



ANNUAL PROCUREMENT PLAN FOR 2018 - SABLAYAN CAMPUS

Item & Specifications	Unit of Measure	Quantity Requirement													Price Catalogue	TOTAL AMOUNT	
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total Quantity			
A. PROCUREMENT OF GOODS AND SERVICES																	
I SUPPLIES, MATERIALS AND OTHER CONSUMABLES																	
ELECTRICAL COMPONENTS AND SUPPLIES																	
1 BATTERY, dry cell, AA, 2 pieces per blister pack	pack	11	0	0	0	0	1	0	0	0	0	0	0	0	12	20.28	243.36
2 FLUORESCENT LAMP, 18 WATTS, linear tubular (T8)	tube	6	6	6	6	6	6	6	6	6	6	6	6	6	72	40.97	2,949.52
Ligth Bulb, LED, 7 watts 1 pc in individual box	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	75.39	-
3 Rechargeable battery AA (Sony NH-AA)	piece	8	0	0	0	0	0	0	0	0	0	0	0	0	8	660.00	5,280.00
4 Rechargeable battery AAA (Sony NH-AAA)	piece	7	0	0	0	0	0	0	0	0	0	0	0	0	7	660.00	4,620.00
5 TAPE, ELECTRICAL, 18mm x 16M min	roll	2	0	0	0	0	0	0	0	0	0	0	0	0	2	18.93	37.86
																13,130.74	
OFFICE SUPPLIES																	
1 ACETATE, thickness: 0.075mm min (gauge #3)	roll	2	0	0	0	0	0	0	0	0	0	0	0	0	2	766.73	1,533.46
2 AIR FRESHENER, aerosol, 280ml/150g min	can	8	0	8	5	0	8	5	0	0	8	8	0	50	88.69	4,434.56	
3 ALCOHOL, ethyl, 68%-70%, scented, 500ml (-5ml)	bottle	14	2	9	2	5	6	5	2	8	2	5	3	63	49.73	3,133.17	
4 Ballpen black	piece	54	0	30	0	20	22	0	50	0	35	0	0	211	5.50	1,160.50	
5 Ballpen red	piece	45	0	0	9	10	4	0	0	0	10	0	0	78	5.50	429.00	
6 Ballpen, Blue	piece	10	0	0	0	10	0	0	0	0	10	0	0	30	5.50	165.00	
7 Barcode Labels with ribbon	pc	4000	0	0	0	10	0	0	0	0	10	0	0	4020	2.27	9,125.40	
8 Cartolina neon assorted color	pack	8		5		5		5		1		5		29	120.00	3,480.00	
9 CARTOLINA, assorted colors	pack	6	0	0	0	0	0	0	0	0	0	0	0	6	67.06	402.36	
10 Cartolina, white, 20 pieces per pack	pack	5	0	0	0	0	0	0	0	0	0	0	0	5	52.00	260.00	
11 CHALK, molded, white, dustless, length: 78mm min	box	2	0	0	0	0	2	0	0	0	0	0	0	4	26.89	107.58	
12 Class record	piece	20	0	0	0	0	20	0	0	10	0	0	0	50	45.00	2,250.00	
13 CLIP, BACKFOLD, all metal, clamping: 19mm (-1mm)	box	12	2	0	0	0	7	0	0	0	0	0	4	25	7.87	196.82	
14 CLIP, BACKFOLD, all metal, clamping: 25mm (-1mm)	box	2	0	0	0	0	2	2	0	2	0	0	2	10	13.94	139.36	
15 CLIP, BACKFOLD, all metal, clamping: 32mm (-1mm)	box	2	0	0	0	0	2	0	0	2	0	0	4	10	19.88	198.85	
16 CLIP, BACKFOLD, all metal, clamping: 50mm (-1mm)	box	21	0	1	0	0	16	0	0	6	0	0	5	49	41.10	2,013.94	
17 Computer Ribbon, refill	roll	10	0	10	0	10	10	0	10	10	0	10	10	80	48.40	3,872.00	
18 CORRECTION TAPE, film base type, UL 6m min	piece	9	5	5	5	5	8	6	5	6	5	5	6	70	18.26	1,278.37	

Item & Specifications	Unit of Measure	Quantity Requirement													Price Catalogue	TOTAL AMOUNT
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total Quantity		
19 DATA FILE BOX, made of chipboard, with closed ends	box	20	0	2	10	0	10	10	0	5	10	0	0	67	72.57	4,862.27
21 FILE TAB DIVIDER, bristol board, for A4	set	0	0	0	0	0	0	0	0	0	0	0	0	0	12.98	-
22 FILE TAB DIVIDER, bristol board, for legal	set	0	0	0	0	0	0	0	0	0	0	0	0	0	17.31	-
23 FOLDER, FANCY, for A4 size documents	bundle	0	0	0	0	0	0	0	0	0	0	0	0	0	258.50	-
20 DATA FOLDER, made of chipboard, taglia lock	piece	5	0	0	5	0	0	0	0	6	0	0	0	16	71.39	1,142.17
21 ENVELOPE, DOCUMENTARY, for A4 size document	box	0	1	0	0	0	1	0	0	0	0	0	0	2	424.47	848.93
22 ENVELOPE, DOCUMENTARY, for legal size document	box	0	1	0	0	0	0	0	0	1	0	0	0	2	538.80	1,077.61
23 ENVELOPE, EXPANDING, KRAFTBOARD, for legal size doc	box	5	0	4	1	0	4	0	0	5	0	0	0	19	667.84	12,688.88
24 ENVELOPE, EXPANDING, PLASTIC, 0.50mm thickness min	piece	0	5	0	0	5	0	0	0	5	0	0	0	15	28.71	430.72
25 Envelope, expanding, plastic, black	piece	10	0	0	0	0	0	0	0	0	0	0	0	10	45.76	457.60
26 ENVELOPE, mailing, white, with window	box	0	0	2	0	0	0	0	0	2	0	0	0	4	427.23	1,708.93
27 ERASER, FELT, for blackboard/whiteboard	piece	3	0	3	0	0	3	0	0	3	0	0	3	15	11.55	173.32
28 FASTENER, METAL, 70mm between prongs	box	10	0	0	10	0	0	10	0	0	10	0	0	40	59.37	2,374.94
29 FILE ORGANIZER, expanding, plastic, 12 pockets	piece	10	0	2	1	0	1	1	0	0	0	0	0	15	73.59	1,103.86
30 First Aide kit	box	6	0	0	0	0	0	0	0	0	0	0	0	6	500.00	3,000.00
31 FOLDER, FANCY, for legal size documents	bundle	0	3	0	0	0	0	2	0	0	0	1	0	6	302.85	1,817.09
32 FOLDER, TAGBOARD, for A4 size documents	pack	2	0	0	0	0	0	0	0	0	0	0	0	2	226.05	452.11
33 FOLDER, TAGBOARD, for legal size documents	pack	4	0	4	0	0	4	0	0	4	0	0	0	16	208.38	3,334.16
34 Frame Certificate A4	piece	36	0	0	0	0	0	0	0	0	0	0	0	36	78.00	2,808.00
35 Glue Gun	piece	3	0	0	0	0	0	5	0	0	0	0	0	8	160.00	1,280.00
36 Glue Stick, small	piece	20	0	0	0	0	0	8	0	0	0	0	0	28	8.00	224.00
37 GLUE, all purpose, gross weight: 200 grams min	jar	1	0	1	1	0	2	1	0	2	1	0	0	9	49.73	447.60
38 Gold seal, #25 for Diploma	box	0	0	15	0	0	0	0	0	0	0	0	0	15	61.10	916.50
39 Graduation Ribbon	piece	500	0	0	0	0	0	0	0	0	0	0	0	500	16.67	8,335.00
40 Ink, Whiteboard marker	bottle	2	0	0	0	0	2	0	0	0	0	0	0	4	123.00	492.00
41 Linoleum	roll	2	0	0	0	0	0	0	0	0	0	0	0	2	2,500.00	5,000.00
42 MAGAZINE FILE BOX, LARGE size, made of chipboard	piece	0	0	0	0	0	0	0	0	5	0	0	0	5	43.26	216.32
43 MARKER, FLUORESCENT, 3 assorted colors per set	set	5	0	2	2	0	1	2	0	0	1	0	0	13	36.97	480.64
44 MARKER, PERMANENT, bullet type, black	piece	5	0	8	7	0	3	7	0	2	5	0	5	42	10.04	421.51
45 MARKER, PERMANENT, bullet type, blue	piece	10	0	1	10	0	1	3	0	1	10	0	0	36	10.04	361.30
46 MARKER, whiteboard, black, felt tip, bullet type	piece	20	0	0	20	0	4	20	0	3	20	0	1	88	10.69	940.83
47 MARKER, whiteboard, blue, felt tip, bullet type	piece	2	0	0	2	0	1	2	0	1	2	0	1	11	10.69	117.60
48 Medal, Gold	piece	0	150	0	0	0	0	0	0	0	0	0	0	150	50.00	7,500.00
49 PAPER CLIP, vinyl/plastic coat, length: 32mm min	box	4	1	2	3	1	2	3	1	2	3	1	1	24	6.91	165.73
50 PAPER CLIP, vinyl/plastic coat, length: 48mm min	box	12	1	3	3	10	4	3	10	3	3	10	10	72	14.04	1,010.88
51 Paper fastener plastic	box	0	0	5	0	0	0	5	0	0	5	0	0	15	91.15	1,367.25
52 Paper, Construction, Long, asstd color	ream	5	0	0	0	0	5	0	0	0	0	0	0	10	195.00	1,950.00

