

Republic of the Philippines
OCCIDENTAL MINDORO STATE COLLEGE
San Jose, Occidental Mindoro

ANNUAL PROCUREMENT PLAN FOR 2015

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity											Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)	
				Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion		Acceptance/ Turnover	Total	MOOE		CO
A	SUPPLIES, MATERIALS AND OTHER CONSUMABLES																			
a.1	Common Use Supplies and Materials available at Procurement Services	OMSC System	NP-Agency to Agency	Delegated to the Administrative Service.											GF/STF/TF	2,209,550.95	2,209,550.95			
a.2	Supplies and Materials not Available at Procurement Services	OMSC System	NP-Small Value	Delegated to the Administrative Service.											GF/STF/TF	1,453,763.97	1,453,763.97		To be procured by the Administrative Service as the need arises. RFQ if below 500,000.00/Bidding if 500,000.00 and above.	
a.3	Electrical Components and Supplies	OMSC System	NP-Small Value	Delegated to the Administrative Service.											GF/STF/TF	1,019,100.79	1,019,100.79			
a.4	Computer Supplies/Consumables	OMSC System	NP-Small Value	Delegated to the Administrative Service.											GF/STF/TF	1,698,496.06	1,698,496.06			
a.5	Office Supplies and Devices	OMSC System	NP-Small Value	Delegated to the Administrative Service.											GF/STF/TF	5,273,843.16	5,273,843.16			
a.6	Janitorial Supplies	OMSC System	NP-Small Value	Delegated to the Administrative Service.											GF/STF/TF	714,489.20	714,489.20			
a.7	Accountable Forms	OMSC System	NP-Small Value	Delegated to the Administrative Service											GF/STF/TF	528,148.00	528,148.00			
a.8	Medical Supplies & Materials	Medical & Dental	Public Bidding	none	May 23-June 16, 2015	Jun. 2, 2015	Jun. 16, 2015	Jun. 17-19, 2015	Jun. 29, 2015	Jul. 1, 2015	Jul. 1, 2015	Jul. 31, 2015	Jul. 31, 2015	GF/STF/TF	574,332.00	574,332.00				
a.9	Drugs and Medicine	Medical & Dental	Public Bidding	none	May 23-June 16, 2015	Jun. 2, 2015	Jun. 16, 2015	Jun. 17-19, 2015	Jun. 19, 2015	Jul. 1, 2015	Jul. 1, 2015	Jul. 31, 2015	Jul. 31, 2015	GF/STF/TF	1,377,767.60	1,377,767.60				
a.10	Construction Supplies & Materials	OMSC System	NP-Small Value	Delegated to the Administrative Service.											GF/STF/TF	900,066.12	900,066.12			
a.11	Fuel, Oil & Lubricants	OMSC System	NP-Small Value	Delegated to the Administrative Service.											GF/STF/TF	1,745,756.10	1,745,756.10			
a.12	Vehicle Accessories and Parts	OMSC System	NP-Small Value	Delegated to the Administrative Service.											GF/STF/TF	88,858.00	88,858.00	Supply and delivery of brand new vehicles parts for OMSC System.		
a.13	Criminology Laboratory Supplies and Materials	Sabluyan Campus	NP-Small Value	Delegated to the Administrative Service.											GF/STF	84,501.77	84,501.77			
a.14	Science Laboratory Chemicals	Science-Lab	NP-Small Value	Delegated to the Administrative Service.											GF/STF	163,280.00	163,280.00			
a.15	Science Laboratory Supplies & Materials	Science-Lab	NP-Small Value	Delegated to the Administrative Service.											GF/STF	173,739.28	173,739.28			
a.16	Vehicle Parts & Accessories	OMSC System	NP-Small Value	Delegated to the Administrative Service.											GF/STF	227,413.68	227,413.68	To be procured by the Administrative Service as the need arises. RFQ if below 500,000.00/Bidding if 500,000.00 and above.		
