0	4	0	0	0	0	8	1,500.00	12,000.00
72	Lighting receptacle 3*3	piece	1	1	1	3	1	1	1	3	1	1	1	3	1	1	1	3	12	39.00	468.00
73	Liquid Level Control Switch (Taiyu)	set	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	550.00	550.00
74	Liquid level Control Switch, TAIYU brand	set	0	0	5	5	0	0	0	0	0	0	0	0	0	0	0	0	5	880.00	4,400.00
75	Lube oil Filter (LF3000/P553000) or FRAM HPH 6349a (Cummins)	piece	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0	0	1	3,200.00	3,200.00
76	Magnetic Contactor Assy,For cabinet type ACU	piece	1	0	0	1	1	0	0	1	0	0	0	0	0	0	0	0	2	1,750.00	3,500.00
77	Magnetic Contactor for Cabinet ACU 230VAC, 3	piece	1	0	0	1	0	0	0	0	1	0	0	1	0	0	0	0	2	1,400.00	2,800.00
78	Male Plug	piece	30	0	0	30	0	0	0	0	0	0	0	0	0	0	0	0	30	35.00	1,050.00
79	Masonry drill bit 1/4 (6mm)	piece	2	0	0	2	2	0	0	2	2	0	0	2	2	0	2	4	10	85.00	850.00
80	Mercury lamp 160w, self ballasted	piece	0	0	0	0	0	0	2	2	0	0	0	0	0	0	0	0	2	130.00	260.00
81	Metal screw 3/16 x 1 1/2	piece	20	20	20	60	10	20	10	40	20	20	20	60	10	20	10	40	200	1.25	250.00
82	Metal screw, 3/16 x 1 1/4	piece	5	5	5	15	5	5	5	15	5	5	5	15	5	5	5	15	60	3.50	210.00
83	Moulding, 1", PVC	piece	1	1	1	3	1	1	1	3	1	1	1	3	1	1	1	3	12	135.00	1,620.00
84	Pinch of tools	piece	0	0	0	0	1	0	0	1	0	0	0	0	0	0	0	0	1	950.00	950.00
85	Pipe, 1/2" Neltec PVC, Orange	piece	1	1	1	3	1	1	1	3	1	1	1	3	1	0	0	1	10	110.00	1,100.00
86	Pipe, 3/4" PVC, Orange	piece	0	0	12	12	0	0	0	0	0	0	0	0	0	0	0	0	12	135.00	1,620.00
87	Plate Cover, 1 gang	piece	1	1	1	3	1	1	1	3	1	1	1	3	1	1	1	3	12	65.00	780.00
88	Plate Cover, 2 gang	piece	2	2	2	6	2	2	2	6	2	2	2	6	2	2	2	6	24	65.00	1,560.00
89	Plate Cover, 3gang	piece	1	1	1	3	1	1	1	3	1	1	1	3	1	1	1	3	12	65.00	780.00
90	Plug, Male, FEDPL101	piece	1	0	1	2	0	1	0	1	1	0	1	2	0	1	0	1	6	38.50	231.00
91	Pocket type Thermometer (Wise)	piece	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	400.00	400.00
92	Pressure switch for 4HP cabinet type ACU, High	set	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0	0	1	1,200.00	1,200.00
93	PVC Pipe, 1/2" (orange) Neltec	piece	5	0	0	5	5	0	0	5	5	0	0	5	5	0	0	5	20	25.00	500.00
94	PVC Short elbow, 1/2" (orange)	piece	0	7	0	7	0	7	0	7	0	7	0	7	0	7	0	7	28	25.00	700.00
95	Receptacle, 3/3	piece	4	0	4	8	0	4	0	4	4	0	4	8	0	4	0	4	24	35.00	840.00
96	Rechargeable battery AA (Sony NH-AA)	piece	8	0	0	8	0	0	0	0	0	0	0	0	0	0	0	0	8	660.00	5,280.00
97	Rechargeable battery AAA (Sony NH-AAA)	piece	7	0	0	7	0	0	0	0	0	0	0	0	0	0	0	0	7	660.00	4,620.00

Item & Specifications		Unit of Measure	Quantity Requirement																Price Catalogue	TOTAL AMOUNT
			Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4		
98	Renewable fuse 400A	piece	2	0	0	2	0	0	0	0	0	0	0	0	0	0	0	2	25.00	50.00
99	Repair and Electrical Supplies and Materials	lot	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0	1	708,340.40	708,340.40
100	Rivets, Blind 1/8x3/4 (500pcs/box)	box	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0	1	560.00	560.00
101	Rubber Tape, 3M Scotchcast	piece	3	0	0	3	0	0	0	0	0	0	0	0	0	0	0	3	250.00	750.00
102	Safety belt for electrician	piece	0	0	0	0	0	1	0	1	0	0	0	0	0	0	0	1	600.00	600.00
103	Safety Breaker, 20A, 2-pole, KSB	piece	0	0	0	0	4	0	0	4	0	0	0	0	0	0	0	4	450.00	1,800.00
104	Safety Breaker, 30A, 2-pole, KSB	piece	0	0	0	0	4	0	0	4	0	0	0	0	0	0	0	4	450.00	1,800.00
105	Safety Breaker, 40A, 2-pole, KSB	piece	0	0	0	0	4	0	0	4	0	0	0	0	0	0	0	4	850.00	3,400.00
106	Screw cap (blade fastener for standard electric fan)	piece	20	0	0	20	20	0	0	20	20	0	0	20	0	0	0	60	45.00	2,700.00
107	Screw cup (Blade fastener for standard electrical fan)	piece	3	3	3	9	3	3	3	9	3	3	3	9	3	3	3	9	36.00	1,296.00
108	Soldering gun 220V 100W	piece	0	1	0	1	0	0	0	0	0	0	0	0	0	0	0	1	650.00	650.00
109	Soldering iron 100w (Hakku, red)	piece	0	0	0	0	0	0	0	0	1	0	0	1	0	0	0	1	350.00	350.00
110	Soldering lead	spool	0	0	0	0	0	0	1	1	0	0	0	0	0	0	0	1	450.00	450.00
111	Soldering Lead 8mm	spool	0	0	0	0	0	0	0	0	1	0	0	1	0	0	0	1	350.00	350.00
112	Staple Wire, 1" electrical	box	1	0	0	1	0	0	1	1	0	0	0	0	0	1	0	1	71.50	214.50
113	Starter, 4-40W	piece	0	0	10	10	0	0	0	0	0	0	10	10	0	10	0	10	10.00	300.00
114	Stator Winding Electrical fan, Standard	piece	3	0	3	6	0	0	3	3	0	0	3	3	0	0	0	12	370.00	4,440.00
115	Surface mounted box for switch and outlet (AMCO)	piece	2	2	2	6	2	2	2	6	2	2	2	6	2	2	2	6	65.00	1,560.00
116	Switch flush mounted, single, national	piece	25	0	0	25	0	0	0	0	0	0	0	0	0	0	0	25	60.00	1,500.00
117	Switch, Single Flush Mounted, National	piece	3	3	3	9	3	3	3	9	3	3	3	9	3	3	3	9	65.00	2,340.00
118	Tape, rubber, 3M, Scotchcast	piece	2	2	2	6	2	2	2	6	2	2	2	6	2	2	2	6	250.00	6,000.00
119	Tox 6/31	box	2	0	0	2	2	0	0	2	2	0	0	2	2	0	0	2	85.00	680.00
120	Utility box, 2x4, orange	piece	1	1	1	3	1	1	1	3	1	1	1	3	1	1	1	3	30.00	360.00
121	Wire #14mm2, copper THWN, Phelps dodge	mtrs	8	8	8	24	8	8	8	24	8	8	8	24	8	8	8	24	90.00	8,640.00
122	Wire #2.0 mm2, copper	box	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0	1	3,300.00	3,300.00
123	Wire #3.5 mm2, copper	box	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0	1	3,900.00	3,900.00
124	Wire #5.5, copper	box	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0	1	6,500.00	6,500.00
125	Wire #8, copper	box	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0	1	7,500.00	7,500.00
126	Wire Magnetic, #20	kls	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0	1	850.00	850.00
127	Wire Magnetic, #21	kls	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0	1	850.00	850.00
128	XLR Wire microphone shielded cable (copper)	feet	10	10	10	30	10	10	10	30	10	10	10	30	10	10	10	30	26.66	3,199.20

Item & Specifications	Unit of Measure	Quantity Requirement																	Price Catalogue	TOTAL AMOUNT	
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity			
COMMON OFFICE EQUIPMENT																					
1	Air Condition	unit	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	2	40,000.00	80,000.00
2	Air Condition 1.5 hp	unit	0	0	0	0	1	0	1	0	0	0	0	0	0	0	0	2	2	30,000.00	60,000.00
3	Air Condition 2 hp	unit	0	0	1	1	0	0	0	0	1	0	0	1	1	0	0	1	3	30,000.00	90,000.00
4	Air Condition, window type, 1.5 HP	unit	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	25,000.00	25,000.00
5	Air Condition, window type, manual carrier, 2HP	unit	0	0	0	0	1	0	0	1	0	0	0	0	0	0	0	0	1	25,000.00	25,000.00
6	B3 TFT-U Fingerprint Bundy Clock with USB Flashdrive 3000 fingerprint templates capacity, 100,000 transaction logs capacity, network connectivity, built-in scheduler bell, printer support, mini UPS compatible, usb flash disk support	unit	0	0	0	0	3	0	0	3	0	3	0	3	0	0	0	0	6	16,000.00	96,000.00
7	Electronic Keyboard	unit	0	0	0	0	0	0	1	1	0	0	0	0	0	0	0	0	1	15,000.00	15,000.00
8	Evaporated Cooling FAN	unit	0	0	0	0	0	0	1	1	0	0	0	0	0	0	0	0	1	30,000.00	30,000.00
9	Fax Machine with Telephone connection	unit	0	0	0	0	0	1	0	1	0	0	0	0	0	0	0	0	1	15,000.00	15,000.00
COMMON OFFICE SUPPLIES																					
1	Accession Book	piece	3	0	0	3	0	0	0	0	0	0	0	0	0	0	0	0	3	696.96	2,090.88
2	BALLPEN, black	piece	380	96	263	739	117	514	421	1052	156	235	262	653	248	96	104	448	2892	5.50	15,906.00
3	BALLPEN, blue	piece	173	31	61	265	36	144	75	255	56	58	68	182	95	34	56	185	887	5.50	4,878.50
4	BALLPEN, green	piece	3	3	3	9	3	3	3	9	3	3	3	9	91	3	3	9	36	5.50	198.00
5	BALLPEN, red	piece	217	27	42	286	31	318	190	539	56	33	70	159	91	17	37	145	1129	5.50	6,209.50
6	Banner/ Flag	piece	4	0	0	4	0	0	0	0	0	0	0	0	0	0	0	0	4	500.00	2,000.00
7	Barcode Labels with Ribbon	piece	20000	0	5000	25000	0	0	0	0	0	0	0	0	0	0	0	0	25000	2.27	56,750.00
8	Barcode Label with ribbon	piece	0	15000	0	15000	0	0	0	0	0	0	0	0	0	0	0	0	15000	2.50	37,500.00
9	Binder Clip	box	0	0	0	0	0	0	3	3	0	0	0	0	0	0	0	0	3	75.00	225.00
10	BINDER, 3-ring, D-type, Legal, 64mm(2.5"), with insert clear-view pocket on front, back and spine for label	piece	11	1	11	23	1	11	1	13	11	1	11	23	1	11	1	13	72	119.36	8,594.22
11	Broom (cobweb remover) with long handle	piece	3	0	0	3	0	0	0	0	0	0	0	0	0	0	0	0	3	35.00	105.00
12	Calculator, scientific	piece	5	0	4	9	0	0	0	0	0	0	0	0	0	0	0	0	9	328.64	2,957.76
13	CARTOLINA, neon, assorted, 20pcs/pack	pack	25	0	6	31	10	5	15	30	5	0	4	9	0	5	2	7	77	120.00	9,240.00
14	CARTOLINA, white	pack	5	0	0	5	0	0	0	0	0	0	0	0	0	0	0	0	5	52.00	260.00
15	CARTOLINA, white, 20pcs/pack	pack	29	2	4	35	9	14	12	35	5	7	14	26	14	6	2	22	118	70.00	8,260.00