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			Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total Quantity		
53	Paper, Felt, assorted color	piece	10	0	0	0	0	0	0	0	0	0	0	0	10	26.40	264.00
54	Paper, Mimeo Groundwood, Legal	ream	15	10	10	15	10	10	15	10	10	15	10	10	140	115.00	16,100.00
55	Paper, Mimeo, Groundwood, long (testing matls)	ream	0	58	0	0	0	58	0	48	0	0	58	0	222	136.96	30,405.12
56	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	ream	20	4	8	3	3	16	3	3	10	3	5	3	81	137.66	11,150.85
57	PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm	ream	50	11	9	5	5	15	10	11	11	5	7	5	144	160.94	23,175.36
58	PAPER, Multi-Purpose (COPY) A4, 70 gsm	ream	30	0	5	5	0	5	5	0	5	5	0	5	65	119.09	7,740.88
59	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	ream	30	0	0	0	0	0	0	0	0	0	0	0	30	123.08	3,692.52
60	Paper, Photo Glossy, A4, 180 gsm 10's	pack	14	0	0	0	14	0	6	0	0	0	0	0	34	150.00	5,100.00
61	Paper, Specialty, Long, board, 180gsm, 10's white	piece	0	0	5	0	0	5	0	0	3	0	3	0	16	38.00	608.00
62	Paper, Specialty, Short, 180gsm, 20's	pack	111	0	0	0	0	1	0	0	0	0	0	0	112	32.00	3,584.00
63	Paper, Transcript	piece	0	2500	0	2000	0	0	0	0	0	0	0	0	4500	3.00	13,500.00
64	PENCIL, lead, w/ eraser, wood cased, hardness: HB	box	15	5	0	0	0	3	5	0	1	0	0	0	29	20.40	591.74
65	PHILIPPINE NATIONAL FLAG, 100% polyester	piece	5	0	0	0	0	0	0	0	0	0	0	0	5	319.07	1,595.36
66	Push pin, flat head type, assorted colors, 100 pieces	case	52	0	0	0	0	5	0	0	0	0	0	0	57	31.00	1,767.00
67	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	book	3	10	2	2	0	3	2	0	5	2	0	0	29	62.73	1,819.25
68	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	book	2	10	1	2	0	2	2	0	5	2	0	0	26	97.34	2,530.94
69	Ring Binder 1 inch 10pcs/bundle	bundle	5	0	0	0	0	0	6	0	0	0	0	0	11	60.00	660.00
70	Ring Binder 1/2 inch 10pcs/bundle	bundle	5	0	0	0	0	0	6	0	0	0	0	0	11	25.00	275.00
71	Ring Binder 50mm x 1.12m (2"x4"), plastic blue	bundle	5	0	0	0	0	0	0	0	0	0	0	0	5	207.00	1,035.00
72	RING BINDER, 80 rings, plastic, 32mm x 1.12m	bundle	15	0	0	0	0	0	0	15	0	0	0	0	30	267.14	8,014.34
73	Rubber Stamp	piece	5	0	0	0	0	0	5	0	0	0	0	0	10	500.00	5,000.00
74	RULER, plastic, 450mm (18"), width: 38mm min	piece	8	0	0	0	0	0	0	0	0	0	0	0	8	16.10	128.79
75	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	piece	17	0	2	10	0	4	10	1	1	12	0	0	57	35.99	2,051.68
76	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	piece	10	0	0	10	0	0	10	0	0	10	0	0	40	35.99	1,439.78
77	STAMP PAD INK, purple or violet	bottle	10	0	0	0	0	1	0	5	1	0	0	0	17	25.62	435.46
78	STAMP PAD, FELT, bed dimension: 60mm x 100mm min	piece	3	0	0	0	0	0	0	0	0	0	0	0	3	28.77	86.30
79	STAPLE WIRE, for heavy duty staplers, (23/13)	box	0	0	2	0	0	0	0	2	0	0	0	0	4	21.51	86.03
80	STAPLE WIRE, STANDARD, (26/6)	box	12	0	0	2	1	2	0	0	10	2	0	0	29	19.68	570.63
81	Stapler, with Staple Remover	piece	5	0	0	0	0	0	5	0	0	0	5	0	15	258.00	3,870.00
82	Stapler, with Staple Remover, HD	box	5	0	0	0	0	5	0	0	0	0	0	0	10	400.00	4,000.00
83	Styro foam (1/2 inch thick) 1/4 size	pc	0	5	0	0	0	0	0	0	0	0	0	0	5	400.00	2,000.00
84	Tailor pins	case	5	0	0	0	0	1	0	0	0	0	0	0	6	15.00	90.00
85	Tape measure, Stanley 5 meters	piece	2	0	0	0	0	0	0	0	0	0	0	0	2	228.00	456.00
86	Tape, Double Sided, 24mm, 50m	roll	39	0	2	0	0	0	40	0	0	0	0	0	81	28.50	2,308.50
87	TAPE, MASKING, width: 24mm (±1mm)	roll	5	0	0	5	0	0	5	0	0	5	0	0	20	57.32	1,146.50
88	TAPE, MASKING, width: 48mm (±1mm)	roll	5	0	0	5	0	0	5	0	0	5	0	0	20	109.24	2,184.83
89	TAPE, PACKAGING, width: 48mm (±1mm)	roll	3	0	0	2	0	0	1	0	2	2	0	0	10	29.08	290.78