a.17	Office/Home Furnitures & Fixtures	OMSC System	NP-Small Value	Delegated to the Administrative Service.											STF	405,199.60	405,199.60			
a.18	Sports Supplies & Materials	OMSC System	NP-Small Value	Delegated to the Administrative Service.											STF	292,240.00	292,240.00			
a.19	Agricultural Supplies and Materials	Murhta Campus	NP-Small Value	Delegated to the Administrative Service.											GF/STF	717,970.86	717,970.86			
a.20	Agricultural Seeds	Murhta Campus	NP-Small Value	Delegated to the Administrative Service.											STF	23,712.00	23,712.00			
a.21	Groceries and Other Food Supply	Murhta Campus	NP-Small Value	Delegated to the Administrative Service.											STF	330,341.44	330,341.44			
a.22	Fertilizers, Insecticides, Herbicides, etc	Murhta Campus	NP-Small Value	Delegated to the Administrative Service.											STF	277,108.00	277,108.00	To be procured by the Administrative Service as the need arises. RFQ if below		
a.23	Animal Feeds & Feed Components	Murhta Campus	NP-Small Value	Delegated to the Administrative Service.											STF	722,051.20	722,051.20			

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a.24	Veterinary Medicine & Supplies	Murhta Campus	NP-Small Value	Delegated to the Administrative Service.												Jan.-Dec.	STF	44,142.80	44,142.80	500,000.00/Bidding if above.	
a.25	Others	OMSC System	NP-Small Value	Delegated to the Administrative Service.												Jan.-Dec.	STF	190,428.37	190,428.37		
SUB-TOTAL																		21,236,300.95	21,236,300.95	-	
B	EQUIPMENT AND ACCESSORIES																				
b.1	Office Equipment available at Procurement Service	OMSC System	NP-Agency to Agency	Delegated to the Administrative Service.												Jan.-Dec.	STF/TF	1,271,310.04	1,271,310.04		
b.2	Office Equipment not available at Procurement Service	OMSC System	NP-Small Value	Delegated to the Administrative Service.												Jan.-Dec.	STF/TF	1,508,870.00	1,508,870.00		
b.3	Audio and Visual Presentation and Composing Equipment	Sablayan Campus	Public Bidding	none	Apr. 14-May 5, 2015	Apr. 21, 2015	May 5, 2015	May 5-7, 2015	May 18, 2015	May 18, 2015	May 18, 2015	Jun. 29, 2015	Jun. 29, 2015	GF/STF/TF	1,111,930.38	1,111,930.38					
b.4	Photographic or Filming or Video Equipment	OMSC System	Public Bidding	Delegated to the Administrative Service.												Jan.-Dec.	GF/STF	1,328,018.48	1,328,018.48		
b.5	Cleaning Equipment	OMSC System	Public Bidding	Delegated to the Administrative Service.												Jan.-Dec.	GF/STF	85,000.00	85,000.00		
b.6	Band Instruments & Accessories	OMSC System	Public Bidding	Delegated to the Administrative Service.												Jan.-Dec.	STF	60,291.00	60,291.00		
b.7.1	Computer Equipment and Accessories	OMSC System	Public Bidding	none	Jul. 1-20, 2015	Jul. 8, 2015	Jul. 20, 2015	Jul. 21, 2015	Jul. 22-23, 2015	Jul. 27, 2015	Jul. 27, 2015	Jul. 30, 2015	Aug. 31, 2015	Aug. 31, 2015	GF/STF	2,126,000.00		2,126,000.00			
b.7.2	Computer Equipment and Accessories	OMSC System	Public Bidding	Delegated to the Administrative Service.												Jan.-Dec.	GF/STF	1,457,210.00	1,457,210.00		
b.8	Vehicle (Tricycle)	EPIFF	Public Bidding	Delegated to the Administrative Service.												Jan.-Dec.	STF	83,200.00	83,200.00	To be procured by the Administrative Service as the need arises. RFQ if below 500,000.00/Bidding if above.	