Item & Specifications	Unit of Measure	Quantity Requirement																	Price Catalogue	TOTAL AMOUNT	
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity			
16	CERTIFICATE, Holder. Short	piece	0	0	30	30	0	0	0	0	0	0	0	0	0	0	0	30	100.00	3,000.00	
17	Certificate/ Diploma Holder	piece	5	0	0	5	0	0	30	30	0	0	0	0	5	0	0	5	40	68.00	2,720.00
18	Certificate/ Diploma Holder (graduation)	piece	0	0	4000	4000	0	0	0	0	0	0	0	0	0	0	0	4000	30.00	120,000.00	
19	Certificate/jacket Holder, fanfold	piece	0	0	0	0	0	0	0	0	5	0	0	5	0	0	0	5	68.00	340.00	
20	Class Record	piece	20	0	0	20	0	30	20	50	0	0	10	10	0	0	0	80	45.00	3,600.00	
21	CLASS RECORD, College	piece	74	14	4	92	4	214	4	222	4	4	14	22	64	0	0	64	400	28.60	11,440.00
22	COLUMNAR NOTEBOOK, 12 cols.	piece	10	0	0	10	20	0	0	20	0	0	0	0	0	0	0	30	19.76	592.80	
23	COLUMNAR NOTEBOOK, 24 cols.	piece	0	0	0	0	100	0	0	100	50	0	0	50	50	0	0	50	200	52.80	10,560.00
24	Columnar pad	pack	1	0	0	1	0	0	1	1	0	0	0	0	0	0	0	2	41.60	83.20	
25	Compack disk, Rewritable	piece	0	0	0	0	10	0	0	10	0	0	0	0	0	10	0	10	20	17.42	348.40
26	Computer Ribbon, refill	roll	10	0	10	20	0	10	10	20	0	10	10	20	0	10	10	20	80	48.40	3,872.00
27	Correction Fluid	jar	5	0	0	5	0	0	0	0	0	0	0	0	0	0	0	5	25.00	125.00	
28	Corsage	piece	0	0	0	0	0	0	0	0	20	0	0	20	0	0	0	20	35.00	700.00	
29	DATA FOLDER, TB, with finger ring	piece	30	0	0	30	0	0	30	30	0	0	0	0	30	0	0	30	90	190.08	17,107.20
30	Digital Caliper	piece	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1	47.72	47.72	
31	DIGITAL WALL CLOCK 18", with hour, minute and second (approx. 3" height LED) and date, month, year, weekdays and temperature	piece	2	0	0	2	0	4	0	4	0	0	0	0	0	0	0	6	400.00	2,400.00	
32	DUCT TAPE	roll	1	0	1	2	1	0	1	2	1	0	1	2	1	0	0	1	7	150.00	1,050.00
33	EDP Binder, SB, 14x15"	piece	2	0	0	2	2	0	0	2	2	0	0	2	4	0	0	4	10	165.00	1,650.00
34	EDP Binder, TB,for 11" x 14-7/8" CCF, Plastic, spring rod type, assorted color	piece	3	3	3	9	3	3	3	9	3	3	3	9	3	3	3	9	36	165.00	5,940.00
35	Envelope, expanding, plastic, black	piece	10	0	0	10	0	0	0	0	0	0	0	0	0	0	0	10	45.76	457.60	
36	Envelope, Pay	box	1	1	1	3	1	1	2	4	1	1	1	3	1	1	1	3	13	411.84	5,353.92
37	Envelope. Partition,	piece	5	0	0	5	0	0	0	0	0	0	0	0	0	0	0	5	50.00	250.00	
38	Expanding Enveloped, long blue	box	2	0	0	2	0	0	0	0	0	0	0	0	0	0	0	2	400.00	800.00	
39	Expanding Enveloped, long green	piece	2	0	0	2	0	0	0	0	0	0	0	0	0	0	0	2	400.00	800.00	
40	FASTENER, for paper, plastic, 4", 50 sets per box	box	7	0	0	7	4	2	0	6	3	0	2	5	2	1	0	3	21	34.00	714.00
41	File box Magazine(standard size)	piece	0	0	0	0	0	0	8	8	0	0	0	0	0	0	8	8	16	250.00	4,000.00
42	File Folder, expanding, legal, blue	piece	0	20	0	20	0	0	0	0	0	0	40	40	0	0	40	40	100	34.85	3,485.00
43	Filing Box, 325x230x230mm	box	0	0	0	0	0	0	4	4	0	0	0	0	0	0	4	4	8	600.00	4,800.00
44	FILING RACK, 3 Layers, Steel	piece	1	0	0	1	0	0	1	1	0	0	0	0	0	0	0	2	620.00	1,240.00	
45	First Aid Kit with complete supplies and materials	kit	0	2	0	2	0	0	5	5	0	0	0	0	0	0	0	7	4,700.00	32,900.00	
46	First Aide Kit	box	6	0	0	6	0	0	0	0	0	0	0	0	0	0	0	6	500.00	3,000.00	

Item & Specifications		Unit of Measure	Quantity Requirement																Price Catalogue	TOTAL AMOUNT
			Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4		
47	First Aide Kit	kit	0	0	0	0	2	0	0	2	0	0	0	0	0	0	0	2	1,800.00	3,600.00
48	FLOOR WAX, paste, natural 2kgs	can	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1	306.80	306.80
49	Folder File w/ holes long	piece	0	0	0	0	0	0	0	0	10	0	0	10	0	0	0	10	180.00	1,800.00
50	FOLDER, Pressboard, Legal, 100pcs/box, blue	box	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1	800.00	800.00
51	FOLDER, Pressboard, Legal, 100pcs/box, green	box	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1	800.00	800.00
52	FOLDER, Pressboard, Legal, 100pcs/box, orange	box	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1	800.00	800.00
53	FOLDER, Pressboard, Legal, 100pcs/box, yellow	box	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1	800.00	800.00
54	FRAME, Certificate, 8.5"X11	piece	34	0	0	34	0	10	33	43	0	0	10	10	10	0	0	10	85.00	8,245.00
55	FRAME, Certificate, A4	piece	96	13	42	151	20	16	34	70	40	0	29	69	30	0	19	49	78.00	26,442.00
56	FRAME, Certificate, Legal	piece	30	10	5	45	0	0	0	0	10	0	0	10	0	0	0	55	100.00	5,500.00
57	GLUE GUN	piece	5	0	3	8	0	2	7	9	6	1	0	7	0	0	0	24	160.00	3,840.00
58	GLUE Stick, big	piece	4	0	32	36	7	5	7	19	37	5	0	42	4	0	2	6	8.00	824.00
59	GLUE Stick, small	piece	26	6	5	37	5	5	55	65	13	5	5	23	5	5	5	15	8.00	1,120.00
60	Gold Medal with gold lace for Cum Laude	piece	50	0	0	50	0	0	0	0	0	0	0	0	0	0	0	50	200.00	10,000.00
61	Gold Medal with gold lace for Magna Cum Laude	piece	2	0	0	2	0	0	0	0	0	0	0	0	0	0	0	2	200.00	400.00
62	Gold Medal with gold lace for Valedictorian	piece	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1	115.00	115.00
63	Gold Medal with silver lace	piece	50	0	0	50	0	0	0	0	0	0	0	0	0	0	0	50	115.00	5,750.00
64	Gold Seal, #25 Diploma	box	0	0	20	20	0	0	0	0	0	0	0	0	0	0	0	20	65.00	1,300.00
65	Gold seal, #25	box	0	0	15	15	0	0	0	0	0	0	0	0	0	0	0	15	61.10	916.50
66	Graduation Ribbon	piece	500	0	0	500	0	0	0	0	0	0	0	0	0	0	0	500	16.67	8,335.00
67	Graduation Ribbon	piece	4400	0	0	4400	0	0	0	0	0	0	0	0	0	0	0	4400	27.00	118,800.00
68	ID holder, beads	piece	0	0	0	0	0	0	0	0	4	0	0	4	0	0	0	4	200.00	800.00
69	Illustration Board, 30"x40" 2ply	piece	14	0	0	14	10	0	4	14	10	0	0	10	10	2	0	12	34.76	1,738.00
70	Illustration Board	piece	1	0	0	1	1	0	1	2	0	0	1	1	0	0	1	1	32.76	163.80
71	Index Card, 1/2, 100S	pack	0	0	0	0	1	0	0	1	0	0	0	0	0	0	0	1	52.00	52.00
72	INDEX CARD, 2"x3", 100pcs/pack	pack	1	0	0	1	1	5	4	10	0	0	1	1	0	0	1	1	32.76	425.88
73	INDEX CARD, 3"x5", 100pcs/pack	pack	1	0	0	1	1	5	4	10	0	0	1	1	0	0	1	1	40.00	520.00
74	INDEX CARD, 5"x8", 500pcs/pack	pack	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1	60.00	60.00
75	INK MARKER, permanent, black	bottle	6	0	5	11	6	3	1	10	6	0	2	8	6	0	0	6	75.00	2,625.00
76	INK MARKER, whiteboard, black	bottle	6	4	5	16	4	4	9	17	6	5	4	15	11	1	0	12	99.80	5,988.00
77	Lace Ribbon, Lavander (2")	roll	0	0	0	0	0	3	0	3	0	0	0	0	0	0	0	3	257.00	771.00
78	Lace Ribbon, Red (2")	roll	0	0	0	0	0	1	0	1	0	0	0	0	0	0	0	1	255.00	255.00
79	LAMINATING FILM, 220x50x250 microns	pack	0	0	0	0	0	1	0	1	0	0	0	0	0	0	0	1	150.00	150.00