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90 TAPE, TRANSPARENT, width: 24mm (±1mm)	roll	15	0	15	12	0	3	15	0	6	12	0	0	78	11.36	885.83
91 TAPE, TRANSPARENT, width: 48mm (±1mm)	roll	13	0	0	12	0	10	12	0	0	12	0	0	59	27.58	1,627.27
92 TOILET TISSUE PAPER 2-plys sheets, 150 pulls	pack	6	0	2	0	1	2	2	0	2	0	1	1	17	70.30	1,195.17
93 TWINE, plastic, one (1) kilo per roll	roll	2	0	0	2	0	0	2	0	0	2	0	0	8	51.92	415.33
																267,566.32
AIRLINE TRAVEL (TICKET)	lot	1	0	0	0	0	0	0	0	0	0	0	0	1	101,818.18	101,818.18
JANITORIAL SUPPLIES																
1 Bleaching Liquid	bottle	5	5	5	5	10	5	5	5	5	5	5	5	65	45.00	2,925.00
2 Bleaching Liquid	lit	1	0	0	0	0	0	1	0	0	0	0	0	2	45.00	90.00
3 BROOM, soft (tambo)	piece	55	0	0	0	0	50	0	0	0	0	0	0	105	91.94	9,653.28
4 BROOM, STICK (TING-TING), usable length: 760mm min	piece	22	0	0	0	0	20	0	0	0	0	0	0	42	24.88	1,044.83
5 CLEANER, TOILET BOWL AND URINAL, 900ml-1000ml can	bottle	10	5	10	10	5	10	10	5	10	10	10	5	100	43.26	4,326.40
6 DETERGENT BAR, 140 grams as packed	bar	5	0	0	2	0	0	5	0	0	2	0	0	14	7.57	106.00
7 DETERGENT POWDER, all purpose, 1kg	pouch	24	20	30	20	20	30	20	20	20	20	30	20	274	38.93	10,666.05
8 Dipper, Plastic, medium	piece	5	0	5	5	0	5	5	0	5	5	5	5	35	20.00	700.00
9 DISINFECTANT SPRAY, aerosol type, 400-550 grams	can	10	0	0	10	0	0	10	0	0	0	0	0	30	125.20	3,755.86
10 Doormat, cotton	piece	10	0	0	20	0	0	0	0	0	0	0	0	30	38.89	1,166.70
11 Doormat, rubber	piece	10	0	0	20	0	0	0	0	0	0	0	0	30	50.00	1,500.00
12 DUST PAN, non-rigid plastic, w/ detachable handle	piece	24	0	0	0	0	3	0	0	0	0	0	0	27	28.12	759.28
13 Feather Duster	piece	5	0	0	5	0	0	5	0	0	5	0	0	20	71.50	1,430.00
14 Floor Mop, 360 degrees rotating mop	piece	1	0	0	0	0	1	0	0	0	0	0	0	2	1,500.00	3,000.00
15 FLOOR WAX, PASTE, RED	can	2	0	2	0	2	0	2	0	2	0	2	0	12	280.13	3,361.61
16 Floorwax, Liquid -natural color	can	1	0	1	0	1	0	1	0	1	0	1	0	6	370.00	2,220.00
17 Floorwax, Liquid -natural color	can	1	0	0	0	0	0	0	0	0	0	0	0	1	370.00	370.00
18 Floorwax, Liquid -natural color	can	1	0	0	0	0	1	0	0	0	0	0	0	2	370.00	740.00
19 Floorwax, Liquid -natural color	can	2	0	0	0	0	0	0	0	0	0	0	0	2	370.00	740.00
20 INSECTICIDE, aerosol type, net content: 600ml min	can	5	0	0	0	0	5	5	5	0	5	0	0	25	142.77	3,569.28
21 MOP BUCKET, heavy duty, hard plastic	piece	5	0	0	0	0	0	0	2	0	0	0	0	7	1,987.44	13,912.08
22 MOPHANDLE, heavy duty, aluminum, screw type	piece	3	0	3	0	3	0	3	0	3	0	3	0	18	148.18	2,667.23
23 MOPHEAD, made of rayon, weight: 400 grams min	piece	3	0	3	0	3	0	3	0	3	0	3	0	18	110.32	1,985.82
24 Muriatic Acid	bottle	10	5	10	5	10	5	10	5	10	5	10	5	90	58.00	5,220.00
25 Pail, Big	piece	10	0	0	10	0	0	10	0	0	0	0	0	30	72.21	2,166.30
26 Pail, Medium	piece	10	0	0	10	0	0	10	0	0	0	0	0	30	50.00	1,500.00
27 RAGS, all cotton, 32 pieces per kilogram min	bundle	10	0	0	0	0	10	0	0	0	0	0	0	20	51.68	1,033.55
28 SCOURING PAD, made of synthetic nylon, 140 x 220mm	pack	2	2	2	2	2	2	2	2	2	2	2	2	24	107.08	2,569.88
29 Toilet Bowl, Brush with handle	piece	10	0	0	10	0	0	10	0	5	0	10	0	45	50.00	2,250.00


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30 Toilet Deodorant Cake, 99% paradichlorobenzene, 50gms, 3pcs/pack	box	10	5	10	10	10	5	10	10	5	10	10	10	105	23.40	2,457.00
31 Toilet Rubber Pump	piece	5	0	0	5	0	0	0	0	5	0	0	0	15	45.00	675.00
32 TRASHBAG, plastic, transparent	roll	37	0	0	0	0	2	0	0	0	0	0	0	39	145.48	5,673.53
33 Tumbler (big)	piece	2		2	2	0	2	2	2	2	2	2	0	18	203.50	3,663.00
97,897.68																
COMPUTER SUPPLIES																
1 COMPACT DISK RECORDABLE, min. of 700MB, 1x - 52x minimum speed, 80 min recording time	piece	10	0	0	0	0	0	0	0	0	0	0	0	10	10.40	104.00
2 COMPACT DISK REWRITABLE, 700MB min. capacity, 80 minutes recording time, 4x - 10x min speed	piece	10	0	0	0	0	0	0	0	0	0	0	0	10	18.18	181.80
3 COMPACT DISK STORAGE CASE, 50 CDS capacity, min, made of durable plastic or nylon fabric, double sided sleeves, with closure	piece	5	0	0	0	0	0	0	0	0	0	0	0	5	53.04	265.20
4 CONTINUOUS FORM, 1 PLY, 280 x 241mm	box	5	0	0	0	0	1	0	0	0	0	0	0	6	709.53	4,257.18
5 CONTINUOUS FORM, 1 PLY, 280 x 378mm	box	5	0	0	0	0	1	0	0	0	0	0	0	6	1,070.78	6,424.70
6 CONTINUOUS FORM, 2 ply, 280 x 378mm, carbonless	box	0	1	0	1	0	0	0	0	0	0	0	0	2	1,352.00	2,704.00
7 CONTINUOUS FORM, 2 ply, 280mm x 241mm, carbonless	box	5	0	0	1	0	0	0	0	0	0	0	0	6	796.06	4,776.35
8 CONTINUOUS FORM, 3 PLY, 280 x 241mm, carbonless	box	5	0	1	0	0	2	0	0	1	0	0	1	10	620.67	6,206.72
9 CONTINUOUS FORM, 3 PLY, 280 x 378mm, carbonless	box	5	0	0	0	0	1	0	0	0	0	0	0	6	1,076.19	6,457.15
10 DVD RECORDABLE, 16x speed, 4.7GB capacity	piece	10	0	0	0	0	0	0	0	0	0	0	0	10	14.02	140.20
11 DVD REWRITABLE, speed: 4x min, 4.7GB capacity min	piece	30	0	0	0	0	0	0	0	0	0	0	0	30	22.66	679.85
12 EXTERNAL HARD DRIVE, 1TB, 2.5"HDD, USB 3.0	piece	5	0	0	0	0	1	0	0	0	0	0	0	6	3,152.86	18,917.18
13 FLASH DRIVE, 16 GB capacity	piece	10	0	1	0	0	1	0	1	0	0	0	0	13	261.75	3,402.71
14 INK CART, EPSON C13T664100 (T6641), Black	cart	19	2	4	19	3	7	19	1	5	1	3	1	84	264.99	22,259.33
15 INK CART, EPSON C13T664200 (T6642), Cyan	cart	10	1	1	10	5	2	10	0	5	2	3	0	49	264.99	12,984.61
16 INK CART, EPSON C13T664300 (T6643), Magenta	cart	10	1	1	10	5	2	10	0	5	2	3	0	49	264.99	12,984.61
17 INK CART, EPSON C13T664400 (T6644), Yellow	cart	10	1	1	10	1	2	10	0	2	2	1	0	40	264.99	10,599.68
18 Ink, Copy Printer, CP6123	cart	2	2	2	2		2	2		2	2	0	2	18	1,300.00	23,400.00
19 Ink, DX 2430 (testing materials)	cart	0	20	0	0	0	20	0	11	0	0	20	0	71	1,188.26	84,366.46
20 Intel® Socket 1155 for 2nd Generation i3 Processors	pc	1	0	0	0	0	0	0	0	0	0	0	0	1	3,500.00	3,500.00
21 Master, Copy Printer, CP6123	piece	20	0	10	0	0	0	0	0	10	0	0	0	40	2,156.00	86,240.00
22 Master, DX2430 (testing materials)	roll	0	10	0	0	0	10	0	10	0	0	10	0	37	2,156.00	79,772.00
23 MOUSE, optical, USB connection type	unit	0	0	0	0	0	0	0	0	5	0	0	0	5	140.39	701.95
24 Patch panel (48 ports)	pc	1	0	0	0	0	0	0	0	0	0	0	0	1	3,800.00	3,800.00
25 Ribbon Cart, Epson LQ-300	cart	3	3	3	3	2	3	3	3	3	3	3	3	35	75.28	2,634.80
26 Rj45 connector	pcs	200	0	0	0	0	200	0	0	0	0	0	0	400	10.00	4,000.00