b.9	Criminology Laboratory Equipment	CCJE	Public Bidding	Delegated to the Administrative Service.												Jan.-Dec.	STF	952,562.00	952,562.00		
b.10	Science Laboratory Equipment	Science-Lab	Public Bidding	Delegated to the Administrative Service.												Jan.-Dec.	GF/STF	1,129,577.95	1,129,577.95		
b.11	Engineering Laboratory Equipment	CAET	Public Bidding	Aug. 1, 2015	Aug. 11 - Sept. 2, 2015	Aug. 26, 2015	Sept. 2, 2015	Sept. 8-14, 2015	Sept. 17-18, 2015	Oct. 23, 2015	Oct. 23, 2015	Oct. 26, 2015	Nov. 27, 2015	Nov. 27, 2015	GF	4,506,099.23		4,506,099.23			
b.12	Medical and Dental Equipment	Clinic-Main	Public Bidding	Delegated to the Administrative Service.												Jan.-Dec.	STF	182,000.00	182,000.00		
b.13	Books, Maps and Other Publications	OMSC System	Public Bidding	none	Aug. 9-Sept 1, 2015	Aug. 19, 2015	Sept. 1, 2015	Sept. 2-14, 2015	Sept. 5-8, 2015	Sept. 15, 2015	Sept. 15, 2015	Sept. 18, 2015	Oct. 19, 2015	Oct. 19, 2015	GF/STF	1,972,135.36	1,972,135.36				
b.14	Sports Equipment	Sports	NP-Small Value	Delegated to the Administrative Service.												Jan.-Dec.	STF	78,000.00	78,000.00		
b.15	Electrical Equipment and Components	OMSC System	NP-Small Value	Delegated to the Administrative Service.												Jan.-Dec.	GF/STF	478,920.00	478,920.00		
b.16	Hardware, Construction & Agricultural Equipment	OMSC System	NP-Small Value	Delegated to the Administrative Service.												Jan.-Dec.	GF/STF/TF	623,059.76	623,059.76		
b.17	Work Animals	Murtha Campus	NP-Small Value	Delegated to the Administrative Service.												Jan.-Dec.	STF	5,200.00	5,200.00		
b.18	Generator Sets (inclgd distribution lines and gen-set house)	OMSC Main	Public Bidding	none	May 23 - June 15, 2015	Jun. 1, 2015	Jul. 15, 2015	Jun. 16-18, 2015	Jun. 19-23, 2015	Jun. 29, 2015	Jul. 6, 2015	Jul. 13, 2015	Aug. 17, 2015	Aug. 17, 2015	STF	10,400,000.00		10,400,000.00			
b.19	FM Radio Station Laboratory Devices and Equipment	CAST	Public Bidding	none	April 24-May 20, 2015	May 7, 2015	May 20, 2015	May 21-23, 2015	May 25-29, 2015	Jun. 11, 2015	Jun. 12, 2015	Jun. 12, 2015	Jul. 13, 2015	Jul. 13, 2015	GF/STF	677,466.40	677,466.40				
b.20	Photography Laboratory Devices and Equipment	CAST	Public Bidding	none	April 24-May 20, 2015	May 7, 2015	May 20, 2015	May 21-23, 2015	May 25-29, 2015	Jun. 11, 2015	Jun. 12, 2015	Jun. 12, 2015	Jul. 13, 2015	Jul. 13, 2015	GF/STF	632,996.00		632,996.00			
b.21	Upgrading Timekeeping and Attendance Monitoring System Software	OMSC Main	NP-Small Value	Delegated to the Administrative Service.												Jan.-Dec.	STF	104,000.00		104,000.00	To be procured by the Administrative Service as the need arises. RFQ if below 500,000.00/Bidding if above.