Item & Specifications		Unit of Measure	Quantity Requirement																Price Catalogue	TOTAL AMOUNT	
			Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4			Total Quantity
80	LAMINATING FILM, 222x335x250 microns, legal size	pack	0	0	10	10	10	10	10	30	10	0	0	10	0	0	0	0	50	200.00	10,000.00
81	Laminating Pouch Film, Pouch, excel 222x335, 250 microns	box	0	0	0	0	3	0	0	3	0	0	0	0	0	0	0	0	3	3,300.00	9,900.00
82	LESSON PLAN	piece	5	5	5	15	5	5	5	15	5	5	5	15	5	4	0	9	54	50.00	2,700.00
83	Linolium	roll	2	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	2	2,500.00	5,000.00
84	Mace	unit	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	2,000.00	2,000.00
85	MAP PIN, Round head, 100pcs/case	case	4	3	3	10	3	4	4	11	3	3	4	10	4	3	3	10	41	36.40	1,492.40
86	MEDAL, bronze	piece	110	290	0	400	0	0	0	0	0	300	50	350	0	0	0	0	750	50.00	37,500.00
87	MEDAL, gold	piece	410	315	0	725	0	200	0	200	0	300	50	350	200	0	0	200	1475	50.00	73,750.00
88	MEDAL, silver	piece	110	165	0	275	0	0	0	0	0	300	50	350	0	0	0	0	625	50.00	31,250.00
89	Notarial Seal # 23	box	0	0	110	110	0	0	0	0	0	0	0	0	0	0	0	0	110	75.00	8,250.00
90	OIL, general	bottle	0			0	1	2	0	3	0	3	0	3	0	0	0	0	6	195.00	1,170.00
91	OIL for general Purposes	bottle	1	0	0	1	3	0	0	3	1	0	3	4	0	0	0	0	8	200.00	1,600.00
92	Padlock	piece	10	0	0	10	10	0	70	80	10	0	0	10	0	0	0	0	100	200.00	20,000.00
93	PAPER CLIP, gem type, 50mm, 100 pieces per box	box	0	0	0	0	0	46	0	46	0	0	6	6	0	0	0	0	52	15.00	780.00
94	Paper Cutting Machine, Max size B2	piece	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	2,000.00	2,000.00
95	Paper Fastener plastic	box	0	0	5	5	0	0	0	0	5	0	0	5	5	0	0	5	15	91.15	1,367.25
96	Paper Ruled, Yellow Pad	pad	1	0	9	10	0	7	1	8	0	0	1	1	0	0	1	1	20	19.47	389.40
97	Paper Yellow	pad	10	0	0	10	0	0	0	0	0	0	0	0	0	0	0	0	10	20.00	200.00
98	PAPER, A3, 297mmX420mm	ream	5	2	4	11	4	2	2	8	4	1	2	7	5	1	4	10	36	380.00	13,680.00
99	PAPER, Construction, assorted color	ream	3	2	3	8	0	0	3	3	0	0	3	3	0	0	3	3	17	250.00	4,250.00
100	Paper, Construction	pack	47	2	10	59	5	0	8	13	13	3	2	18	3	6	5	14	104	195.00	20,280.00
101	PAPER, Felt, assorted color	pack	0	0	1	1	0	1	0	1	0	0	1	1	0	0	0	0	3	26.00	78.00
102	PAPER, Felt, assorted color	pack	12	7	4	23	7	2	4	13	7	2	5	14	2	7	5	14	64	26.40	1,689.60
103	PAPER, for flyers	piece	0	0	0	0	50	0	0	50	0	0	0	0	0	0	0	0	50	5.00	250.00
104	PAPER, Linen, Long	pack	5	60	33	98	0	2	0	2	0	0	0	0	0	0	0	0	100	46.28	4,628.00
105	PAPER, Master	roll	5	0	7	12	0	5	0	5	5	0	5	10	0	5	0	5	32	1,500.00	48,000.00
106	PAPER, Mimeograph, groundwood, A4	ream	34	3	12	49	24	13	2	39	34	3	12	49	23	10	0	33	170	105.00	17,850.00
107	PAPER, Mimeograph, GW, Legal	ream	0	58	0	58	0	0	58	58	0	48	0	48	0	58	0	58	222	136.96	30,405.12
108	PAPER, Mimeograph, groundwood, Legal	ream	290	101	893	1284	184	125	133	442	968	117	128	1213	213	21	22	256	3195	115.00	367,425.00
109	PAPER, Mimeograph, whitewove, legal	ream	6	5	3	14	25	2	0	27	0	4	0	4	10	15	0	25	70	148.00	10,360.00
110	PAPER, Photo, A4	pack	26	7	13	46	12	37	12	61	12	0	1	13	15	0	1	16	136	150.00	20,400.00
111	PAPER, Specialty, Board, A4, 20's/pack	pack	3	0	3	6	0	3	0	3	3	0	3	6	0	3	0	3	18	46.50	837.00

Item & Specifications		Unit of Measure	Quantity Requirement																Price Catalogue	TOTAL AMOUNT	
			Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4			Total Quantity
112	PAPER, Specialty, Board, Long, 20's/pack, white	pack	294	0	23	317	15	8	5	28	3	5	3	11	0	3	0	3	359	120.00	43,080.00
113	PAPER, Specialty, Board, Long, 20's/pack, cream	pack	0	0	20	20	10	35	45	90	0	20	0	20	0	0	0	0	130	120.00	15,600.00
114	Paper, Specialty, ladderized, short (500pcs/ream)	ream	0	0	10	10	0	0	0	0	10	0	0	10	0	0	0	0	20	52.00	1,040.00
115	PAPER, Specialty, Long,	pack	3		3	6		3		3	3		3	6		3		3	18	52.00	936.00
116	PAPER, Specialty, Long, 20's	pack	1		1	2	1		1	2		1		1	1		1	2	7	35.00	245.00
117	PAPER, Specialty, Long, 20's/pack	piece	183	8	407	598	1	13	487	501	14	25	503	542	4	10	0	14	1655	38.00	62,890.00
118	PAPER, Specialty, short, 10pcs/pack	pack	126	6	11	143	8	6	58	72	11	3	9	23	7	6	6	19	257	32.00	8,224.00
119	PAPER, Sticker, A4, 10's/pack	pack	6	8	5	19	5	13	3	21	10	3	5	18	5	3	2	10	68	48.00	3,264.00
120	PAPER, Sticker, Long	pack	0	3	0	3	0	0	3	3	3	0	0	3	0	0	0	0	9	70.00	630.00
121	PAPER, Sticker	pack	10	5	25	40	5	0	5	10	0	0	10	10	0	10	0	10	70	60.00	4,200.00
122	PAPER, Sticker, satin, A4	pack	0	1	0	1	0	0	0	0	0	0	0	0	10	0	0	10	11	60.00	660.00
123	Paper, Transcript	piece	1488	2500	0	3988	2000	0	0	2000	0	0	0	0	0	0	0	0	5988	3.00	17,964.00
124	PAPER, Vellum Bristol Board, white, long, 185gsm, 10s/pack	pack	0	0	0	0	0	0	100	100	0	0	0	0	0	0	0	0	100	50.00	5,000.00
125	PAPER, Vellum Bristol Board, white, long, 185gsm, 10s/pack	pack	0	0	0	0	0	300	70	370	0	0	0	0	0	450	0	450	820	50.00	41,000.00
126	Plastic cover, ga. 5	roll	3	0	0	3	0	0	0	0	0	0	0	0	0	0	0	0	3	650.00	1,950.00
127	PUSH PIN, flat head type, assorted colors, 100's/case	case	10	0	3	13	6	23	11	40	2	3	3	8	5	3	0	8	69	37.44	2,583.36
128	PUSH PIN, flat head type, 100's/case	case	62	0	6	68	3	7	21	31	3	0	5	8	4	0	3	7	114	31.00	3,534.00
129	Ring Binder 1 inch 10pcs/bundle	bundle	5	0	0	5	0	0	0	0	6	0	0	6	0	0	0	0	11	60.00	660.00
130	Ring Binder 1/2 inch 10pcs/bundle	bundle	6	0	0	6	0	0	0	0	6	0	0	6	0	0	0	0	12	25.00	300.00
131	RING BINDER, 10mmx 1.12m, plastic, 10pcs/bundle	bundle	2	1	0	3	2	0	0	2	2	0	0	2	2	0	0	2	9	3.00	27.00
132	RING BINDER, 12.7mmx 1.12m, (1/2"x44), plastic	bundle	2	0	0	2	1	2	0	3	2	2	0	4	3	0	0	3	12	4.51	54.12
133	RING BINDER, 12.7mmx 1.12m, (1/2"x44), plastic, blue	bundle	2	2	8	12	10	0	0	10	2	0	2	4	0	2	0	2	28	4.52	126.56
134	RING BINDER, 14mmx 1.12m, plastic, 10pcs/bundle	bundle	2	0	0	2	1	0	0	1	2	0	0	2	1	0	0	1	6	60.00	360.00
135	RING BINDER, 16mmx 1.12m, plastic, 10pcs/bundle	bundle	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	91.00	91.00
136	RING BINDER, 19mmx 1.12m, plastic, 10pcs/bundle	bundle	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	120.00	120.00
137	RING BINDER, 25mmx 1.12m, (1"x44"), plastic	bundle	3	1	2	6	1	2	0	3	2	1	0	3	3	0	2	5	17	120.00	2,040.00
138	RING BINDER, 25mmx 1.12m, (1"x44"),	bundle	4	0	7	11	5	0	0	5	5	0	2	7	0	3	0	3	26	150.00	3,900.00
139	Ring binder, 28mm x 1.2m(1"x44),plastic	bundle	1	0	0	1	0	1	0	1	0	0	0	0	1	0	0	1	3	250.00	750.00
140	Ring binder, 32mm x 1.2m(1"x44),plastic, red	bundle	0	0	0	0	0	1	0	1	0	0	0	0	1	0	0	1	2	280.00	560.00