Item & Specifications	Unit of Measure	Quantity Requirement													Price Catalogue	TOTAL AMOUNT	
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total Quantity			
27 RJ45 LAN tester	pcs	3	0	0	0	0	3	0	0	0	0	0	0	0	6	450.00	2,700.00
28 Toner Cart, Brother, MFC L2700D	cart	1	1	1	1	1	1	1	1	1	1	1	1	1	12	3,000.00	36,000.00
29 Toner MP 2501	cart	1	0	0	0	0	1	0	0	0	0	0	0	2	3,000.00	6,000.00	
30 Toner, DSM1515, DSM618, DSM618d for photocopying machine	cart	2		2	0	2	0	2	0	2	0	2	2	14	2,710.40	37,945.60	
31 Toner, MP1800 Gestetner	bottle	12	0	0	0	0	0	0	0	0	0	0	0	12	800.00	9,600.00	
																494,006.08	
ACCOUNTABLE FORMS - OFFICIAL RECEIPTS	lot	1	0	0	0	0	0	0	0	0	0	0	0	0	1	32,727.28	32,727.28
SCIENCE LABORATORY SUPPLIES AND MATERIALS																	
1 RIS Molecular Model Set w/ Box	set	1	0	0	0	0	0	0	0	0	0	0	0	0	1	3,100.00	3,100.00
DRUGS AND MEDICINE																	
	lot	1	0	0	0	0	0	0	0	0	0	0	0	0	1	159,090.91	159,090.91
MEDICAL AND DENTAL SUPPLIES AND MATERIALS																	
	lot	0	1	0	0	0	0	0	0	0	0	0	0	0	1	46,363.64	46,363.64
FUEL, OIL AND LUBRICANTS																	
1 Diesoline	liter	977	0	0	0	0	0	0	0	0	0	0	0	0	977	34.00	33,218.00
2 Gasoline	liter	175	0	0	0	0	0	0	0	0	0	0	0	0	175	51.00	8,925.00
3 Oil	liter	20	0	0	0	0	0	0	0	0	0	0	0	0	20	120.00	2,400.00
																44,543.00	
SPORTS SUPPLIES AND MATERIALS																	
1 Punching Bag, Power Trainer (Length of 7")	piece	0	0	1	0	0	0	0	0	0	0	0	0	0	1	2,500.00	2,500.00
2 Table Tennis Ball	box	0	0	4	0	0	4	0	4	0	0	4	0	16	250.00	4,000.00	
																6,500.00	
SUB-TOTAL - I																1,266,743.83	
II SUPPLIES, MATERIALS AND OTHER NON-CONSUMABLES																	
OFFICE MATERIALS AND ACCESSORIES																	
1 Barcoding Scanner	unit	0	3	0	0	0	0	0	0	0	0	0	0	0	3	7,727.00	23,181.00
2 Chair, swivel	pc	0	0	2	0	0	0	0	0	0	0	0	0	0	2	4,000.00	8,000.00
3 Electric fan, stand type	unit	2	0	0	0	0	0	0	0	0	0	0	0	2	967.10	1,934.20	
4 Gas Stove, 2 Burner	unit	2	0	0	0	0	0	0	0	0	0	0	0	2	2,000.00	4,000.00	
5 Gas Tank with Accessories	unit	5	0	0	0	0	0	0	0	0	0	0	0	5	2,000.00	10,000.00	
																47,115.20	
FIRE FIGHTING MATERIALS																	
1 FIRE EXTINGUISHER, DRY CHEMICAL, 4.5kgs	unit	20	0	20	0	0	0	20	0	0	0	0	0	0	60	1,123.78	67,426.94
OFFICE DEVICES																	
1 CUTTER BLADE, for heavy duty cutter	tube	3	0	0	0	0	0	0	0	0	0	0	0	3	10.22	30.67	
2 DATING AND STAMPING MACHINE, heavy duty	piece	5	0	0	0	0	0	0	0	0	0	0	5	10	497.52	4,975.15	
3 PENCIL SHARPENER, manual, single cutter head	piece	2	0	0	0	0	1	0	0	0	0	0	0	3	194.69	584.06	
4 PUNCHER, paper, heavy duty, with two hole guide	piece	4	0	0	4	0	0	0	0	0	4	0	0	12	123.42	1,481.00	
5 SCISSORS, symmetrical, blade length: 65mm min	pair	9	0	0	5	0	1	0	0	3	0	5	0	23	14.28	328.42	

Item & Specifications	Unit of Measure	Quantity Requirement													Price Catalogue	TOTAL AMOUNT
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total Quantity		
6 STAPLER, STANDARD TYPE, load cap: 200 staples min	piece	0	5	0	0	5	0	0	0	5	1	0	0	16	85.45	1,367.14
7 TAPE DISPENSER, TABLE TOP, for 24mm width tape	piece	4	0	5	0	0	0	0	5	0	0	0	14	51.57	722.03	
8 WASTEBASKET, non-rigid plastic	piece	24	0	0	12	0	0	10	0	12	0	0	58	25.96	1,505.59	
9 CALCULATOR, compact, 12 digits	unit	2	0	0	0	0	10	0	0	0	0	0	12	140.61	1,687.30	
																12,681.36
AUDIO AND VISUAL MATERIALS																
1 Audio mixer (DJ Scorpio SM8 USB 8 channel)	unit	1	0	0	0	0	0	0	0	0	0	0	0	1	14,400.00	14,400.00
2 Beat Box	unit	0	0	1	0	0	0	0	0	0	0	0	0	1	7,000.00	7,000.00
3 Head phone (ISK HP-960B stereo DJ Head phone)	piece	1	0	0	0	0	0	0	0	0	0	0	0	1	2,736.00	2,736.00
4 Speaker cable 100 foot spool 14 gauge	spool	1	0	0	0	0	0	0	0	0	0	0	0	1	2,808.00	2,808.00
5 Wired mic (Shure PG58 vocal cardioid dynamic mic.)	piece	2	0	0	0	0	0	0	0	0	0	0	0	2	3,000.00	6,000.00
																32,944.00
BOOKS, MAPS AND OTHER PUBLICATIONS																
	lot	1	0	0	0	0	0	0	0	0	0	0	0	1	497,272.73	497,272.73
SUB-TOTAL - II																657,440.23
III MACHINERIES AND EQUIPMENT																
1 Medical and Dental Equipment - Dental Chair	unit			1										1	45,454.55	45,454.55
SUB-TOTAL - III																45,454.55
IV BUILDINGS AND VEHICLE INSURANCE AND REGISTRATION																
	lot	1	0	0	0	0	0	0	0	0	0	0	0	1	112,727.27	112,727.27
V SERVICES																
1 Repairs & Maintenance of Equipment	lot	1	0	0	0	0	0	0	0	0	0	0	0	1	24,545.45	24,545.45
2 Rent	lot	1	0	0	0	0	0	0	0	0	0	0	0	1	2,727.27	2,727.27
3 Tarpaulin/Streamer Printing	lot	1	0	0	0	0	0	0	0	0	0	0	0	1	22,727.27	22,727.27
4 Printing, Binding and Publication	lot	1	0	0	0	0	0	0	0	0	0	0	0	1	65,454.55	65,454.55
5 Security Services, 4 guards	lot	0	0	1	0	0	0	0	0	0	0	0	0	1	854,545.45	854,545.45
6 Subscription	lot	0	0	1	0	0	0	0	0	0	0	0	0	1	13,636.36	13,636.36
7 Smart/Globe Mobile/Landline Telephone	lot	0	0	1	0	0	0	0	0	0	0	0	0	1	6,363.64	6,363.64
8 Smart/Globe Internet Line Unlimited	lot	0	0	1	0	0	0	0	0	0	0	0	0	1	138,181.82	138,181.82
9 ISO Certification	lot	1	0	0	0	0	0	0	0	0	0	0	0	1	272,727.27	272,727.27
SUB-TOTAL - IV																1,400,909.08
TOTAL																3,483,274.96
ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																348,327.50
TOTAL - GOODS AND SERVICES																3,831,602.46
B PROCUREMENT OF CIVIL WORKS																
I Repair and Maintenance																

Item & Specifications	Unit of Measure	Quantity Requirement												Price Catalogue	TOTAL AMOUNT	
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec			Total Quantity
Emergency Repair	lot		1												52,000.00	52,000.00
II Buildings and Other Structure																
Construction of Student Nook	lot		1												208,000.00	208,000.00
III Land and Land Improvements																
Riprapping and Drainage System	lot		1												1,560,000.00	1,560,000.00
TOTAL - CIVIL WORKS																1,820,000.00
GRAND TOTAL SABLAYAN CAMPUS)																5,651,602.46

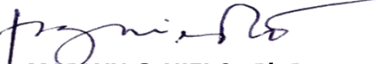
Prepared by:


EVANGELINE J. SALVA
 Administrative Assistant II
 BAC Secretary for Infra

Recommended by:


MA. PAZ FATIMA D. PALMARES
 Chief Administrative Officer
 BAC Chairperson

Approved by:


MARLYN G. NIELO, Ph.D.
 SUC President II



ANNUAL PROCUREMENT PLAN FOR 2018 - SABLAYAN CAMPUS

Item & Specifications	Unit of Measure	Quantity Requirement													Price Catalogue	TOTAL AMOUNT	
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total Quantity			
A. PROCUREMENT OF GOODS AND SERVICES																	
I SUPPLIES, MATERIALS AND OTHER CONSUMABLES																	
ELECTRICAL COMPONENTS AND SUPPLIES																	
1 BATTERY, dry cell, AA, 2 pieces per blister pack	pack	11	0	0	0	0	1	0	0	0	0	0	0	0	12	20.28	243.36
2 FLUORESCENT LAMP, 18 WATTS, linear tubular (T8)	tube	6	6	6	6	6	6	6	6	6	6	6	6	6	72	40.97	2,949.52
Ligth Bulb, LED, 7 watts 1 pc in individual box	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	75.39	-
3 Rechargeable battery AA (Sony NH-AA)	piece	8	0	0	0	0	0	0	0	0	0	0	0	0	8	660.00	5,280.00
4 Rechargeable battery AAA (Sony NH-AAA)	piece	7	0	0	0	0	0	0	0	0	0	0	0	0	7	660.00	4,620.00
5 TAPE, ELECTRICAL, 18mm x 16M min	roll	2	0	0	0	0	0	0	0	0	0	0	0	0	2	18.93	37.86
																	13,130.74
OFFICE SUPPLIES																	
1 ACETATE, thickness: 0.075mm min (gauge #3)	roll	2	0	0	0	0	0	0	0	0	0	0	0	0	2	766.73	1,533.46
2 AIR FRESHENER, aerosol, 280ml/150g min	can	8	0	8	5	0	8	5	0	0	8	8	0	50	88.69	4,434.56	
3 ALCOHOL, ethyl, 68%-70%, scented, 500ml (-5ml)	bottle	14	2	9	2	5	6	5	2	8	2	5	3	63	49.73	3,133.17	
4 Ballpen black	piece	54	0	30	0	20	22	0	50	0	35	0	0	211	5.50	1,160.50	
5 Ballpen red	piece	45	0	0	9	10	4	0	0	0	10	0	0	78	5.50	429.00	
6 Ballpen, Blue	piece	10	0	0	0	10	0	0	0	0	10	0	0	30	5.50	165.00	
7 Barcode Labels with ribbon	pc	4000	0	0	0	10	0	0	0	0	10	0	0	4020	2.27	9,125.40	
8 Cartolina neon assorted color	pack	5		5		5		5		1		5		29	120.00	3,480.00	
9 CARTOLINA, assorted colors	pack	6	0	0	0	0	0	0	0	0	0	0	0	6	67.06	402.36	
10 Cartolina, white, 20 pieces per pack	pack	5	0	0	0	0	0	0	0	0	0	0	0	5	52.00	260.00	
11 CHALK, molded, white, dustless, length: 78mm min	box	2	0	0	0	0	2	0	0	0	0	0	0	4	26.89	107.58	
12 Class record	piece	20	0	0	0	0	20	0	0	10	0	0	0	50	45.00	2,250.00	
13 CLIP, BACKFOLD, all metal, clamping: 19mm (-1mm)	box	12	2	0	0	0	7	0	0	0	0	0	4	25	7.87	196.82	
14 CLIP, BACKFOLD, all metal, clamping: 25mm (-1mm)	box	2	0	0	0	0	2	2	0	2	0	0	2	10	13.94	139.36	

Item & Specifications	Unit of Measure	Quantity Requirement													Price Catalogue	TOTAL AMOUNT
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total Quantity		
15 CLIP, BACKFOLD, all metal, clamping: 32mm (-1mm)	box	2	0	0	0	0	2	0	0	2	0	0	4	10	19.88	198.85
16 CLIP, BACKFOLD, all metal, clamping: 50mm (-1mm)	box	21	0	1	0	0	16	0	0	6	0	0	5	49	41.10	2,013.94
17 Computer Ribbon, refill	roll	10	0	10	0	10	10	0	10	10	0	10	10	80	48.40	3,872.00
18 CORRECTION TAPE, film base type, UL 6m min	piece	9	5	5	5	5	8	6	5	6	5	5	6	70	18.26	1,278.37
19 DATA FILE BOX, made of chipboard, with closed ends	box	20	0	2	10	0	10	10	0	5	10	0	0	67	72.57	4,862.27
20 DATA FOLDER, made of chipboard, taglia lock	piece	5	0	0	5	0	0	0	0	6	0	0	0	16	71.39	1,142.17
21 ENVELOPE, DOCUMENTARY, for A4 size document	box	0	1	0	0	0	1	0	0	0	0	0	0	2	424.47	848.93
22 ENVELOPE, DOCUMENTARY, for legal size document	box	0	1	0	0	0	0	0	0	1	0	0	0	2	538.80	1,077.61
23 ENVELOPE, EXPANDING, KRAFTBOARD,for legal size doc	box	5	0	4	1	0	4	0	0	5	0	0	0	19	667.84	12,688.88
24 ENVELOPE, EXPANDING, PLASTIC, 0.50mm thickness min	piece	0	5	0	0	5	0	0	0	5	0	0	0	15	28.71	430.72
25 Envelope, expanding, plastic, black	piece	10	0	0	0	0	0	0	0	0	0	0	0	10	45.76	457.60
26 ENVELOPE, mailing, white, with window	box	0	0	2	0	0	0	0	0	2	0	0	0	4	427.23	1,708.93
27 ERASER, FELT, for blackboard/whiteboard	piece	3	0	3	0	0	3	0	0	3	0	0	3	15	11.55	173.32
28 FASTENER, METAL, 70mm between prongs	box	10	0	0	10	0	0	10	0	0	10	0	0	40	59.37	2,374.94
29 FILE ORGANIZER, expanding, plastic, 12 pockets	piece	10	0	2	1	0	1	1	0	0	0	0	0	15	73.59	1,103.86
30 First Aide kit	box	6	0	0	0	0	0	0	0	0	0	0	0	6	500.00	3,000.00
31 FOLDER, FANCY, for legal size documents	bundle	0	3	0	0	0	0	2	0	0	0	1	0	6	302.85	1,817.09
32 FOLDER, TAGBOARD, for A4 size documents	pack	2	0	0	0	0	0	0	0	0	0	0	0	2	226.05	452.11
33 FOLDER, TAGBOARD, for legal size documents	pack	4	0	4	0	0	4	0	0	4	0	0	0	16	208.38	3,334.16
34 Frame Certificate A4	piece	36	0	0	0	0	0	0	0	0	0	0	0	36	78.00	2,808.00
35 Glue Gun	piece	3	0	0	0	0	0	5	0	0	0	0	0	8	160.00	1,280.00
36 Glue Stick, small	piece	20	0	0	0	0	0	8	0	0	0	0	0	28	8.00	224.00
37 GLUE, all purpose, gross weight: 200 grams min	jar	1	0	1	1	0	2	1	0	2	1	0	0	9	49.73	447.60
38 Gold seal, #25 for Diploma	box	0	0	15	0	0	0	0	0	0	0	0	0	15	61.10	916.50
39 Graduation Ribbon	piece	500	0	0	0	0	0	0	0	0	0	0	0	500	16.67	8,335.00
40 Ink, Whiteboard marker	bottle	2	0	0	0	0	2	0	0	0	0	0	0	4	123.00	492.00
41 Linoleum	roll	2	0	0	0	0	0	0	0	0	0	0	0	2	2,500.00	5,000.00
42 MAGAZINE FILE BOX, LARGE size, made of chipboard	piece	0	0	0	0	0	0	0	0	5	0	0	0	5	43.26	216.32