SUB-TOTAL																		30,773,846.60	13,004,751.37	17,769,095.23	
C	SERVICES																				
c.1	Annual Report Printing	Office of the SUC President	NP-Small Value	N/A	Jun. 12-19, 2015							Jul. 6, 2015	Jul. 13, 2015	N/A	Aug. 10, 2015	Aug. 10, 2015	STF	312,000.00	312,000.00		
c.2	Student Handbook Printing, 4,000 pcs	Office of the SUC President	NP-Small Value	N/A	Jun. 12-19, 2015							Jun. 22, 2015	Jun. 22, 2015	N/A	Jul. 6, 2015	Jul. 6, 2015	STF	135,200.00	135,200.00		

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c.3	Legal Consultant Services	OMSC System	NP-Agency to Agency	Delegated to the Administrative Service.											GF/STF	124,800.00	124,800.00		
c.4	Security Services	Security and Auxiliary Services	Public Bidding	none	Jun. 19-Jul. 13, 2015	Jun. 29, 2015	Jul. 13, 2015	Jul. 16 - Aug. 14, 2015	Aug. 18, 2015	Aug. 24, 2015	Aug. 27, 2015	Sept. 1, 2015-Aug. 31, 2016	Sept. 1, 2015-Aug. 31, 2016	GF/STF	4,492,800.00	4,492,800.00		Provision for twenty two (22) security guards for all five (5) campuses.	
c.5	Tarpaulin/Streamer Printing	OMSC System	NP-Small Value	Delegated to the Administrative Service.											GF/STF/TF	57,928.00	57,928.00		
D	PROCUREMENT OF CIVIL WORKS																		
	MAIN CAMPUS																		
	1. Repair of Classroom Doors and Windows at Ground Floor, JP Laurel Bldg	Basic-Ed	NP-Small Value	N/A	May 15-22, 2015		N/A			May 26, 2015	May 26, 2015	N/A	Jul. 28, 2015	Jul. 28, 2015	STF	250,000.00	250,000.00		
	2. Installation of Stair Railings	Main Campus	NP-Small Value	Delegated to the Administrative Service.											STF	40,000.00	40,000.00		
	3. Water Proofing of PTM Hall	Main Campus	NP-Small Value	N/A	Jul. 3-10, 2015		N/A			Jul. 16, 2015	Jul. 16, 2015	N/A	Oct. 13, 2015	Oct. 13, 2015	STF	350,000.00	350,000.00		
	4. Repair of Classrooms (A2, A3, A4)	CTE	NP-Small Value	N/A	May 15-22, 2015		N/A			Jun. 4, 2015	Jun. 4, 2015	N/A	Aug. 6, 2015	Aug. 6, 2015	STF	150,000.00	150,000.00		
	5. Improvement of IT Technical Laboratory at HE Bldg.	BSIT	Public Bidding	none	Mar. 10-18, 2015	none	Mar. 18, 2015	Mar. 18-19, 2015	May 11, 2015	May 12, 2015	May 14, 2015	Jul. 16, 2015	Jul. 16, 2015	STF	695,000.00	695,000.00			
	6. Campus-Wide Projects/Renovations/Repairs and Other Structure:																		
	6.1 Various Internet Facilities	Main Campus	NP-Small Value	Delegated to the Administrative Service.											STF	730,000.00	730,000.00		
	6.2 Guidance Testing Center	Guidance - Main	NP-Small Value	Delegated to the Administrative Service.											STF	350,000.00	350,000.00		
	6.3 SSG Office	SSG Main	NP-Small Value	Delegated to the Administrative Service.											STF	104,000.00	104,000.00		
	6.4 School Publication Office	School Pub - Main	Public Bidding	Delegated to the Administrative Service.											STF	500,000.00	500,000.00		
	6.5 Basketball Fiber Glass Board including installation and accessories	Main Campus	Public Bidding	none	Sept. 18-Oct. 12, 2015	Sept. 28, 2015	Oct. 12, 2015	Oct. 13-19, 2015	Oct. 23-Nov. 20, 2015	Nov. 27, 2015	Nov. 27, 2015	Nov. 27, 2015	Dec. 28, 2015	Dec. 28, 2015	STF	370,000.00	370,000.00		