Item & Specifications		Unit of Measure	Quantity Requirement																Price Catalogue	TOTAL AMOUNT
			Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4		
141	RING BINDER, 32mmx 1.12m, plastic, black	bundle	0	0	0	0	0	10	0	10	0	0	0	0	0	0	0	10	115.00	1,150.00
142	RING BINDER, 32mmx 1.12m, plastic, blue	bundle	0	0	0	0	0	10	0	10	0	0	0	0	0	0	0	10	115.00	1,150.00
143	Ring binder, 50mm x 1.2m(1"x44),plastic	piece	0	0	0	0	0	5	0	5	0	0	0	5	0	0	5	10	40.00	400.00
144	Ring binder, 50mm x 1.2m(1"x44),plastic	piece	4	0	0	4	0	22	0	22	2	0	0	2	2	0	2	4	39.00	1,248.00
145	Ring binder, 50mm x 1.2m(1"x44),plastic, blue	bundle	5	0	0	5	0	0	0	0	0	0	0	0	0	0	0	5	207.00	1,035.00
146	RING BINDER, 8mmx 1.12m, plastic, 10pcs/bundle	bundle	2	1	0	3	2	0	0	2	2	0	0	2	2	0	0	2	2.00	18.00
147	Rubber Stamp	piece	5	0	0	5	0	0	0	0	5	0	0	5	0	0	0	10	500.00	5,000.00
148	RULER, plastic, 300mm	piece	5	11	2	18	3	4	1	8	4	2	2	8	3	0	1	4	10.00	380.00
149	SCANTRON SHEETS	ream	23	0	1	24	0	0	3	3	0	1	0	1	0	0	0	28	1,800.00	50,400.00
150	School Dry Seal	piece	3	0	1	4	0	0	0	0	0	0	0	0	0	0	0	4	1,000.00	4,000.00
151	SCISSORS, Stainless, heavy duty, big	pair	6	3	2	11	2	2	13	17	0	1	3	4	2	0	3	5	135.00	4,995.00
152	Special paper, 8.5x13, blue	pack	0	0	5	5	0	0	3	3	0	0	0	0	2	0	0	2	35.00	350.00
153	Special Paper, 8.5x13, cream	pack	0	0	5	5	0	0	3	3	0	0	0	0	2	0	0	2	35.00	350.00
154	Special Paper, 8.5x13, green	pack	0	0	5	5	0	0	3	3	0	0	0	0	2	0	0	2	35.00	350.00
155	Special Paper, 8.5x13, pink	pack	0	0	5	5	0	0	3	3	0	0	0	0	2	0	0	2	35.00	350.00
156	Special Paper, 8.5x13, white	pack	0	0	5	5	0	0	3	3	0	0	0	0	2	0	0	2	35.00	350.00
157	STAPLE WIRE, heavy duty, 23/17	piece	1	0	0	1	1	0	0	1	1	0	0	1	1	0	0	1	41.48	165.92
158	STAPLER with Staple Remover	piece	38	2	5	45	12	5	31	48	5	2	1	8	2	6	2	10	258.00	28,638.00
159	Stapler, with Staple Remover, Heavy Duty	box	5	0	0	5	0	0	5	5	0	0	0	0	0	0	0	10	400.00	4,000.00
160	Styro Foam (1/2 inch thick) 1/4 size	pc	0	5	0	5	0	0	0	0	0	0	0	0	0	0	0	5	400.00	2,000.00
161	Tailor Pins	box	25	0	5	30	0	10	21	31	0	5	0	5	5	0	0	5	15.00	1,065.00
162	TAPE DISPENSER, handheld, for 24mm (1")	piece	2	0	0	2	0	0	0	0	0	0	0	0	0	0	0	2	40.23	80.46
163	Tape Measure, Stanley (5 meters)	piece	2	0	0	2	0	0	0	0	0	0	0	0	0	0	0	2	228.00	456.00
164	TAPE, Double Sided, 24mm,	roll		2		2				0			5	5				0	28.00	196.00
165	TAPE, Double Sided, 24mm, 50m	roll	64	8	17	89	32	82	63	177	58	6	17	81	21	10	4	35	28.50	10,887.00
166	TAPE, Double Sided, 48mm, 50m	roll	53	3	30	86	30	20	34	84	21	18	23	62	15	4	0	19	52.00	13,052.00
167	Thumbtacks	box	3	0	0	3	0	0	0	0	1	0	0	1	0	0	0	0	35.50	142.00
168	TOKEN, (for Speakers, Trainor, Agency Head Office)	lot	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	30,000.00	30,000.00
169	TOKEN/ PRIZES	lot	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	9,000.00	9,000.00
170	Transcriph Paper/ Boise Check Paper	piece	0	0	18500	18500	0	0	0	0	150	0	0	150	0	150	0	150	3.00	56,400.00
171	TRASHBAG, plastic, black,XL, 10pcs/roll	roll	0	1	0	1	0	0	0	0	1	0	0	1	0	1	0	1	145.52	436.56
172	TROPHY, big (champion)	piece	0	0	0	0	0	0	0	0	0	0	1	1	0	0	0	0	400.00	400.00

Item & Specifications		Unit of Measure	Quantity Requirement																Price Catalogue	TOTAL AMOUNT		
			Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4			Total Quantity	
173	TROPHY, large	piece	0	0	0	0	0	0	0	0	0	0	0	25	25	0	0	0	0	25	340.00	8,500.00
174	TROPHY, medium	piece	0	0	0	0	0	0	0	0	0	0	0	25	25	0	0	0	0	25	320.00	8,000.00
175	Trophy, Personalized, 1.5 ft	piece	0	0	0	0	0	0	0	0	0	0	3	0	3	0	0	0	0	3	1,100.00	3,300.00
176	Trophy, Personalized, 2 ft	piece	0	0	0	0	0	0	0	0	0	0	3	0	3	0	0	0	0	3	1,200.00	3,600.00
177	Trophy, Personalized, 2.5 ft	piece	0	0	0	0	0	0	0	0	0	0	3	0	3	0	0	0	0	3	1,300.00	3,900.00
178	Trophy, Personalized, 3.5 ft	piece	0	0	0	0	0	0	0	0	0	0	3	0	3	0	0	0	0	3	1,500.00	4,500.00
179	TROPHY, small	piece	0	0	0	0	0	0	0	0	0	0	25	25	0	0	0	0	0	25	300.00	7,500.00
180	View Pocket on Front, Back and spine for label	piece	20	0	0	20	0	0	0	0	0	0	0	0	0	0	0	0	0	20	119.60	2,392.00
181	Wall Clock	unit	25	0	0	25	0	0	0	0	0	0	3	0	3	0	0	0	0	28	400.00	11,200.00
182	White Folder	piece	50	0	0	50	0	0	50	50	0	0	0	0	0	0	0	0	0	100	7.00	700.00
1,865,902.43																						
COMMON JANITORIAL SUPPLIES																						
1	Bleaching Liquid	bottle	41	17	24	82	15	25	20	60	22	23	16	61	17	21	15	53	256	45.00	11,520.00	
2	BOLO, C-shape/ Straight	piece	10	0	0	10	0	0	10	10	0	0	0	0	0	0	0	0	20	250.00	5,000.00	
3	DIPPER, plastic	piece	117	0	5	122	105	0	6	111	55	0	0	55	5	0	5	10	298	20.00	5,960.00	
4	Disinfectant spray, 400-550 grams	can	0	2	0	2	0	2	0	2	0	2	0	2	0	2	0	2	8	114.40	915.20	
5	DOORMAT, cotton	piece	19	1	1	21	1	4	1	6	16	1	1	18	4	1	1	6	51	35.00	1,785.00	
6	Doormat, cotton, 12" x 18"	piece	10	0	0	10	20	0	0	20	0	0	0	0	0	0	0	0	30	38.89	1,166.70	
7	DOORMAT, cotton, 16" x 24"	piece	5	0	2	7	1	2	12	15	1	2	0	3	3	2	0	5	30	46.00	1,380.00	
8	DOORMAT, rubber	piece	10	0	0	10	20	3	0	23	0	0	0	0	3	0	0	3	36	50.00	1,800.00	
9	FEATHER DUSTER	piece	12	0	0	12	5	0	6	11	8	0	0	8	5	0	1	6	37	71.50	2,645.50	
10	FLOOR BRUSH, with handle	piece	16	0	0	16	10	0	4	14	0	10	10	20	0	10	0	10	60	145.00	8,700.00	
11	FLOOR MOP	piece	10	0	4	14	0	0	1	1	5	0	1	6	0	0	0	0	21	150.00	3,150.00	
12	FLOOR MOP, 360 Rotating	piece	16	0	0	16	0	0	1	1	2	0	0	2	0	0	0	0	19	1,500.00	28,500.00	
13	FLOOR PAD, 3m	piece	2	0	0	2	2	0	0	2	0	0	0	0	0	0	0	0	4	400.00	1,600.00	
14	FLOOR WAX, Liquid type, 3.9kgs, natural	can	1	0	0	1	1	0	1	2	0	0	0	0	7	0	0	7	10	370.50	3,705.00	
15	FLOOR WAX, Liquid type, 3.9kgs	can	8	0	8	16	0	0	7	7	5	0	3	8	7	0	0	7	38	370.00	14,060.00	
16	FLOOR WAX, paste, natural, 2kgs	can	9	0	0	9	1	3	3	7	2	0	2	4	4	1	0	5	25	210.00	5,250.00	
17	Floorwax, Liquid -natural color	can	5	0	1	6	0	1	1	2	1	0	1	2	0	1	0	1	11	370.00	4,070.00	
18	GARDEN HOSE, 20meters	piece	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	500.00	500.00	
19	Grass Cutter, Manual	piece	5	0	0	5	0	0	0	0	0	0	0	0	0	0	0	0	5	500.00	2,500.00	
20	Muriatic Acid	bottle	63	5	12	80	6	63	5	74	63	5	10	78	8	60	7	75	307	58.00	17,806.00	

Item & Specifications		Unit of Measure	Quantity Requirement																Price Catalogue	TOTAL AMOUNT	
			Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4			Total Quantity
21	Pail, Big	piece	10	0	0	10	10	0	0	10	10	0	0	10	0	0	0	0	30	72.21	2,166.30
22	Pail, Big	piece	41	56	5	102	0	40	56	96	21	0	31	52	51	5	0	56	306	103.00	31,518.00
23	Pail, Medium	piece	10	0	0	10	10	0	0	10	10	0	0	10	0	0	0	0	30	50.00	1,500.00
24	Pail, Medium	piece	30	50	0	80	0	30	0	30	20	0	20	40	50	0	0	50	200	70.00	14,000.00
25	Pail, Medium	piece	10	0	0	10	0	0	0	0	0	0	0	0	0	0	0	0	10	58.00	580.00
26	Powdered Soap	doz	30	0	0	30	0	0	30	30	0	0	0	0	0	0	0	0	60	84.00	5,040.00
27	Rubber boots 10"	pair	2	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	2	300.00	600.00
28	Rubber boots 6"	pair	2	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	2	300.00	600.00
29	Rubber boots 7"	pair	2	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	2	300.00	600.00
30	Rubber boots 9"	pair	2	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	2	300.00	600.00
31	Scouring Pad with foam	piece	0	0	2	2	0	0	0	0	0	0	0	0	0	0	0	0	2	25.00	50.00
32	Sponge	piece	0	0	0	0	0	0	5	5	0	0	0	0	0	0	5	5	10	35.00	350.00
33	Steel Wool	piece	0	0	0	0	0	0	5	5	0	0	0	0	0	0	5	5	10	25.00	250.00
34	TOILET BOWL BRUSH, with handle	piece	41	0	0	41	10	30	0	40	11	0	25	36	0	10	21	31	148	50.00	7,400.00
35	TOILET DEODORANT CAKE, 50gms, 3pcs/pack	pack	53	52	2	107	53	92	32	177	53	2	22	77	53	2	2	57	418	27.00	11,286.00
36	TOILET DEODORANT CAKE	box	10	5	10	25	10	10	5	25	10	10	5	25	10	10	10	30	105	23.40	2,457.00
37	TOILET RUBBER PUMP	piece	35	0	0	35	5	0	0	5	20	0	5	25	0	0	0	0	65	45.00	2,925.00
38	TRASH CAN, plastic, big	piece	24	6	2	32	6	0	40	46	10	0	0	10	0	0	0	0	88	150.00	13,200.00
39	TRASHBAG, plastic, black,XL, 10pcs/roll	roll	35	6	5	46	44	5	6	55	36	4	5	45	5	5	4	14	160	90.00	14,400.00
40	Tumbler	piece	2	0	2	4	2	0	2	4	2	2	2	6	2	2	0	4	18	203.50	3,663.00
41	TUMBLER, big	piece	45	0	0	45	10	0	5	15	0	0	0	0	0	0	0	0	60	280.00	16,800.00
42	VARNISH, clear, gloss	bottle	5	0	0	5	2	0	0	2	0	0	0	0	0	0	0	0	7	1,400.00	9,800.00
261,798.70																					
CONSUMABLES																					
1	COMPUTER CONTINUOUS FORMS, 4 ply, 11" x 14-7/8", 250 sets/box	box	1	0	0	1	1	0	0	1	1	0	1	2	1	0	1	2	6	570.91	3,425.46
2	COMPUTER CONTINUOUS FORMS, 4 ply, 11" x 9-1/2", 250 sets/box	box	3	2	2	7	3	2	2	7	2	2	2	6	2	2	2	6	26	950.00	24,700.00
3	Copy Printer Ink, (CP6123)	crgs	5	46	0	51	5	0	0	5	43	0	41	84	0	0	41	41	181	1,188.26	215,075.06
4	copy printer Master DX2430,	roll	0	8	0	8	0	0	0	0	8	0	8	16	0	0	8	8	32	1,080.24	34,567.68
5	Copy Printer Master, CPMT21	roll	0	8	0	8	0	0	0	0	8	0	8	16	0	0	8	8	32	1,960.00	62,720.00
6	Copy Printer, Master, (CP6123)	roll	2	0	0	2	1	0	0	1	1	0	0	1	1	0	2	3	7	2,156.00	15,092.00
7	INK CART, Bother MFC-J3520, black	cart	4	14	4	22	4	6	4	14	4	4	14	22	7	4	4	15	73	598.00	43,654.00