Item & Specifications	Unit of Measure	Quantity Requirement													Price Catalogue	TOTAL AMOUNT
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total Quantity		
43 MARKER, FLUORESCENT, 3 assorted colors per set	set	5	0	2	2	0	1	2	0	0	1	0	0	13	36.97	480.64
44 MARKER, PERMANENT, bullet type, black	piece	5	0	8	7	0	3	7	0	2	5	0	5	42	10.04	421.51
45 MARKER, PERMANENT, bullet type, blue	piece	10	0	1	10	0	1	3	0	1	10	0	0	36	10.04	361.30
46 MARKER, whiteboard, black, felt tip, bullet type	piece	20	0	0	20	0	4	20	0	3	20	0	1	88	10.69	940.83
47 MARKER, whiteboard, blue, felt tip, bullet type	piece	2	0	0	2	0	1	2	0	1	2	0	1	11	10.69	117.60
48 Medal, Gold	piece	0	150	0	0	0	0	0	0	0	0	0	0	150	50.00	7,500.00
49 PAPER CLIP, vinyl/plastic coat, length: 32mm min	box	4	1	2	3	1	2	3	1	2	3	1	1	24	6.91	165.73
50 PAPER CLIP, vinyl/plastic coat, length: 48mm min	box	12	1	3	3	10	4	3	10	3	3	10	10	72	14.04	1,010.88
51 Paper fastener plastic	box	0	0	5	0	0	0	5	0	0	5	0	0	15	91.15	1,367.25
52 Paper, Construction, Long, asstd color	ream	5	0	0	0	0	5	0	0	0	0	0	0	10	195.00	1,950.00
53 Paper, Felt, assorted color	piece	10	0	0	0	0	0	0	0	0	0	0	0	10	26.40	264.00
54 Paper, Mimeo Groundwood, Legal	ream	15	10	10	15	10	10	15	10	10	15	10	10	140	115.00	16,100.00
55 Paper, Mimeo, Groundwood, long (testing matls)	ream	0	58	0	0	0	58	0	48	0	0	58	0	222	136.96	30,405.12
56 PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	ream	20	4	8	3	3	16	3	3	10	3	5	3	81	137.66	11,150.85
57 PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm	ream	50	11	9	5	5	15	10	11	11	5	7	5	144	160.94	23,175.36
58 PAPER, Multi-Purpose (COPY) A4, 70 gsm	ream	30	0	5	5	0	5	5	0	5	5	0	5	65	119.09	7,740.88
59 PAPER, Multi-Purpose (COPY) Legal, 70 gsm	ream	30	0	0	0	0	0	0	0	0	0	0	0	30	123.08	3,692.52
60 Paper, Photo Glossy, A4, 180 gsm 10's	pack	14	0	0	0	14	0	6	0	0	0	0	0	34	150.00	5,100.00
61 Paper, Specialty, Long, board, 180gsm, 10's white	piece	0	0	5	0	0	5	0	0	3	0	3	0	16	38.00	608.00
62 Paper, Specialty, Short, 180gsm, 20's	pack	111	0	0	0	0	1	0	0	0	0	0	0	112	32.00	3,584.00
63 Paper, Transcript	piece	0	2500	0	2000	0	0	0	0	0	0	0	0	4500	3.00	13,500.00
64 PENCIL, lead, w/ eraser, wood cased, hardness: HB	box	15	5	0	0	0	3	5	0	1	0	0	0	29	20.40	591.74
65 PHILIPPINE NATIONAL FLAG, 100% polyester	piece	5	0	0	0	0	0	0	0	0	0	0	0	5	319.07	1,595.36
66 Push pin, flat head type, assorted colors, 100 pieces per case	case	52	0	0	0	0	5	0	0	0	0	0	0	57	31.00	1,767.00
67 RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	book	3	10	2	2	0	3	2	0	5	2	0	0	29	62.73	1,819.25
68 RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	book	2	10	1	2	0	2	2	0	5	2	0	0	26	97.34	2,530.94
69 Ring Binder 1 inch 10pcs/bundle	bundle	5	0	0	0	0	0	6	0	0	0	0	0	11	60.00	660.00
70 Ring Binder 1/2 inch 10pcs/bundle	bundle	5	0	0	0	0	0	6	0	0	0	0	0	11	25.00	275.00
71 Ring Binder 50mm x 1.12m (2"x4"), plastic blue	bundle	5	0	0	0	0	0	0	0	0	0	0	0	5	207.00	1,035.00
72 RING BINDER, 80 rings, plastic, 32mm x 1.12m	bundle	15	0	0	0	0	0	0	15	0	0	0	0	30	267.14	8,014.34

Item & Specifications	Unit of Measure	Quantity Requirement													Price Catalogue	TOTAL AMOUNT
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total Quantity		
73 Rubber Stamp	piece	5	0	0	0	0	0	5	0	0	0	0	0	10	500.00	5,000.00
74 RULER, plastic, 450mm (18"), width: 38mm min	piece	8	0	0	0	0	0	0	0	0	0	0	0	8	16.10	128.79
75 SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	piece	17	0	2	10	0	4	10	1	1	12	0	0	57	35.99	2,051.68
76 SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	piece	10	0	0	10	0	0	10	0	0	10	0	0	40	35.99	1,439.78
77 STAMP PAD INK, purple or violet	bottle	10	0	0	0	0	1	0	5	1	0	0	0	17	25.62	435.46
78 STAMP PAD, FELT, bed dimension: 60mm x 100mm min	piece	3	0	0	0	0	0	0	0	0	0	0	0	3	28.77	86.30
79 STAPLE WIRE, for heavy duty staplers, (23/13)	box	0	0	2	0	0	0	0	2	0	0	0	0	4	21.51	86.03
80 STAPLE WIRE, STANDARD, (26/6)	box	12	0	0	2	1	2	0	0	10	2	0	0	29	19.68	570.63
81 Stapler, with Staple Remover	piece	5	0	0	0	0	0	5	0	0	0	5	0	15	258.00	3,870.00
82 Stapler, with Staple Remover, HD	box	5	0	0	0	0	5	0	0	0	0	0	0	10	400.00	4,000.00
83 Styro foam (1/2 inch thick) 1/4 size	pc	0	5	0	0	0	0	0	0	0	0	0	0	5	400.00	2,000.00
84 Tailor pins	case	5	0	0	0	0	1	0	0	0	0	0	0	6	15.00	90.00
85 Tape measure, Stanley 5 meters	piece	2	0	0	0	0	0	0	0	0	0	0	0	2	228.00	456.00
86 Tape, Double Sided, 24mm, 50m	roll	39	0	2	0	0	0	40	0	0	0	0	0	81	28.50	2,308.50
87 TAPE, MASKING, width: 24mm (±1mm)	roll	5	0	0	5	0	0	5	0	0	5	0	0	20	57.32	1,146.50
88 TAPE, MASKING, width: 48mm (±1mm)	roll	5	0	0	5	0	0	5	0	0	5	0	0	20	109.24	2,184.83
89 TAPE, PACKAGING, width: 48mm (±1mm)	roll	3	0	0	2	0	0	1	0	2	2	0	0	10	29.08	290.78
90 TAPE, TRANSPARENT, width: 24mm (±1mm)	roll	15	0	15	12	0	3	15	0	6	12	0	0	78	11.36	885.83
91 TAPE, TRANSPARENT, width: 48mm (±1mm)	roll	13	0	0	12	0	10	12	0	0	12	0	0	59	27.58	1,627.27
92 TOILET TISSUE PAPER 2-plys sheets, 150 pulls	pack	6	0	2	0	1	2	2	0	2	0	1	1	17	70.30	1,195.17
93 TWINE, plastic, one (1) kilo per roll	roll	2	0	0	2	0	0	2	0	0	2	0	0	8	51.92	415.33
																267,566.32
AIRLINE TRAVEL (TICKET)	lot	1	0	0	0	0	0	0	0	0	0	0	0	1	101,818.18	101,818.18
JANITORIAL SUPPLIES																
1 Bleaching Liquid	bottle	5	5	5	5	10	5	5	5	5	5	5	5	65	45.00	2,925.00
2 Bleaching Liquid	lit	1	0	0	0	0	1	0	0	0	0	0	0	2	45.00	90.00
3 BROOM, soft (tambo)	piece	55	0	0	0	0	50	0	0	0	0	0	0	105	91.94	9,653.28
4 BROOM, STICK (TING-TING), usable length: 760mm min	piece	22	0	0	0	0	20	0	0	0	0	0	0	42	24.88	1,044.83
5 CLEANER, TOILET BOWL AND URINAL, 900ml-1000ml cap	bottle	10	5	10	10	5	10	10	5	10	10	10	5	100	43.26	4,326.40