	7. SWAF Projects;																		
	a. Tiling of Student Pavilion, Fabrication of 6 pcs Wooden Tables (0.60 x 2.40m) and Construction of Waiting Shed (240,000.00)	Main Campus	Public Bidding	Delegated to the Administrative Service.											STF	240,000.00	240,000.00		
	b. Tiling of Student Center, SSG Office and Construction of two (2) Student Nooks (300,000.00)	Labangan Campus	Public Bidding	N/A	Feb. 17-24, 2015		N/A			Mar. 3, 2015	Mar. 3, 2015	N/A	May 29, 2015	May 29, 2015	STF	300,000.00	300,000.00		
	c. Construction of SSG Office (170,000.00)	Murtha Campus	Public Bidding	N/A	Feb. 17-24, 2015		N/A			Mar. 3, 2015	Mar. 3, 2015	N/A	Apr. 8, 2015	Apr. 8, 2015	STF	170,000.00	170,000.00		
	d. Construction of SSG Office (160,000.00)	Sabluyan Campus	Public Bidding	N/A	Aug. 13-20, 2015		N/A			Sept. 23, 2015	Sept. 23, 2015	N/A	Oct. 9, 2015	Oct. 9, 2015	STF	160,000.00	160,000.00		
	e. Construction of Covered Pathway with Concrete Bench (190,000.00)	Mamburao Campus	Public Bidding	N/A	Jun. 4-11, 2015		N/A			Jun. 26, 2015	Jun. 26, 2015	N/A	Sept. 21, 2015	Sept. 21, 2015	STF	190,000.00	190,000.00		
	8. Repair of Other Structures	EPIFF	NP-Small Value	Delegated to the Administrative Service.											GF/STF	100,000.00	100,000.00		
	LABANGAN																		
	1. Repair of two (2) Classrooms at 3F, Agro-Forestry Building	CAST	NP-Small Value	N/A	Apr. 15-22, 2015		N/A			May 4, 2015	May 4, 2015	N/A	Jul. 27, 2015	Jul. 27, 2015	STF	350,000.00	350,000.00		

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	2. Window Grills of Hostel and Criminology Buildings	HRM/ Criminology	NP-Small Value		Aug. 29-Oct. 7, 2015	N/A					Sept. 23, 2015	Sept. 23, 2015	N/A	Oct. 23, 2015	Oct. 23, 2015	STF	100,000.00	100,000.00		To be procured by the Administrative Service as the need arises. RFQ if below 500,000.00/Bidding if 500,000.00 and above.	
	3. Repair of Classroom Doors (Opening Outward)	Labangan Campus	NP-Small Value	Delegated to the Administrative Service.												Jan.-Dec.	STF	250,000.00	250,000.00		
	4. Installation of Stair Railings	Labangan Campus	NP-Small Value	Delegated to the Administrative Service.												Jan.-Dec.	STF	50,000.00	50,000.00		
	5. Construction of 8- Classroom Engineering Building (Phase 1) at OMSC Labangan	Planning	Public Bidding	Jan. 12, 2015	Feb. 10-Mar. 9, 2015	Feb. 18, 2015	Mar. 9, 2015	Mar. 9-16, 2015	Jul. 6, 2015	Jul. 15, 2015	Jul. 17., 2015	Jan. 20, 2016	Jan. 20, 2016	GF	4,300,000.00		4,300,000.00				
	6. Repair of Agri-Industrial Training Center: a) Roof-top Waterproofing - P300,000.00 b) Repair of Ceiling - 20,000.00	IQA-Labangan	NP-Small Value	Delegated to the Administrative Service.												Jan.-Dec.	STF	320,000.00	320,000.00		
	7. Improvement of Firing Range	CCJE	NP-Small Value	Delegated to the Administrative Service.												Jan.-Dec.	STF	300,000.00	300,000.00		
	8. Construction of Men Athletes Dormitory	Sports-Labangan	Public Bidding	none	Sept. 29 - Oct. 8, 2015	none	none	Oct. 8-15, 2015	Oct. 16, 2015	Oct. 16, 2015	N/A	Jan. 16, 2016	Jan. 16, 2016	STF	520,000.00	520,000.00					