261,798.70

4,786,456.03

Item & Specifications	Unit of Measure	Quantity Requirement																	Price Catalogue	TOTAL AMOUNT
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity		
8 INK CART, Bother MFC-J3520, cyan	cart	1	10	0	11	0	3	0	3	0	0	11	11	3	0	0	3	28	475.00	13,300.00
9 INK CART, Bother MFC-J3520, magenta	cart	1	10	0	11	0	3	0	3	0	0	11	11	3	0	0	3	28	475.00	13,300.00
10 INK CART, Bother MFC-J3520, yellow	cart	2	10	0	12	0	3	0	3	0	0	11	11	3	0	0	3	29	475.00	13,775.00
11 INK CART, Brother BT500BC, (DCP-T700W), cyan	cart	8	8	7	23	10	3	9	22	7	4	8	19	9	3	6	18	82	475.00	38,950.00
12 INK CART, Brother BT500BK, (DCP-T700W), black	cart	13	8	9	30	13	2	11	26	16	4	16	36	11	2	10	23	115	475.00	54,625.00
13 INK CART, Brother BT500BM, (DCP-T700W), magenta	cart	4	8	4	16	8	4	6	18	4	5	9	18	7	1	2	10	62	475.00	29,450.00
14 INK CART, Brother BT500BY, (DCP-T700W), yellow	cart	7	6	6	19	6	4	5	15	7	3	10	20	5	1	3	9	63	475.00	29,925.00
15 INK SET, Epson, 70ML (bcmy)	set	1	0	0	1	0	0	1	1	0	0	0	0	1	0	0	1	3	1,857.14	5,571.42
16 INK, Brother BT500BC, (DCP-T700W), cyan	bottle	7	0	10	17	5	12	0	17	10	0	0	10	5	2	1	8	52	475.00	24,700.00
17 INK, Brother BT500BK, (DCP-T700W), black	bottle	6	1	13	20	3	14	0	17	11	1	2	14	3	3	1	7	58	475.00	27,550.00
18 INK, Brother BT500BM, (DCP-T700W), magenta	bottle	5	1	11	17	3	13	1	17	8	1	1	10	3	3	2	8	52	475.00	24,700.00
19 INK, Brother BT500BY, (DCP-T700W), yellow	bottle	6	0	11	17	4	12	1	17	9	0	1	10	4	2	2	8	52	475.00	24,700.00
20 Ink, Canon Pixma iP100#35	cart	2	0	2	4	2	0	2	4	2	0	0	2	2	0	0	2	12	1,128.00	13,536.00
21 Ink, Canon Pixma iP100#36	cart	2	0	2	4	2	0	2	4	2	0	0	2	2	0	0	2	12	1,340.00	16,080.00
22 Ink, Copy Printer, CP6123	cart	2	2	2	6	2	0	2	4	2	0	2	4	2	0	2	4	18	1,300.00	23,400.00
23 INK, DX2430	cart	153	66	6	225	85	5	88	178	130	11	109	250	87	20	73	180	833	1,188.26	989,820.58
24 INK, Epson, UV DYE, Black 500ml	cart	0	0	0	0	0	1	0	1	0	0	0	0	0	0	0	0	1	500.00	500.00
25 INK, Epson, UV DYE, cyan 500ml	cart	0	0	0	0	0	1	0	1	0	0	0	0	0	0	0	0	1	500.00	500.00
26 INK, Epson, UV DYE, Magenta 500ml	cart	0	0	0	0	0	1	0	1	0	0	0	0	0	0	0	0	1	500.00	500.00
27 INK, Epson, UV DYE, yellow 500ml	cart	0	0	0	0	0	1	0	1	0	0	0	0	0	0	0	0	1	500.00	500.00
28 Ink, Gestetner copy printer DX2430	box	15	0	0	15	0	0	0	0	15	0	0	15	0	0	0	0	30	500.00	15,000.00
29 LAMINATING FILM, 220x50, 250 microns	roll	0	0	2	2	0	0	2	2	0	0	1	1	0	0	0	0	5	1,800.00	9,000.00
30 Laminating film, 222x50x250 microns	roll	0	0	0	0	0	1	0	1	0	0	0	0	0	0	0	0	1	1,500.00	1,500.00
31 Master DX2430,	roll	86	10	5	101	51	5	50	106	55	10	37	102	48	15	28	91	400	2,156.00	862,400.00
32 Master, Copy Printer, CP6123	piece	20	0	10	30	0	0	0	0	0	0	10	10	0	0	0	0	40	2,156.00	86,240.00
33 Printer Ribbon, LX300+, refill	piece	12	0	0	12	12	0	12	24	12	0	12	24	0	12	12	24	84	40.00	3,360.00
34 Ribbon Cart, Epson LQ-300	cart	3	3	3	9	3	2	3	8	3	3	3	9	3	3	3	9	35	75.28	2,634.80
35 Ribbon FX 2175	cart	15	15	10	40	15	15	15	45	15	15	15	45	10	15	15	40	170	300.00	51,000.00
36 RIBBON Cart, for FX-2175	cart	3	0	0	3	0	0	0	0	3	0	0	3	0	0	0	0	6	120.00	720.00
37 RIBBON Cart, for LX-300	cart	2	0	0	2	0	0	0	0	2	0	0	2	0	0	0	0	4	120.00	480.00
38 Ribbon Cart, Epson (Lq310) matrix	cart	1	1	1	3	1	1	1	3	1	1	1	3	1	1	1	3	12	50.00	600.00
39 RIBBON Cart, LQ310	cart	2	0	1	3	1	1	0	2	2	0	1	3	1	1	0	2	10	120.00	1,200.00

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Item & Specifications		Unit of Measure	Quantity Requirement																Price Catalogue	TOTAL AMOUNT	
			Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4			Total Quantity
40	Ribbon Epson LQ300+II	cart	15	15	15	45	15	15	15	45	15	15	30	60	15	15	20	50	200	100.00	20,000.00
41	Ribbon for Electric Typewriter (brother)	piece	1	0	1	2	0	1	0	1	1	0	0	1	1	0	0	1	5	630.83	3,154.15
42	RIBBON, Nylon, Manual Typewriter	spool	1	0	0	1	0	1	0	1	0	0	1	1	0	0	0	0	3	16.12	48.36
43	RIBBON, Refill	piece	31	29	31	91	30	29	31	90	29	29	30	88	29	30	29	88	357	30.00	10,710.00
44	Ribbon, Refill, LX300+	piece	12	0	0	12	12	0	0	12	12	0	0	12	0	12	0	12	48	30.00	1,440.00
45	Toner Cart, Brother, MFC L2700D	cart	1	1	1	3	1	1	1	3	1	1	1	3	1	1	1	3	12	3,000.00	36,000.00
46	TONER CART, Brother, TN-2380	crgs	19	5	5	29	7	9	6	22	10	4	9	23	5	4	12	21	95	3,700.00	351,500.00
47	TONER CART, GESTETNER, DSM 615/DSM 618	crgs	12	8	24	44	16	25	1	42	20	1	11	32	11	3	11	25	143	2,710.40	387,587.20
48	TONER, Gestetner MP C2503, black	cart	6	4	4	14	4	4	4	12	4	4	4	12	4	4	4	12	50	4,520.00	226,000.00
49	TONER, Gestetner MP C2503, cyan	cart	4	0	4	8	4	0	4	8	4	0	0	4	4	0	0	4	24	8,890.00	213,360.00
50	TONER, Gestetner MP C2503, magenta	cart	4	0	4	8	4	0	4	8	4	0	0	4	4	0	0	4	24	8,890.00	213,360.00
51	TONER, Gestetner MP C2503, yellow	cart	4	0	4	8	4	0	4	8	4	0	0	4	4	0	0	4	24	8,890.00	213,360.00
52	TONER, Gestetner MP2501L	crgs	29	0	0	29	1	0	10	11	1	0	0	1	1	0	0	1	50	3,000.00	126,000.00
53	Toner, MP 2501L	crgs	3	0	0	3	1	0	2	3	0	0	0	0	2	0	0	2	8	2,750.00	22,000.00
54	Toner, MP1800 Gestetner	bottle	12	0	0	12	0	0	0	0	0	0	0	0	0	0	0	0	12	800.00	9,600.00
55	TONER, Xerox Machine Gestetner, MP C2550, black	crgs	1	1	1	3	1	1	1	3	1	1	1	3	1	1	1	3	12	3,965.36	47,584.32
56	TONER, Xerox Machine Gestetner, MP C2550, cyan	crgs	0	1	0	1	1	0	1	2	0	1	0	1	1	0	1	2	6	7,000.00	42,000.00
57	TONER, Xerox Machine Gestetner, MP C2550, magenta	crgs	0	1	0	1	1	0	1	2	0	1	0	1	1	0	1	2	6	7,000.00	42,000.00
58	TONER, Xerox Machine Gestetner, MP C2550, yellow	crgs	0	1	0	1	1	0	1	2	0	1	0	1	1	0	1	2	6	7,000.00	42,000.00
Office Equipment and Accessories																					
1	Barcode Scanner	unit	3	0	0	3	0	0	0	0	0	0	0	0	0	0	0	0	3	7,727.00	23,181.00
2	Barcode Scanner	unit	0	0	3	3	0	0	0	0	0	0	0	0	0	0	0	0	3	7,727.27	23,181.82
3	Barcode Scanner	unit	3	0	0	3	0	0	0	0	0	0	0	0	0	0	0	0	3	7,727.00	23,181.00
4	Barcode Scanner	unit	0	3	0	3	0	0	0	0	0	0	0	0	0	0	0	0	3	8,500.00	25,500.00
5	Barcode Scanner	unit	0	3	0	3	0	0	0	0	0	0	0	0	0	0	0	0	3	7,727.00	23,181.00
6	Battery rechargeable w/ charger	unit	0	0	0	0	4	0	0	4	0	0	0	0	0	0	0	0	4	2,500.00	10,000.00
7	Blackboard	piece	0	0	0	0	1	0	0	1	0	0	0	0	0	0	0	0	1	3,500.00	3,500.00
8	Bulletin Board with glass cover 6x4	piece	0	0	0	0	1	0	0	1	0	0	0	0	0	0	0	0	1	500.00	500.00
9	Bulletin Board, glass 3'x 4'	piece	0	0	0	0	0	0	2	2	0	0	0	0	0	0	0	0	2	360.00	720.00
10	Cabinet, Filing (steel) with 4 drawers	unit	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	10,000.00	10,000.00