Item & Specifications	Unit of Measure	Quantity Requirement													Price Catalogue	TOTAL AMOUNT
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total Quantity		
6 DETERGENT BAR, 140 grams as packed	bar	5	0	0	2	0	0	5	0	0	2	0	0	14	7.57	106.00
7 DETERGENT POWDER, all purpose, 1kg	pouch	24	20	30	20	20	30	20	20	20	20	30	20	274	38.93	10,666.05
8 Dipper, Plastic, medium	piece	5	0	5	5	0	5	5	0		5		5	35	20.00	700.00
9 DISINFECTANT SPRAY, aerosol type, 400-550 grams	can	10	0	0	10	0	0	10	0	0	0	0	0	30	125.20	3,755.86
10 Doormat, cotton	piece	10	0	0	20	0	0	0	0	0	0	0	0	30	38.89	1,166.70
11 Doormat, rubber	piece	10	0	0	20	0	0	0	0	0	0	0	0	30	50.00	1,500.00
12 DUST PAN, non-rigid plastic, w/ detachable handle	piece	24	0	0	0	0	3	0	0	0	0	0	0	27	28.12	759.28
13 Feather Duster	piece	5	0	0	5	0	0	5	0	0	5	0	0	20	71.50	1,430.00
14 Floor Mop, 360 degrees rotating mop	piece	1	0	0	0	0	1	0	0	0	0	0	0	2	1,500.00	3,000.00
15 FLOOR WAX, PASTE, RED	can	2	0	2	0	2	0	2	0	2	0	2	0	12	280.13	3,361.61
16 Floorwax, Liquid -natural color	can	1	0	1	0	1	0	1	0	1	0	1	0	6	370.00	2,220.00
17 Floorwax, Liquid -natural color	can	1	0	0	0	0	0	0	0	0	0	0	0	1	370.00	370.00
18 Floorwax, Liquid -natural color	can	1	0	0	0	0	1	0	0	0	0	0	0	2	370.00	740.00
19 Floorwax, Liquid -natural color	can	2	0	0	0	0	0	0	0	0	0	0	0	2	370.00	740.00
20 INSECTICIDE, aerosol type, net content: 600ml min	can	5	0	0	0	0	5	5	5	0	5	0	0	25	142.77	3,569.28
21 MOP BUCKET, heavy duty, hard plastic	piece	5	0	0	0	0	0	0	2	0	0	0	0	7	1,987.44	13,912.08
22 MOPHANDLE, heavy duty, aluminum, screw type	piece	3	0	3	0	3	0	3	0	3	0	3	0	18	148.18	2,667.23
23 MOPHEAD, made of rayon, weight: 400 grams min	piece	3	0	3	0	3	0	3	0	3	0	3	0	18	110.32	1,985.82
24 Muriatic Acid	bottle	10	5	10	5	10	5	10	5	10	5	10	5	90	58.00	5,220.00
25 Pail, Big	piece	10	0	0	10	0	0	10	0	0	0	0	0	30	72.21	2,166.30
26 Pail, Medium	piece	10	0	0	10	0	0	10	0	0	0	0	0	30	50.00	1,500.00
27 RAGS, all cotton, 32 pieces per kilogram min	bundle	10	0	0	0	0	10	0	0	0	0	0	0	20	51.68	1,033.55
28 SCOURING PAD, made of synthetic nylon, 140 x 220mm	pack	2	2	2	2	2	2	2	2	2	2	2	2	24	107.08	2,569.88
29 Toilet Bowl, Brush with handle	piece	10	0	0	10	0	0	10	0	5	0	10	0	45	50.00	2,250.00
30 Toilet Deodorant Cake, 99% paradichlorobenzene, 50gms 3pcs/pack	box	10	5	10	10	10	5	10	10	5	10	10	10	105	23.40	2,457.00
31 Toilet Rubber Pump	piece	5	0	0	5	0	0	0	0	5	0	0	0	15	45.00	675.00
32 TRASHBAG, plastic, transparent	roll	37	0	0	0	0	2	0	0	0	0	0	0	39	145.48	5,673.53
33 Tumbler (big)	piece	2		2	2	0	2	2	2	2	2	2	0	18	203.50	3,663.00
																97,897.68
COMPUTER SUPPLIES																

Item & Specifications	Unit of Measure	Quantity Requirement													Price Catalogue	TOTAL AMOUNT	
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total Quantity			
1 COMPACT DISK RECORDABLE, min. of 700MB, 1x - 52x minimum speed, 80 min recording time	piece	10	0	0	0	0	0	0	0	0	0	0	0	0	10	10.40	104.00
2 COMPACT DISK REWRITABLE, 700MB min. capacity, 80 minutes recording time, 4x - 10x min speed	piece	10	0	0	0	0	0	0	0	0	0	0	0	0	10	18.18	181.80
3 COMPACT DISK STORAGE CASE, 50 CDs capacity, min, made of durable plastic or nylon fabric, double sided sleeves, with closure	piece	5	0	0	0	0	0	0	0	0	0	0	0	0	5	53.04	265.20
4 CONTINUOUS FORM, 1 PLY, 280 x 241mm	box	5	0	0	0	0	1	0	0	0	0	0	0	0	6	709.53	4,257.18
5 CONTINUOUS FORM, 1 PLY, 280 x 378mm	box	5	0	0	0	0	1	0	0	0	0	0	0	0	6	1,070.78	6,424.70
6 CONTINUOUS FORM, 2 ply, 280 x 378mm, carbonless	box	0	1	0	1	0	0	0	0	0	0	0	0	0	2	1,352.00	2,704.00
7 CONTINUOUS FORM, 2 ply, 280mm x 241mm, carbonless	box	5	0	0	1	0	0	0	0	0	0	0	0	0	6	796.06	4,776.35
8 CONTINUOUS FORM, 3 PLY, 280 x 241mm, carbonless	box	5	0	1	0	0	2	0	0	1	0	0	1	10	620.67	6,206.72	
9 CONTINUOUS FORM, 3 PLY, 280 x 378mm, carbonless	box	5	0	0	0	0	1	0	0	0	0	0	0	6	1,076.19	6,457.15	
10 DVD RECORDABLE, 16x speed, 4.7GB capacity	piece	10	0	0	0	0	0	0	0	0	0	0	0	0	10	14.02	140.20
11 DVD REWRITABLE, speed: 4x min, 4.7GB capacity min	piece	30	0	0	0	0	0	0	0	0	0	0	0	0	30	22.66	679.85
12 EXTERNAL HARD DRIVE, 1TB, 2.5"HDD, USB 3.0	piece	5	0	0	0	0	1	0	0	0	0	0	0	0	6	3,152.86	18,917.18
13 FLASH DRIVE, 16 GB capacity	piece	10	0	1	0	0	1	0	1	0	0	0	0	0	13	261.75	3,402.71
14 INK CART, EPSON C13T664100 (T6641), Black	cart	19	2	4	19	3	7	19	1	5	1	3	1	84	264.99	22,259.33	
15 INK CART, EPSON C13T664200 (T6642), Cyan	cart	10	1	1	10	5	2	10	0	5	2	3	0	49	264.99	12,984.61	
16 INK CART, EPSON C13T664300 (T6643), Magenta	cart	10	1	1	10	5	2	10	0	5	2	3	0	49	264.99	12,984.61	
17 INK CART, EPSON C13T664400 (T6644), Yellow	cart	10	1	1	10	1	2	10	0	2	2	1	0	40	264.99	10,599.68	
18 Ink, Copy Printer, CP6123	cart	2	2	2	2		2	2		2	2	0	2	18	1,300.00	23,400.00	
19 Ink, DX 2430 (testing materials)	cart	0	20	0	0	0	20	0	11	0	0	20	0	71	1,188.26	84,366.46	
20 Intel® Socket 1155 for 2nd Generation i3 Processors	pc	1	0	0	0	0	0	0	0	0	0	0	0	1	3,500.00	3,500.00	
21 Master, Copy Printer, CP6123	piece	20	0	10	0	0	0	0	0	10	0	0	0	40	2,156.00	86,240.00	
22 Master, DX2430 (testing materials)	roll	0	10	0	0	0	10	0	10	0	0	10	0	37	2,156.00	79,772.00	
23 MOUSE, optical, USB connection type	unit	0	0	0	0	0	0	0	0	5	0	0	0	5	140.39	701.95	
24 Patch panel (48 ports)	pc	1	0	0	0	0	0	0	0	0	0	0	0	1	3,800.00	3,800.00	
25 Ribbon Cart, Epson LQ-300	cart	3	3	3	3	2	3	3	3	3	3	3	3	35	75.28	2,634.80	
26 Rj45 connector	pcs	200	0	0	0	0	200	0	0	0	0	0	0	400	10.00	4,000.00	