	9. Construction of NSTP Office	NSTP-Labangan	NP-Small Value	Delegated to the Administrative Service.												Jan.-Dec.	STF	220,000.00	220,000.00		
	10. Tiling of Medical-Dental Clinic at OSA Building	Labangan Campus	NP-Small Value	Delegated to the Administrative Service.												Jan.-Dec.	STF	105,000.00	105,000.00		
																SUB-TOTAL	6,515,000.00	2,215,000.00	4,300,000.00		
	MURTHA																				
	1. Construction of One-Storey/6-Classroom Agriculture Building at OMSC Murtha	Agriculture	Public Bidding	Jan. 12, 2015	Feb 10-Mar 9, 2015	Feb. 18, 2015	Mar. 9, 2015	March 9-16, 2015	Jun. 29, 2015	Jun. 29, 2015	Jun. 30, 2015	Jan. 2, 2016	Jan. 2, 2016	GF	5,000,000.00		5,000,000.00				
	2. Construction of One Storey Administration/ Student Services Building at OMSC Murtha	Murtha Campus	Public Bidding	Apr. 6, 2015	Apr. 7-May 6, 2015	Apr. 15, 2015	May 6, 2015	May 7-8, 2015	Jul. 6, 2015	Jul. 14, 2015	Jul. 17, 2015	Mar. 17, 2015	Mar. 17, 2015	STF	5,000,000.00		5,000,000.00				
	3. Construction of Display Area/Selling Area	EFIPP	NP-Small Value	Delegated to the Administrative Service.												Jan.-Dec.	STF	100,000.00		100,000.00	
	4. Construction of Water System for Food Processing	EFIPP	NP-Small Value	Delegated to the Administrative Service.												Jan.-Dec.	STF	50,000.00		50,000.00	
	5. Repair of Kitchen Annex (Pugon Style)	EFIPP	NP-Small Value	Delegated to the Administrative Service.												Jan.-Dec.	STF	50,000.00	50,000.00		
																SUB-TOTAL	10,200,000.00	50,000.00	10,150,000.00		
	SABLAYAN																				
	1. Construction of 2- storey 12 Classroom Bulding Phase 2 at OMSC Sablayan	Sablayan Campus	Public Bidding	Jan. 12, 2015	Apr. 23-May 19, 2015	May 7, 2015	May 19, 2015	May 19-25, 2015	Jul. 10, 2015	Jul. 17, 2015	Jul. 20, 2015	Mar. 23, 2016	Mar. 23, 2016	GF	5,500,000.00		5,500,000.00				
	2. Construction of Drainage and Rip-rap	Sablayan Campus	Public Bidding	N/A	May 7-14, 2015	N/A					May 20, 2015	May 20, 2015	N/A	Aug. 12, 2015	Aug. 12, 2015	STF	700,000.00		700,000.00		
	3. Covered Walkway		NP-Small Value	N/A	Jul. 23-30, 2015	N/A					Aug. 11, 2015	Aug. 11, 2015	N/A	Nov. 9, 2015	Nov. 9, 2015	STF	450,000.00		450,000.00		
																SUB-TOTAL	6,650,000.00	-	6,650,000.00		
	MAMBURAO																				
	1. Repair of Mamburao Stock Room and Flooring of Gymnasium	Mamburao Campus	NP-Small Value	Delegated to the Administrative Service.												Jan.-Dec.	STF	200,000.00	200,000.00		
	2. Repair of Classroom Doors (Opening Outward)	Mamburao Campus	NP-Small Value	Delegated to the Administrative Service.												Jan.-Dec.	STF	250,000.00	250,000.00		
	3. Improvement of Water System	Mamburao Campus	NP-Small Value	N/A	Jul. 7-16, 2015	N/A					Jul. 23, 2015	Jul. 23, 2015	N/A	Sept. 29, 2015	Sept. 29, 2015	STF	150,000.00	150,000.00			
																SUB-TOTAL	600,000.00	600,000.00	-		

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																GRAND TOTAL	85,796,875.55	46,927,780.32	38,869,095.23	

Prepared By:



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Recommended



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