Item & Specifications		Unit of Measure	Quantity Requirement																Price Catalogue	TOTAL AMOUNT
			Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4		
11	Cabinet, for Laboratory	piece	2	0	0	2	0	0	0	0	0	0	0	0	0	0	0	2	2,500.00	5,000.00
12	CAMERA	unit	2	0	0	2	0	0	0	0	0	0	0	0	0	0	0	2	9,000.00	18,000.00
13	Camera	unit	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	1	8,500.00	8,500.00
14	CCTV Central PSU	unit	0	4	0	4	0	0	0	0	4	0	4	0	0	0	0	8	2,500.00	20,000.00
15	CCTV Power Adaptor	unit	0	2	0	2	0	0	0	0	2	0	2	0	0	0	0	4	1,500.00	6,000.00
16	Chair with arm, plastic	piece	0	0	0	0	0	890	0	890	0	0	890	890	0	0	0	1780	650.00	1,157,000.00
17	Chair, plastic, w/ armchair, white	piece	0	0	0	0	0	0	0	0	120	0	0	120	0	0	0	120	650.00	78,000.00
18	CHALKBOARD, 4"x8"	piece	0	0	0	0	0	0	3	3	0	0	0	0	0	0	0	3	3,500.00	10,500.00
19	Clear dinking glass	pc	0	0	0	0	0	0	0	0	0	0	0	0	20	0	20	20	20.00	400.00
20	Computer Table	unit	2	0	0	2	0	0	0	0	0	0	0	0	0	0	0	2	2,500.00	5,000.00
21	Computer Table with Chair	unit	0	0	0	0	1	0	0	1	0	0	0	0	0	0	0	1	5,000.00	5,000.00
22	Conference Table	unit	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1	10,000.00	10,000.00
23	DIGITAL WALL CLOCK	piece	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1	400.00	400.00
24	DIGITAL WALL CLOCK 10", with hour, minute and second (approx. 3" height LED) and date, month, year, week days and temperature	unit	6	0	0	6	0	0	0	0	0	0	0	0	0	0	0	6	1,600.00	9,600.00
25	DVD with amplified speaker (Pensonic AC 230V)	unit	0	0	0	0	0	0	1	1	0	0	0	0	0	0	0	1	2,875.00	2,875.00
26	Electric fan, ceiling	unit	0	3	0	2	0	0	0	0	0	0	0	0	0	0	0	2	3,000.00	6,000.00
27	Electric fan, stand	unit	0	2	0	3	0	0	0	0	0	0	0	0	0	0	0	3	4,000.00	12,000.00
28	Electricfan, stand type	unit	2	0	0	2	0	0	0	0	0	0	0	0	0	0	0	2	967.10	1,934.20
29	Emergency Light, High Poer Cree LED, rechargeable	unit	3	0	0	3	0	0	0	0	0	0	0	0	0	0	0	3	2,000.00	6,000.00
30	Emergency Light, High Poer Cree LED, rechargeable	unit	0	0	0	0	0	0	3	3	0	0	0	0	0	0	0	3	3,000.00	9,000.00
31	Emergency Lights	unit	4	0	0	4	0	0	0	0	0	0	0	0	0	0	0	4	2,000.00	8,000.00
32	Executive chair, heavy duty, black	piece	0	0	0	0	0	1	0	1	0	0	0	0	0	0	0	1	7,000.00	7,000.00
33	First Aid kit	kit	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0	1	1,700.00	1,700.00
34	FLASH LIGHT, with Stun Gun	piece	0	0	5	5	0	0	0	0	0	0	0	0	0	0	0	5	400.00	2,000.00
35	FOLDED BATON	piece	0	0	5	5	0	0	0	0	0	0	0	0	0	0	0	5	400.00	2,000.00
36	Gas Stove, 2 Burner, Standard	unit	2	0	0	2	0	0	0	0	0	0	0	0	0	0	0	2	2,000.00	4,000.00
37	Gas Tank with Accessories	unit	5	0	0	5	0	0	0	0	0	0	0	0	0	0	0	5	2,000.00	10,000.00
38	ID Lamination Machine	unit	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1	7,000.00	7,000.00
39	KONZERT KS-^55v 12", 2 way 5 speakers 60ow Karaoke Speaker System	set	0	0	0	0	0	0	1	1	0	0	0	0	0	0	0	1	8,000.00	8,000.00
40	Laminating machine, heavy duty	unit	0	0	0	0	2	1	0	3	0	0	0	0	0	0	0	3	8,000.00	24,000.00
41	Magazine File	piece	0	0	5	5	0	0	0	0	0	0	0	0	0	0	0	5	3,000.00	15,000.00
42	Microphone, Dynamic (Pensonic PRO	unit	0	0	0	0	0	0	4	4	0	0	0	0	0	0	0	4	420.00	1,680.00

Item & Specifications		Unit of Measure	Quantity Requirement																Price Catalogue	TOTAL AMOUNT	
			Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4			Total Quantity
43	Monoblock Chair with arm	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	100	100	100	500.00	50,000.00
44	Mouse Optical USB connection type	piece	0	2	0	2	0	0	0	0	0	0	0	0	0	0	0	0	2	250.00	500.00
45	Mouse Pad	piece	10	0	0	10	0	0	0	0	0	0	0	0	0	0	0	0	10	100.00	1,000.00
46	Office Plastic Comb Binding Machine	unit	0	0	0	0	0	0	5	5	0	0	0	0	0	0	0	0	5	5,000.00	25,000.00
47	Office Table	unit	4	0	0	4	0	0	2	2	0	0	0	0	0	0	0	0	6	5,500.00	33,000.00
48	Orbit Fan, 3D	piece	12	0	0	12	0	0	0	0	0	0	0	0	0	0	0	0	12	1,000.00	12,000.00
49	Pad Lock	piece	0	6	0	6	0	0	0	0	0	0	0	0	0	0	0	0	6	150.00	900.00
50	Pad Lock	packet	0	0	0	0	0	0	20	20	0	0	0	0	0	0	0	0	20	200.00	4,000.00
51	Plate	pc	0	0	0	0	0	0	0	0	0	0	0	0	20	0	20	20	50.00	1,000.00	
52	PORTABLE SOUND SYSTEM, 1x Handheld Mic, 1x Lapel Mic 250w	unit	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	9,000.00	9,000.00
53	PROJECTOR SCREEN, 72" with stand	piece	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	1,200.00	1,200.00
54	Ring Binder Machine (for accreditation)	unit	0	0	0	0	1	0	0	1	0	0	0	0	0	0	0	0	1	13,000.00	13,000.00
55	SAKURA AV-730, 750x2, 5.1 Channel Karaoke Amplifier	set	0	0	0	0	0	0	1	1	0	0	0	0	0	0	0	0	1	7,000.00	7,000.00
56	Sound System	set	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	14,000.00	14,000.00
57	Spoon and fork	dozen	0	0	0	0	0	0	0	0	0	0	0	0	2	0	2	2	250.00	500.00	
58	Storage and Organizing box 120L	piece	8	0	0	8	0	0	0	0	0	0	0	0	0	0	0	0	8	800.00	6,400.00
59	Swivel Chair	piece	0	0	2	2	0	0	0	0	0	0	0	0	0	0	0	0	2	4,000.00	8,000.00
60	Swivel Chair	piece	10	0	0	10	0	0	0	0	0	0	0	0	0	0	0	0	10	3,000.00	30,000.00
61	USB 128gb	piece	0	0	0	0	3	0	0	3	0	0	0	0	0	0	0	0	3	2,000.00	6,000.00
62	Water Dispenser, hot & cold	unit	0	1	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	5,000.00	5,000.00
63	Water Dispenser, hot & cold	piece	2	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	2	6,000.00	12,000.00
64	Water Dispenser, hot & cold	unit	2	1	0	3	0	1	0	1	0	0	0	0	0	0	0	0	4	5,000.00	20,000.00
65	WHITEBOARD (4'x6' rolling)	piece	0	0	0	0	1	0	1	2	0	0	0	0	0	0	0	0	2	2,000.00	4,000.00
66	Whiteboard 4'x 8'with stand	piece	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	2,000.00	2,000.00
67	WIRELESS LAVALIER Lapel Headset Microphone	piece	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	800.00	800.00
68	Wireless Microphone	piece	0	0	0	0	0	0	0	0	1	0	0	1	0	0	0	0	1	750.00	750.00
69	Wireless Microphone Professional, Xtreme XM=268A	set	0	0	0	0	0	0	1	1	0	0	0	0	0	0	0	0	1	1,500.00	1,500.00
70	WIRELESS PRESENTER	piece	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	750.00	750.00

Office Supplies

Item & Specifications	Unit of Measure	Quantity Requirement																	Price Catalogue	TOTAL AMOUNT	
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity			
1					0				0				0				0	0		-	
2					0				0				0				0	0		-	
3					0				0				0				0	0		-	
4					0				0				0				0	0		-	
5					0				0				0				0	0		-	
Audio and visual presentation and composing equipment																					
1	Audio mixer (DJ Scorpio SM8 USB 8channel)	unit	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	14,400.00	14,400.00
2	Beat Box	unit	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0	0	1	7,000.00	7,000.00
3	Guitar, electric, base	piece	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	3,000.00	3,000.00
4	Guitar, electric, lead	piece	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	2,500.00	2,500.00
5	Head phone (ISK HP-960B stereo DJ Head phone)	piece	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	2,736.00	2,736.00
6	Microphone wireless	unit	0	0	0	0	1	0	0	1	0	0	0	0	0	0	0	0	1	5,000.00	5,000.00
7	Speaker cable 100 foot spool 14 gauge	spool	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	2,808.00	2,808.00
8	Wired mic (Shure PG58 vocal cardioid dynamic mic.)	piece	2	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	2	3,000.00	6,000.00
Photographic or filming or video equipment																					
1	Camera DSLR	unit	0	1	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	40,000.00	40,000.00
2	Video Cam	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1	35,000.00	35,000.00
Cleaning Equipment and Supplies																					
1	FLOOR POLISHER	piece	2	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	2	15,000.00	30,000.00
2	Portable Blower and Vacuum	piece	1	0	1	2	0	0	0	0	0	0	0	0	0	0	0	0	2	15,000.00	30,000.00
Paper Materials and Products																					
1					0				0				0				0	0		-	
2					0				0				0				0	0		-	
3					0				0				0				0	0		-	
4					0				0				0				0	0		-	
5					0				0				0				0	0		-	
Lighting and fixtures and accessories																					
1					0				0				0				0	0		-	

Item & Specifications	Unit of Measure	Quantity Requirement																Price Catalogue	TOTAL AMOUNT		
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4			Total Quantity	
2					0				0				0				0	0		-	
3					0				0				0				0	0		-	
4					0				0				0				0	0		-	
5					0				0				0				0	0		-	
Electrical equipment and components and supplies																					
1					0				0				0				0	0		-	
2					0				0				0				0	0		-	
3					0				0				0				0	0		-	
4					0				0				0				0	0		-	
5					0				0				0				0	0		-	
Computer Supplies																					
1	4-Ports 150MHZ VGA Splitter (1-video to 4-video outputs)	piece	2	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	2	700.00	1,400.00
2	AUDIO CASSETE TAPE, 90min. Recording time	piece	0	0	1	1	0	0	1	1	0	0	1	1	0	0	0	0	3	22.88	68.64
3	AVR 600w	unit	0	0	5	5	2	0	2	4	0	0	2	2	0	0	0	0	11	2,000.00	22,000.00
4	Belden UTP Cable caps	box	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0	0	1	5,500.00	5,500.00
5	Cable Tie	piece	0	0	100	100	0	0	0	0	0	0	0	0	0	0	0	0	100	3.00	300.00
6	Cable Tie, 2x150mm, black, 100pcs	pack	0	0	0	0	0	5	0	5	0	0	0	0	0	0	0	0	5	30.00	150.00
7	Cable Tie, 2x350mm, black, 100pcs	pack	0	0	0	0	0	2	0	2	0	0	0	0	0	0	0	0	2	40.00	80.00
8	Cable, 1.5m DVI to DVI, male to male cable	piece	10	0	0	10	0	0	0	0	0	0	0	0	0	0	0	0	10	280.00	2,800.00
9	Cable, 10 VGA 15 Pin male to male	piece	3	0	0	3	0	0	0	0	0	0	0	0	0	0	0	0	3	600.00	1,800.00
10	Cable, HDMI to VGA adaptor	piece	0	2	0	2	0	0	0	0	0	0	0	0	0	0	0	0	2	780.00	1,560.00
11	Cable, VGA 1 male to dual 2 VGA female converter	piece	0	0	0	0	0	2	0	2	0	0	0	0	0	0	0	0	2	460.00	920.00
12	Cable, VGA, Generic, 1.5m	piece	15	0	0	15	0	15	0	15	7	0	0	7	0	0	0	0	37	150.00	5,550.00
13	Compact Disk Recordable	piece	0	0	0	0	0	0	5	5	0	0	0	0	0	0	0	0	5	9.46	47.30
14	COMPACT DISK RECORDABLE, min. of 700MB, 1x - 52x minimum speed, 80 min recording time	piece	10	0	0	10	0	0	0	0	0	0	0	0	0	0	0	0	10	10.40	104.00
15	Compact Disk Rewritable	piece	0	0	10	10	0	0	20	20	10	0	0	10	0	0	0	0	40	17.42	696.80
16	COMPACT DISK REWRITABLE, 700MB min. capacity, 80 minutes recording time, 4x - 10x min	piece	10	0	0	10	0	0	0	0	0	0	0	0	0	0	0	0	10	18.18	181.80
17	COMPACT DISK STORAGE CASE, 50 CDs capacity, min, made of durable plastic or nylon fabric, double sided sleeves with closure	piece	5	0	0	5	0	0	0	0	0	0	0	0	0	0	0	0	5	53.04	265.20
18	Compact Disk, Storage Case	piece	0	0	0	0	0	0	5	5	0	0	0	0	0	0	0	0	5	59.79	298.95
19	Crimping Tools, for Rj45, RJ11, 4P, 6P, 8P	piece	5	0	0	5	0	0	0	0	0	0	0	0	0	0	0	0	5	350.00	1,750.00
20	DVD RECORDABLE, 16x speed, 4.7GB capacity	piece	10	0	0	10	0	0	0	0	0	0	0	0	0	0	0	0	10	14.02	140.20

#BEZUG!

Item & Specifications		Unit of Measure	Quantity Requirement																Price Catalogue	TOTAL AMOUNT	
			Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4			Total Quantity
21	DVD Recordable, 16x speed, 4.7gb capacity	piece	0	0	0	0	0	0	18	18	0	0	5	5	0	0	0	0	23	28.00	644.00
22	Electric Hand Blower Vacuum	unit	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0	0	1	1,500.00	1,500.00
23	eMylo 5-pc Anti-Static wrist strap grounding coiled cord with adjustable band, blue	pack	2	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	2	598.00	1,196.00
24	Ethernet Switch, 16-port LinkSys	unit	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0	0	1	7,000.00	7,000.00
25	Ethernet Switch, 24-port LinkSys	unit	0	0	2	2	0	0	0	0	0	0	0	0	0	0	0	0	2	9,000.00	18,000.00
26	Ethernet Switch, 8-port 10 100M, COM-NET011-AM	unit	2			2	0	0	0	0	0	0	0	0	0	0	0	0	2	380.00	760.00
27	Hard Drive, 500GB	piece	9	0	9	18	0	0	2	2	0	0	2	2	0	0	0	0	22	3,500.00	77,000.00
28	HDMI Connector, (4mtrs per cable)	piece	3	0	0	3	0	0	0	0	0	0	0	0	0	0	0	0	3	600.00	1,800.00
29	HDMI Connector, (5mtrs per cable)	mtrs	0	0	2	2	0	0	0	0	0	0	0	0	0	0	0	0	2	600.00	1,200.00
30	Intel® Socket 1155 for 2nd Generation i3 Processors	pc	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	3,500.00	3,500.00
31	Keyboard, USB (A4Tech)	unit	12	0	7	19	2	1	2	5	2	0	2	4	0	0	0	0	28	550.00	15,400.00
32	LAN Cable Tester	piece	2	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	2	400.00	800.00
33	Manage Switch 24-ports, Cisco Catalyst WS-C2950	piece	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	3,100.00	3,100.00
34	Memory 4GB, DDR2	unit	0	0	7	7	0	0	2	2	0	0	2	2	0	0	0	0	11	1,500.00	16,500.00
35	Memory 4GB, DDR3	piece	5	0	0	5	0	0	0	0	0	0	0	0	0	0	0	0	5	2,200.00	11,000.00
36	Motherboard for i3 (LGA 1155)	unit	0	0	5	5	0	0	0	0	0	0	0	0	0	0	0	0	5	3,200.00	16,000.00
37	Motherboard for i3 (LGA 1156)	unit	0	0	0	0	0	0	0	0	3	0	0	3	0	0	0	0	3	3,200.00	9,600.00
38	Motherboard Intel i7 (LGA 1156)	unit	0	0	2	2	0	0	2	2	0	0	1	1	0	0	0	0	5	8,500.00	42,500.00
39	Network Modular Box, RJ45 CAT5E	piece	15	0	0	15	0	0		0	0	0	0	0	0	0	0	0	15	150.00	2,250.00
40	Patch panel (48 ports)	pc	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	3,800.00	3,800.00
41	Patch Panel, 24-ports CAT5E	piece	2	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	2	2,300.00	4,600.00
42	Power supply, 600 watts	unit	7	0	3	10	0	0	7	7	0	0	0	0	0	5	0	5	22	800.00	17,600.00
43	PRINTER, Brother DCP- T700W	unit	0	0	0	0	1	0	0	1	0	0	0	0	0	0	0	0	1	10,000.00	10,000.00
44	PRINTER, Epson L210	unit	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	6,000.00	6,000.00
45	PRINTER, Epson L360	unit	0	0	2	2	0	0	0	0	0	0	0	0	0	0	0	0	2	8,000.00	16,000.00
46	RJ45 Connector	piece	700	0	100	800	0	0	700	700	0	0	0	0	0	0	0	0	1500	10.00	15,000.00
47	RJ45 LAN tester	pcs	3	0	0	3	0	0	3	3	0	0	0	0	0	0	0	0	6	450.00	2,700.00
48	Router, Linksys	piece	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0	0	1	6,500.00	6,500.00
49	SPEAKER, Vortex DX-555, USB	unit	0	0	0	0	0	0	0	0	0	1	0	1	0	0	0	0	1	269.00	269.00
50	Switch Hub	unit	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	1,500.00	1,500.00
51	Switch Hub, Port Linksys	unit	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0	0	1	1,500.00	1,500.00
52	UPS, 650VA (APC)	unit	7	0	1	8	0	0	0	0	0	0	0	0	0	0	0	0	8	5,500.00	44,000.00

Item & Specifications	Unit of Measure	Quantity Requirement																	Price Catalogue	TOTAL AMOUNT
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity		
53 UPS, APC ES500VA	unit	0	0	0	0	0	3	0	3	0	0	0	0	0	0	0	0	3	4,000.00	12,000.00
54 UTP Cable, 305m, CAT5E	box	1	0	0	1	0	1	0	1	0	0	0	0	0	0	0	0	2	6,495.00	12,990.00
55 VGA Cable, (5mtrs per cable)	mtrs	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0	0	1	1,500.00	1,500.00
56 VGA Connector, (4mtrs per cable)	piece	0	0	0	0	3	0	0	3	0	0	0	0	0	0	0	0	3	400.00	1,200.00
57 Video Card, Geforce	piece	0	0	1	1	0	0	1	1	0	0	0	0	0	0	0	0	2	7,000.00	14,000.00
58 Wi-Fi Router, WR-NET-067-CC, CDR King	unit	12	0	0	12	0	0	0	0	0	0	0	0	0	0	0	0	12	500.00	6,000.00
Computer Equipment and Accessories																				
1 10m Factory terminated UTP Cable CAT6	piece	0	5	0	5	0	0	0	0	0	5	0	5	0	0	0	0	10	900.00	9,000.00
2 16-port switch	unit	0	2	0	2	0	0	0	0	0	0	0	0	0	0	0	0	2	8,000.00	16,000.00
3 20m Factory terminated UTP Cable CAT6	piece	0	5	0	5	0	0	0	0	0	5	0	5	0	0	0	0	10	1,600.00	16,000.00
4 500 GB Seagate SATA 6GB/s SSH, 2.5-inch	unit	2	0	0	2	0	0	2	2	0	0	0	0	0	0	0	0	4	3,500.00	14,000.00
5 500 GB Seagate SATA Hard Drive, 3.5-inch	unit	2	0	0	2	0	0	2	2	0	0	0	0	0	0	0	0	4	3,500.00	14,000.00
6 Access Point with Power over Ethernet	unit	2	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	2	8,000.00	16,000.00
7 AVR 2000w	unit	0	0	0	0	0	0	2	2	0	0	0	0	0	0	0	0	2	5,000.00	10,000.00
8 AVR 500w	unit	3	0	2	5	0	1	1	2	0	2	0	2	1	0	2	3	12	500.00	6,000.00
9 AVR 600w	unit	0	0	7	7	0	20	2	22	0	0	12	12	0	0	0	0	41	750.00	30,750.00
10 Blended UTP Cable	box	0	0	2	2	0	0	0	0	0	0	0	0	0	0	0	0	2	12,000.00	24,000.00
11 CABLE TIE, 2.5x150mm	bag	0	0	2	2	0	0	0	0	0	0	2	2	0	0	0	0	4	30.00	120.00
12 Cable, VGA, Generic, 1.5m	pc	0	0	0	0	0	20	0	20	0	0	0	0	0	0	0	0	20	250.00	5,000.00
13 Card reader	pc	0	0	1	1	0	1	1	2	0	1	0	1	0	1	0	1	5	500.00	2,500.00
14 Compact Disk Rewritable	piece	1	0	0	1	1	0	0	1	1	0	0	1	1	0	0	1	4	17.42	69.68
15 Compact Disk, with movies/Documentary videos	piece	2	1	0	3	0	0	3	3	3	3	0	6	0	3	0	3	15	650.00	9,750.00
16 Computer Memory	piece	4	0	0	4	0	0	0	0	0	0	0	0	0	0	0	0	4	1,200.00	4,800.00
17 DDR3 4GB Memory	piece	5	0	0	5	0	0	5	5	0	0	0	0	0	0	5	5	15	1,500.00	22,500.00
18 DVD Recordable, 16x speed, 4.7gb capacity	piece	0	23	20	43	20	20	0	40	0	0	0	0	0	0	0	0	83	28.00	2,324.00
19 Ethernet Switch, 24-port LinkSys	unit	0	0	3	3	0	0	0	0	0	0	0	0	0	0	0	0	3	4,500.00	13,500.00
20 Hard disk	piece	0	0	2	2	0	5	0	5	0	0	0	0	0	1	0	1	8	4,000.00	32,000.00
21 Hard disk, 600gb	pc	5	0	0	5	0	0	0	0	0	0	0	0	0	0	0	0	5	3,200.00	16,000.00
22 HDMI to HDMI Cable, 10m	piece	1	2	0	3	0	0	0	0	0	0	0	0	0	0	0	0	3	2,200.00	6,600.00
23 HDMI to HDMI Cable, 20m	piece	0	3	0	3	0	0	0	0	0	0	0	0	0	0	0	0	3	2,500.00	7,500.00
24 HDMI to HDMI Cable, 5m	piece	0	80	0	80	0	0	0	0	0	0	0	0	0	0	0	0	80	800.00	64,000.00

Item & Specifications	Unit of Measure	Quantity Requirement																	Price Catalogue	TOTAL AMOUNT
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity		
25 Keyboard, USB	unit	12	0	25	37	2	1	5	8	2	0	6	8	0	1	6	7	60	550.00	33,000.00
26 Memory 4GB, DDR3	piece	0	4	0	4	0	4	0	4	0	4	0	4	0	4	0	4	16	2,200.00	35,200.00
27 Monitor, LCD, 24"	unit	0	0	0	0	0	0	1	1	0	0	0	0	0	0	0		1	6,000.00	6,000.00
28 Motherboard compatible to i3 Processor	piece	0	5	0	5	0	5	0	5	0	0	0	0	0	0	0	0	10	3,200.00	32,000.00
29 MOUSE PAD	piece	4	0	0	4	0	0	0	0	0	0	0	0	0	0	0	0	4	127.80	511.20
30 Net-book Computer, 10"windows 10 2gb	unit	2	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	2	14,000.00	28,000.00
31 Point-to-point wireless bridge- NanoStation M5	unit	5	0	0	5	0	0	0	0	0	0	0	0	0	0	0	0	5	8,000.00	40,000.00
32 Power Cord	piece	10	0	30	40	0	0	0	0	0	30	0	30	0	0	0		70	150.00	10,500.00
33 Power Supply, 600watts	unit	5	5	10	20	0	5	0	5	0	5	0	5	0	5	5	10	40	950.00	38,000.00
34 PRINTER, Brother MFC L2700D	unit	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	10,600.00	10,600.00
35 Printer, L210	unit	4	0	1	5	1	0	0	1	0	0	0	0	0	0	0	0	6	6,000.00	36,000.00
36 Printer, L220	unit	0	0	0	0	0	1	1	2	0	0	0	0	0	0	0	0	2	10,000.00	20,000.00
37 RJ45 Connector	piece	0	200	150	350	0	200	30	230	0	0	0	0	0	0	0	0	580	10.00	5,800.00
38 Scanner (Canon Lide 220 document scanner)	unit	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	5,200.00	5,200.00
39 SPEAKER, Vortex DX-555, USB	piece	2	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	2	600.00	1,200.00
40 Universal Laptop Charger	pc	0	0	0	0	0	2	0	2	0	0	0	0	0	0	0	0	2	1,500.00	3,000.00
41 UPS, 650VA	unit	7	0	2	9	0	2	2	4	1	1	2	4	0	0	1	1	18	5,500.00	99,000.00
42 UPS Battery- Kung Long- WP7.2-12, 12V 7.2Ah, - 2.4kg, 151x65x94mm	unit	0	10	0	10	0	0	0	0	0	0	0	0	0	0	0	0	10	900.00	9,000.00
43 UPS, 2000 watts	unit	2	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	2	5,000.00	10,000.00
44 UPS, 500 watts	unit	2	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	2	5,000.00	10,000.00
45 UPS, ES500VA	unit	14		5	19	0	0	5	5	0	5	0	5	5	0	0	5	34	4,000.00	136,000.00
46 VGA Cable	piece	0	0	0	0	0	30	0	30	0	0	0	0	0	0	0	0	30	350.00	10,500.00
47 VGA to HDMI Cable, 1.5m	piece	0	2	0	2	0	0	0	0	0	0	0	0	0	0	0	0	2	400.00	800.00
48 VGA to VGA Cable, 10m	piece	0	4	0	4	0	0	0	0	0	0	0	0	0	0	0	0	4	1,500.00	6,000.00
49 Video Splitter- 1 VGA input, 8VGA output, Long distance transmission- up to 65m (210'), Supports up to 200 MHZ bandwidths, Suitable for XGA, SVGA, VGA and multisync monitors, All metal casing	unit	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	5,000.00	5,000.00
*Other Categories																				
1 ACCOUNTABLE FORMS	lot	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	212,727.27	212,727.27
2 AGRICULTURAL MATERIALS	lot	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	104,800.00	104,800.00

Item & Specifications	Unit of Measure	Quantity Requirement																	Price Catalogue	TOTAL AMOUNT
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity		
3 ANIMAL FEEDS AND OTHER AGRICULTURAL PRODUCTS AND CONSUMABLES	lot	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	202,040.00	202,040.00
4 BAND INSTRUMENT AND ACCESSORIES	lot	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	130,610.00	130,610.00
5 BOOKS, MAPS AND OTHER PUBLICATIONS	lot	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	2,340,489.64	2,340,489.64
6 BUILDINGS AND VEHICLE INSURANCE AND REGISTRATION	lot	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	1,942,727.27	1,942,727.27
7 CLOTHING AND OTHER APPAREL	lot	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	149,551.20	149,551.20
8 CRIMINOLOGY LABORATORY EQUIPMENT	lot	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	50,000.00	50,000.00
9 DRUGS AND MEDICINES	lot	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	2,060,000.00	2,060,000.00
10 ENGINEERING, SCIENCE AND TECHNOLOGY EQUIPMENT	lot	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	269,288.25	269,288.25
11 FIRE FIGHTING MATERIALS	lot	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	141,100.00	141,100.00
12 FUEL, OIL AND LUBRICANTS	lot	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	1,072,512.45	1,072,512.45
13 HARDWARE, CONSTRUCTION AND AGRICULTURAL SUPPLIES AND ACCESSORIES	lot	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	158,598.00	158,598.00
14 HARDWARE, CONSTRUCTION AND AGRICULTURAL SUPPLIES AND MATERIALS	lot	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	546,537.00	546,537.00
15 HRM LABORATORY SUPPLIES	lot	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	97,385.00	97,385.00
16 ICT / SOFTWARE	lot	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	3,843,636.36	3,843,636.36
17 INGREDIENTS AND OTHER RAW MATERIALS	lot	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	192,700.00	192,700.00
18 ISO CERTIFICATION	lot	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	1,363,636.36	1,363,636.36
19 LEGAL SERVICES	lot	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	190,909.09	190,909.09
20 MEDICAL & DENTAL SUPPLIES AND MATERIALS	lot	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	243,636.37	243,636.37
21 MEDICAL AND DENTAL EQUIPMENT	lot	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	227,272.74	227,272.74
22 OFFICE/HOME APPLIANCES	lot	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	12,000.00	12,000.00
23 OFFICE/HOME FURNITURE & FIXTURES	lot	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	326,114.55	326,114.55
24 OTHER MACHINERIES AND EQUIPMENT	lot	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	654,909.09	654,909.09
25 PRINTING, BINDING AND PUBLICATION	lot	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	909,345.46	909,345.46
26 RENT	lot	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	313,636.36	313,636.36
27 REPAIRS AND MAINTENANCE - EQUIPMENT	lot	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	464,545.45	464,545.45
28 REPAIRS AND MAINTENANCE - TRANSPORTATION	lot	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	475,454.54	475,454.54
29 SCIENCE LABORATORY CHEMICALS	lot	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	53,480.00	53,480.00
30 SCIENCE LABORATORY SUPPLIES AND MATERIALS	lot	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	3,324.00	3,324.00
31 SECURITY SERVICES	lot	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	4,701,818.18	4,701,818.18

Item & Specifications	Unit of Measure	Quantity Requirement																	Price Catalogue	TOTAL AMOUNT	
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity			
32 SMART/GLOBE INTERNET LINE UNLIMITED	lot	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	1,940,000.01	1,940,000.01	
33 SMART/GLOBE MOBILE/LANDLINE	lot	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	190,909.09	190,909.09	
34 SPORTS MATERIALS	lot	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	85,100.00	85,100.00	
35 SPORTS SUPPLIES AND MATERIALS	lot	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	198,100.00	198,100.00	
36 SUBSCRIPTION, BOOKS AND MAGAZINE	lot	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	70,909.08	70,909.08	
37 TARPAULIN/ STREAMER PRINTING	lot	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	106,327.32	106,327.32	
38 TECHNICAL AND SCIENTIFIC EQUIPMENT	lot	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	11,753,545.45	11,753,545.45	
39 TLE LABORATORY TOOLS AND EQUIPMENT	lot	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	53,031.00	53,031.00	
39 VEHICLE PARTS & ACCESSORIES	lot	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	55,000.00	55,000.00	
C. TOTAL (A + B):																		54,772,102.26			
D. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																			5,477,210.25		
E. GRAND TOTAL (C + D)																		60,249,312.52			
F. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:																					
G. MONTHLY CASH REQUIREMENTS																					
G.1 Available at Procurement Service Stores	X				7782	X				7139	X				5164	X				4234	5,032,548.63
G.2 Other Items not available at PS but regularly purchased from other sources					83381					11971					8280					4362	49,739,553.62
TOTAL MONTHLY CASH REQUIREMENTS					91163					19110					13444					8596	54,772,102.25

*Other categories that are not indicated herein

**Prices are FOB Manila/Applicable for items under A.

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by:



AILEENE T. DAGOS

Administrative Officer V/ Supply Officer

Certified Funds Available/ Certified

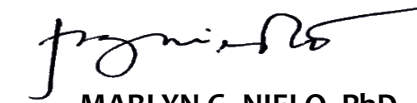
Appropriate Funds Available:



MYRA G. SOMINTAC

Administrative Officer V/ Budget Officer

Approved by:



MARLYN G. NIELO, PhD

SUC President II