Item & Specifications	Unit of Measure	Quantity Requirement													Price Catalogue	TOTAL AMOUNT
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total Quantity		
27 RJ45 LAN tester	pcs	3	0	0	0	0	3	0	0	0	0	0	0	6	450.00	2,700.00
28 Toner Cart, Brother, MFC L2700D	cart	1	1	1	1	1	1	1	1	1	1	1	1	12	3,000.00	36,000.00
29 Toner MP 2501	cart	1	0	0	0	0	1	0	0	0	0	0	0	2	3,000.00	6,000.00
30 Toner, DSm515,DSm618,DSm618d for photocopying machine	cart	2		2	0	2	0	2	0	2	0	2	2	14	2,710.40	37,945.60
31 Toner, MP1800 Gestetner	bottle	12	0	0	0	0	0	0	0	0	0	0	0	12	800.00	9,600.00
																494,006.08
ACCOUNTABLE FORMS - OFFICIAL RECEIPTS	lot	1	0	0	0	0	0	0	0	0	0	0	0	1	32,727.28	32,727.28
SCIENCE LABORATORY SUPPLIES AND MATERIALS																
1 RIS Molecular Model Set w/ Box	set	1	0	0	0	0	0	0	0	0	0	0	0	1	3,100.00	3,100.00
DRUGS AND MEDICINE	lot	1	0	0	0	0	0	0	0	0	0	0	0	1	159,090.91	159,090.91
MEDICAL AND DENTAL SUPPLIES AND MATERIALS	lot	0	1	0	0	0	0	0	0	0	0	0	0	1	46,363.64	46,363.64
FUEL, OIL AND LUBRICANTS																
1 Diesoline	liter	977	0	0	0	0	0	0	0	0	0	0	0	977	34.00	33,218.00
2 Gasoline	liter	175	0	0	0	0	0	0	0	0	0	0	0	175	51.00	8,925.00
3 Oil	liter	20	0	0	0	0	0	0	0	0	0	0	0	20	120.00	2,400.00
																44,543.00
SPORTS SUPPLIES AND MATERIALS																
1 Punching Bag, Power Trainer (Length of 7")	piece	0	0	1	0	0	0	0	0	0	0	0	0	1	2,500.00	2,500.00
2 Table Tennis Ball	box	0	0	4	0	0	4	0	4	0	0	4	0	16	250.00	4,000.00
																6,500.00
SUB-TOTAL - I																1,266,743.83
II SUPPLIES, MATERIALS AND OTHER NON-CONSUMABLES																
OFFICE MATERIALS AND ACCESSORIES																
1 Barcoding Scanner	unit	0	3	0	0	0	0	0	0	0	0	0	0	3	7,727.00	23,181.00
2 Chair, swivel	pc	0	0	2	0	0	0	0	0	0	0	0	0	2	4,000.00	8,000.00
3 Electric fan, stand type	unit	2	0	0	0	0	0	0	0	0	0	0	0	2	967.10	1,934.20
4 Gas Stove, 2 Burner	unit	2	0	0	0	0	0	0	0	0	0	0	0	2	2,000.00	4,000.00
5 Gas Tank with Accessories	unit	5	0	0	0	0	0	0	0	0	0	0	0	5	2,000.00	10,000.00
																47,115.20
FIRE FIGHTING MATERIALS																

Item & Specifications	Unit of Measure	Quantity Requirement													Price Catalogue	TOTAL AMOUNT
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total Quantity		
1 FIRE EXTINGUISHER, DRY CHEMICAL, 4.5kgs	unit	20	0	20	0	0	0	20	0	0	0	0	0	60	1,123.78	67,426.94
OFFICE DEVICES																
1 CUTTER BLADE, for heavy duty cutter	tube	3	0	0	0	0	0	0	0	0	0	0	0	3	10.22	30.67
2 DATING AND STAMPING MACHINE, heavy duty	piece	5	0	0	0	0	0	0	0	0	0	0	5	10	497.52	4,975.15
3 PENCIL SHARPENER, manual, single cutter head	piece	2	0	0	0	0	1	0	0	0	0	0	0	3	194.69	584.06
4 PUNCHER, paper, heavy duty, with two hole guide	piece	4	0	0	4	0	0	0	0	0	4	0	0	12	123.42	1,481.00
5 SCISSORS, symmetrical, blade length: 65mm min	pair	9	0	0	5	0	1	0	0	3	0	5	0	23	14.28	328.42
6 STAPLER, STANDARD TYPE, load cap: 200 staples min	piece	0	5	0	0	5	0	0	0	5	1	0	0	16	85.45	1,367.14
7 TAPE DISPENSER, TABLE TOP, for 24mm width tape	piece	4	0	5	0	0	0	0	5	0	0	0	0	14	51.57	722.03
8 WASTEBASKET, non-rigid plastic	piece	24	0	0	12	0	0	10	0	12	0	0	0	58	25.96	1,505.59
9 CALCULATOR, compact, 12 digits	unit	2	0	0	0	0	10	0	0	0	0	0	0	12	140.61	1,687.30
																12,681.36
AUDIO AND VISUAL MATERIALS																
1 Audio mixer (DJ Scorpio SM8 USB 8 channel)	unit	1	0	0	0	0	0	0	0	0	0	0	0	1	14,400.00	14,400.00
2 Beat Box	unit	0	0	1	0	0	0	0	0	0	0	0	0	1	7,000.00	7,000.00
3 Head phone (ISK HP-960B stereo DJ Head phone)	piece	1	0	0	0	0	0	0	0	0	0	0	0	1	2,736.00	2,736.00
4 Speaker cable 100 foot spool 14 gauge	spool	1	0	0	0	0	0	0	0	0	0	0	0	1	2,808.00	2,808.00
5 Wired mic (Shure PG58 vocal cardioid dynamic mic)	piece	2	0	0	0	0	0	0	0	0	0	0	0	2	3,000.00	6,000.00
		0	0	0	0	0	0	0	0	0	0	0	0	0		32,944.00
BOOKS, MAPS AND OTHER PUBLICATIONS																
	lot	1	0	0	0	0	0	0	0	0	0	0	0	1	497,272.73	497,272.73
SUB-TOTAL - II																657,440.23
III MACHINERIES AND EQUIPMENT																
1 Medical and Dental Equipment - Dental Chair	unit			1										1	45,454.55	45,454.55
SUB-TOTAL - III																45,454.55
IV BUILDINGS AND VEHICLE INSURANCE AND REGISTRATION																
	lot	1	0	0	0	0	0	0	0	0	0	0	0	1	112,727.27	112,727.27
V SERVICES																
1 Repairs & Maintenance of Equipment	lot	1	0	0	0	0	0	0	0	0	0	0	0	1	24,545.45	24,545.45
2 Rent	lot	1	0	0	0	0	0	0	0	0	0	0	0	1	2,727.27	2,727.27

Item & Specifications	Unit of Measure	Quantity Requirement													Price Catalogue	TOTAL AMOUNT	
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total Quantity			
3 Tarpaulin/Streamer Printing	lot	1	0	0	0	0	0	0	0	0	0	0	0	0	1	22,727.27	22,727.27
4 Printing, Binding and Publication	lot	1	0	0	0	0	0	0	0	0	0	0	0	0	1	65,454.55	65,454.55
5 Security Services, 4 guards	lot	0	0	1	0	0	0	0	0	0	0	0	0	0	1	854,545.45	854,545.45
6 Subscription	lot	0	0	1	0	0	0	0	0	0	0	0	0	0	1	13,636.36	13,636.36
7 Smart/Globe Mobile/Landline Telephone	lot	0	0	1	0	0	0	0	0	0	0	0	0	0	1	6,363.64	6,363.64
8 Smart/Globe Internet Line Unlimited	lot	0	0	1	0	0	0	0	0	0	0	0	0	0	1	138,181.82	138,181.82
9 ISO Certification	lot	1	0	0	0	0	0	0	0	0	0	0	0	0	1	272,727.27	272,727.27
SUB-TOTAL - IV																1,400,909.08	
TOTAL																3,483,274.96	
ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																348,327.50	
TOTAL - GOODS AND SERVICES																3,831,602.46	
B PROCUREMENT OF CIVIL WORKS																	
I Repair and Maintenance																	
Emergency Repair	lot		1													52,000.00	52,000.00
II Buildings and Other Structure																	
Construction of Student Nook	lot		1													208,000.00	208,000.00
III Land and Land Improvements																	
Riprapping and Drainage System	lot		1													1,560,000.00	1,560,000.00
TOTAL - CIVIL WORKS																1,820,000.00	
GRAND TOTAL SABLAYAN CAMPUS)																5,651,602.46	

Prepared by:

EVANGELINE J. SALVA
Administrative Assistant II
BAC Secretary for Infra

Recommended by:

MA. PAZ FATIMA D. PALMARES
Chief Administrative Officer
BAC Chairperson

Approved by:

MARLYN G. NIELO, Ph.D.
SUC President II

Item & Specifications	Unit of Measure	Quantity Requirement												Price Catalogue	TOTAL AMOUNT
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec		